

FULL SUTTON AND SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of the Full Sutton and Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.15pm Thursday 16th January 2014.

OPEN FORUM

There was one member of the public present. Elaine Holden came on behalf of some of the residents that have received a copy of the 7 day speeding survey and is upset and disgusted that no further action is to be taken against speeding vehicles. Elaine's main points were the heavy traffic including wagons and car transporters outweighing the size of the village, the potential risk of the speeding traffic to pedestrians especially those with young children and the amount of cars that were speeding through such a small village. Further discussion from the councillors including possible next steps is listed under the appropriate agenda item heading.

1. **Present:** The Chairman Councillor P Middleton and Councillors R Westmoreland, R Nightingale, P Kite, E Price, P Horne and E Pert. Apologies for Absence were received from Councillor M Dale.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on Thursday 19th December 2013 were confirmed and signed. Matters' arising there from to be dealt with under the relevant heading of the Agenda as the Agenda is progressed. Councillor E Pert spoke at this point regarding the Private Parking signage that it was not her that approached this subject as noted in the minutes, and was Councillor Middleton.
3. **Declaration of Interest.**
 - To declare declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. There were no declarations of interest made.
 - To note any dispensations given to any member of the council in respect of the agenda items listed below. There were no dispensations.
4. **East Riding of Yorkshire Council Items of Interest.** There were no matters for discussion.
5. **Planning.** – No matters for discussion
6. **Tree Planting.** Councillor P Middleton reported to the Council that TCV had full public liability insurance, hand tools only to be used and not machinery. Full risk assessment prior to work commencing will take place and first aid cover with fully trained staff present on each of the days. Clerk to find out about underground cables, pipes and any other possible services via ERYC and then look at getting the landowners permission.
7. **Finance.** Payment was authorised on the following accounts:
 - H Middleton – Clerk salary January 2014 - £220.96
 - HM Revenue and Customs – PAYE - £55.20
 - ERYC – Grounds Maintenance, Full Sutton - £313.67
 - Local Grant Fund 2013-14 – update given on the grants
 - Full Sutton Defibrillator – no further details on this at the present time.
8. **Highways and Footways.**
 - Speeding issues, Full Sutton. A local resident was present at the open forum to discuss the 7 day survey results, as it was her that managed to get this survey to take place after going directly to ERYC. After much discussion and thought Elaine, was going to look into a possible co-sponsor to help with the funds to place a moveable flashing sign. Elaine asked if she could mention in her letter that she had the full support/backing of the Parish Council in which the council has agreed as they are fully behind supporting the speeding issues within Full Sutton. Clerk to look into the details of moveable flashing signs and also to talk to other councils as to how they achieved further signage and speed deterrents. Councillor Middleton offered to mention the speeding at Community Partnership Forum in February.

- Village Taskforce.
 - Parish Paths, Skirpenbeck. Meeting to be held on 21st January
9. **Community Partnership Forum.** Councillor Middleton is to attend the next meeting on 11th February 2014
10. **Communal Play Area.**
- Skirpenbeck Play Area. No matters for discussion
 - Full Sutton Play Area. No matters for discussion
11. **Questions from Councillors.** Councillor Pert asked for the closing of the shop to be re-worded in the Parish Newsletter
12. **Administration Matters.**
- Correspondence received. – Equal Opportunity Policy – this was adopted by the Parish Council. Proposed by Councillor Pert and seconded by Councillor Price
 - HMP Full Sutton. No updates on this matter
 - Coffee Mornings. Councillor Pert has said that Bugthorpe is doing a similar event and will attend those so will hang fire with the Full Sutton one for now.
 - Parish Plan. Meeting on January 21st to discuss further action.
13. Parish Pump. Councillor Middleton to enter a piece into the March Edition.
14. **Date and Venue of next meeting.** The next meeting will be held on Thursday 20th February 2014 in the Main Lecture Room of the Training Unit at HMP Full Sutton 7.15 pm. The meeting was closed at 8.10 pm.

Signed.....Chairman

Date.....

Signed..... Clerk

Date.....