

FULL SUTTON AND SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of the Full Sutton and Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.15pm Thursday 20th March 2014.

OPEN FORUM

A member of the public was present. This resident had been invited to the open forum as he had expressed his interest in the councillor vacancy. During this time the councillors and the member of the public spoke about the position giving both parties the chance to ask questions and give the candidate chance to put across his reasons for wanting to become a parish councillor.

1. **Present:** The Chairman Councillor E Pert and Councillors M Dale, P Horne and P Kite. Apologies for Absence were received from Councillor's R Nightingale, R Westmoreland and E Price.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on Thursday 20th February 2014 were confirmed and signed. Matters' arising there from to be dealt with under the relevant heading of the Agenda as the Agenda is progressed.
3. **Declaration of Interest.**
 - To declare declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. There were no declarations of interest made.
 - To note any dispensations given to any member of the council in respect of the agenda items listed below. There were no dispensations.
4. **East Riding of Yorkshire Council Items of Interest.** There were no matters for discussion.
5. **Councillor Vacancy –** The councillors co-opted Andrew Davies, who had been present at the open forum. Proposed by Councillor P Kite and seconded by Councillor Dale. Clerk to contact Andrew and welcome him to the Parish Council and remove councillor vacancy notices.
6. **Planning.** – No matters for discussion
7. **Tree Planting.** Councillor's Kite and Pert are willing to go to Market Weighton to see the underground service plans and discuss the possibility of planting trees in the relevant areas. Clerk to forward the contact to both councillors involved.
8. **Finance.** Payment was authorised on the following accounts:
 - H Middleton – Clerk salary March 2014 - £226.28
 - HM Revenue and Customs – PAYE - £56.60
 - Clerk Salary increase of pay scale – Proposed by Councillor Pert and seconded by Councillor Dale
 - Requirement to pay HMRC electronically – councillors needed a safe and efficient way to ensure payments without the two signature rule were robust. Clerk to email councils using alternative ways to find a safe and efficient way.
9. **Highways and Footways.**
 - Speeding issues, Full Sutton. No matters to discuss.
 - Village Taskforce. – Clerk to find out when the next walkabout was due. Clerk to report potholes and flooding on Hatkill Lane to Highways
 - Parish Paths, Skirpenbeck. Arrange a parish paths meeting. Clerk to organise.
 - Motorcross Complaints – Environmental department has contacted the clerk regarding the matter. The clerk has also received a complaint from a member of the public. Councillors would like to know what the guidance is with noise pollution, clerk to email environmental department at ERYC.
10. **Community Partnership Forum.** Next CPF meeting will be April 3rd at 2pm. Clerk to ask if Councillor Westmoreland was able to attend as other councillors could not.
11. **Communal Play Area.**
 - Skirpenbeck Play Area. No matters to discuss

- Full Sutton Play Area. Chairman E Pert was going to speak with the group and see if they are any further on and report back at the next meeting.

12. **Questions from Councillors.** Residents at White Cross Way wanted to know what could be done about the parking as it is causing the bin Lorries difficulties in passing making them mount the curb and churn the mud making the area unsightly. Clerk to email HMP Full Sutton as this is their land and ask if they could help or advise.

13. **Administration Matters.**

- Correspondence received – No matters
- HMP Full Sutton.
- Parish Plan. Clerk is to add this to the website
- Parish Pump. Councillor Horne to write for the next edition – this is to be done and sent in by the 15th April.

14. **Date and Venue of next meeting.** The next meeting will be held on Thursday 17th April 2014 in the Main Lecture Room of the Training Unit at HMP Full Sutton 7.15 pm. The meeting was closed at 8.22 pm.

Signed.....Chairman

Date.....

Signed..... Clerk

Date.....