

## **FULL SUTTON AND SKIRPENBECK PARISH COUNCIL**

The minutes of the Meeting of the Full Sutton and Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.15pm Thursday 15<sup>th</sup> May 2014.

### **OPEN FORUM**

1. **Present:** The Chairman Councillor E Pert and Councillors A Davies, P Horne, R Nightingale, R Westmoreland, E Price and M Dale. Apologies for Absence were received from Councillor P Kite.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on Thursday 17<sup>th</sup> April 2014 were confirmed and signed. Matters' arising there from to be dealt with under the relevant heading of the Agenda as the Agenda is progressed. Amendments from councillor Pert were noted on the minutes and then signed.
3. **Declaration of Interest.**
  - To declare declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. There were no declarations of interest made.
  - To note any dispensations given to any member of the council in respect of the agenda items listed below. Councillor Pert had raised her and councillor Kite's concerns as to whether Councillor Davies and Councillor Horne should note their interests in item 4, as Councillor Horne worked with one of the candidates and Councillor Davies was a close friend of the same candidate. Councillors agreed that these councillors were not allowed to make judgement though were allowed to stay in the room during discussion over item 4.
4. **Clerk Vacancy –** Councillor Pert updated councillors on the progression of filling the position. Claire Findlay had already been interviewed and candidate Charlotte Moore had not yet been interviewed. Councillor Pert and Councillor Kite took the first interview and will both convey the second candidate's interview next week. Once both have been interviewed councillor Pert has asked councillors if both herself and councillor Kite may make a decision and for the newly appointed Clerk to start at the next meeting in June. Councillors approved with Councillor Westmoreland proposing and seconded by Councillor Price.
5. **Planning. – No Matters for discussion –**
6. **Tree Planting.** Councillor Kite to update on his return.
7. **Finance.** Payment was authorised on the following accounts:
  - H Middleton – Clerk salary May 2014 - £296.92
  - H Middleton Expenses – May - £5.20
  - CL Garside Internal Audit - £43.75
8. **Highways and Footways.**
  - Speeding issues, Full Sutton. No matters to discuss.
  - Village Taskforce. – Next Walkabout in April/May 2015 – if walkabout needed prior to this then the new appointed Clerk to arrange on request from councillors
  - Parish Paths, Skirpenbeck. Councillor Horne gave an update from the meeting held in May. A map was shown to councillors as reference to show the possible paths. This was collected back after the discussion and is to be held by the Clerk. The next step is to arrange a meeting with the rights of way officer – the new Clerk will liaise with councillors Horne, Kite and Price to arrange another meeting along with the Rights of Way officer.
9. **Community Partnership Forum.** Councillor Davies is hoping to attend the next meeting on the 30<sup>th</sup> May. From the previous meeting's minutes councillor Pert noticed that the flooding on the outskirts of Full Sutton towards Pocklington had been mentioned - this was discussed by councillors at last month's Parish Council meeting. Await to see the outcome.
10. **Communal Play Area.**

- Skirpenbeck Play Area. Councillor Pert reported a rotten, loose stump on the trim trail. Councillor Westmoreland to take a look and make it safe. It was noted that it is not possible to remove due to the asbestos but could be cut down to a low level to make safe.
- Full Sutton Play Area. Chairman E Pert has no further updates at present from the group.

11. **Questions from Councillors.** Chairman Pert mentioned a hedge on one of the Parish Paths that was very overgrown. Councillor Nightingale has offered to take a look. It was asked if Dave Lee should be instructed to cut the parish paths but the Clerk said that at present no Parish Paths grant monies have been approved as yet. Once approval has been received then the new appointed Clerk will arrange on councillors approval.

Councillor Pert also requested for the police updates to be continued. The Clerk mentioned that the original contact has left and the new one should be soon appointed but no contact has as yet been made. The Clerk will need to contact and arrange for updates to continue.

Councillor Pert made reference about the Website and councillor Davies agreed. Together they will meet with Claire the website designer and discuss as to how they would like the website to look. Clerk to forward contact details to both councillors

12. **Administration Matters.**

- Correspondence received.
- HMP Full Sutton. Clerk has been awaiting response on the flowing matters – the local green area on Whitecross way and also the tree damage during the last storm. Grounds maintenance is due to make a response shortly. Clerk to chase up again.
- Health and Safety Policy – this was proposed by councillor Horne and Seconded by councillor Pert
- Parish Plan – more events to take place in the village – Councillor Davies mentioned joining forces with Adam Findlay as Church Warden to hold a community event. Councillor Horne mentioned the possibility of his garden being opened to the villagers for an event as this has been done in the past. Councillors agreed to give some thought to this matter as Councillor Pert has asked them to have a think about events within the village to bring the community together.
- Parish Pump. Councillor Pert noticed the dates had changed but said that no entry had been made for this next edition. Councillor Pert also asked if councillors could go online and vote for the Stamford Bridge community pool to stay open, the more votes received the more chance of being awarded grant monies for the pool.

13. **Date and Venue of next meeting.** The next meeting will be held on Thursday 19<sup>th</sup> June at 7pm in the Main Lecture Room of the Training Unit at HMP Full Sutton. The meeting was closed at 8.17 pm.

Signed.....Chairman

Date.....

Signed..... Clerk

Date.....