

FULL SUTTON AND SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of the Full Sutton and Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.00pm Thursday 19th June 2014.

OPEN FORUM

1. **Present:** The Chairman Councillor E Pert and Councillors R Nightingale, R Westmoreland and E Price. Apologies for Absence were received from Councillors P Kite, A Davies, P Horne and M Dale.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on Thursday 15th May 2014 were confirmed and signed. Matters' arising there from to be dealt with under the relevant heading of the Agenda as the Agenda is progressed.
3. **Declaration of Interest.**
 - To declare declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. Councillor E Price declared a non-pecuniary interest with regards to Item 5 - Planning Reference 14/01023/PLF as it is his neighbour.
 - To note any dispensations given to any member of the council in respect of the agenda items listed below. There were no dispensations.
4. **East Riding of Yorkshire Council Items of Interest.** There were no matters for discussion. The Clerk noted that it had been decided in April's Minutes that this item be taken off the agenda and will ensure this happens.
5. **Clerk Vacancy –** Chairman Pert welcomed the new Parish Clerk Claire Miles-Findlay. Terms and Conditions were finalised and agreed. A payment of £100 to be paid yearly in March for use of space, lighting, heating and electricity due to working from the private premises of Clerk to the Council and also to include depreciation for the use of a private computer belonging to the Clerk to the Council. Councillors approved with Councillor Westmoreland proposing and seconded by Councillor Price. The contract was then signed by Councillor Pert and Claire Miles-Findlay.
6. **Planning. – 14/01023/PLF** Erection of a pig building at Vicarage Fields Farm, Main Street, Skirpenbeck, East Riding of Yorkshire, YO41 1HF for JT Horsley And Son. Application type: Full Planning Permission. Approved by Councillors.
7. **Tree Planting.** Councillor Nightingale gave an update regarding the area between the Caravan Park entrance and the A166, it is not possible to plant here as it would compromise the drainage to the other side of the entrance there is no drainage so up to 3 trees could be planted there.
8. **Finance.** Payment was authorised on the following accounts:
 - C M Miles-Findlay - Clerk salary part May/June 2014 - £252.84
 - C M Miles-Findlay - Clerk Expenses June - £48.46
 - Full Sutton Fitness Centre - Defibrillator - £456.00
 - It was noted that the amount for the defibrillator was different to that agreed in the December minutes; also the funds from the closure of the shop (offered by the shop committee) have not been received. Councillor Pert to email Paul Middleton regarding this. Clerk to reclaim VAT element at the appropriate time.
 - Councillors agreed to the extension of the Winter Grant monies.
 - Clerk to find out from the Bank who they currently hold as signatories and report back at next meeting.
9. **Highways and Footways.**
 - Speeding issues, Full Sutton. No matters to discuss.
 - Village Taskforce. No matters to discuss.

- Parish Paths, Skirpenbeck. Clerk to arrange a meeting with the Rights of Way Officer and Councillors Horne, Kite and Price. Clerk to chase Grant money for Parish Paths.
10. **Community Partnership Forum.** Councillor Davies attended the meeting on the 30th May. Clerk passed the information collected around. Councillor Davies to report back at next meeting.
11. **Communal Play Area.**
- Skirpenbeck Play Area. Councillor Westmoreland inspected the rotten, loose stump on the trim trail and also found another. Both have now been removed. Grass cutting is in hand.
 - Full Sutton Play Area. Chairman E Pert has requested a meeting with the group.
12. **Questions from Councillors.** It was noted that there had not been a Parish Newsletter in some time, clerk to start organising one.
13. **Administration Matters.**
- Correspondence received. Letter from Church Warden, St Mary's, Full Sutton asking for a continuation of the annual donation to the Church funds to be used for the upkeep of the ride on mower that they have access to. The mower at present is in need of repair. Clerk to contact the owner of the mower to arrange for Councillors Nightingale and Westmoreland to have a look and determine the problem. Donation to be discussed at the next meeting as an Agenda Item. Clerk to put a notice on the Notice board at Full Sutton requesting volunteers to enter a rota system to cut the grass at St Mary's Church.
 - HMP Full Sutton. Clerk has been awaiting response on the flowing matters – the local green area on Whitecross way and also the tree damage during the last storm. Grounds maintenance is due to make a response shortly. Clerk to chase up again.
 - Parish Plan – more events to take place in the village – Chairman Pert mentioned that the services of a Brass band and a mobile Bar had been offered for future events.
 - Parish Pump. Clerk to write an entry requesting volunteers to cut the grass at St Mary's Church.
14. **Date and Venue of next meeting.** The next meeting will be held on Thursday 17th July at 7pm in the Main Lecture Room of the Training Unit at HMP Full Sutton. The meeting was closed at 8.27.

Signed.....Chairman

Date.....

Signed..... Clerk

Date.....