

FULL SUTTON AND SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of the Full Sutton and Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.00pm Thursday 17th July 2014.

OPEN FORUM

There were five members of the public present. Adam Findlay, Church Warden and Steve Lyon, Treasurer of St Mary's Church Full Sutton were there to thank the Council for past donations and help with the ride on mower that Councillors Westmoreland and Nightingale have looked at. Also to thank Councillor Nightingale for cutting the church grass. Councillor Westmoreland reported that the mower needed a new battery and wheel and would be up and running very soon, it would then be stored at the Smithson's farm for use as and when needed. Steve Lyon also reported that there was a strimmer available for use and he would discuss this with owner with a view to keeping it at the Smithson's' with the mower.

Elaine Holden and Liz and Paul Walker were there to discuss the ongoing problem with speeding, noise pollution from the industrial estate and the general state of the roads. A number of ideas were put forward to help with traffic calming, clerk to pass the Speeding report and other relevant information to Councillor Davies so that he can bring it up at the meeting on Wednesday. Clerk to set up a meeting with HMP to discuss this and other issues. With regard to the noise pollution, Clerk to liaise with Bishop Wilton Clerk as the Industrial Estate comes under Bishop Wilton Parish. Clerk to contact ERYC regarding the state of the roads.

1. **Present:** The Chairman Councillor E Pert and Councillors R Westmoreland, M Dale, A Davies, P Kite and E Price. Apologies for Absence were received from Councillors P Horne and R Nightingale.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on Thursday 19th June 2014 were confirmed and signed. Matters' arising there from to be dealt with under the relevant heading of the Agenda as the Agenda is progressed.
3. **Declaration of Interest.**
 - To declare declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. There were no declarations of interest made
 - To note any dispensations given to any member of the council in respect of the agenda items listed below. There were no dispensations.
4. **Full Sutton and Skirpenbeck Parish Website, Twitter and Facebook.** Councillor Davies to email Claire at Pepik to ascertain whether we can take over as host of the website, if not he will investigate web providers and come up with the best solution to suit the Parish Councils' needs. Councillor Davies had discussed Facebook with other Parishes at the last Community Partnership Meeting and it seems we will be the first Parish Council to enter this arena.
5. **Donation to St Mary's, Full Sutton and St Mary's, Skirpenbeck.** Councillor Westmoreland suggested that any future Donations have a proviso that it goes to a specific purpose. Clerk to write to Church Wardens to request a breakdown of costs they wish to use the donation for during the next year, this will be a yearly exercise prior to budget submission This can then be discussed at the next meeting. This was approved with Councillor Kite proposing and seconded by Councillor Davies.

6. **Planning.** Councillor Davies reported that the information from the Community Partnership meeting was that there are major changes to the Planning rules. Parish Councils are no longer being told of all Planning Developments.
7. **Tree Planting.** Councillor Kite has been in discussions with the Highways officer regarding placement and preference of trees. Consideration needs to be given to spread of roots and what is underneath the ground, drainage, cables etc. Suggestions were made as to types of trees and positioning, Councillor Kite to go back to land owners to discuss. When the time comes Clerk to contact local schools to involve them in planting.
8. **Finance.** Payment was authorised on the following accounts:
 - C M Miles-Findlay - Clerk salary July 2014 - £210.70
 - East Riding of Yorkshire Council - Payment of Lease in respect of Skirpenbeck Play Area - £240.00
 - Dave Lee Contracting – Strimming Footpaths, Skirpenbeck - £288.36
 - Payment for 13 extra hours worked by Clerk in June authorised. Proposed by Chairman Pert and seconded by Councillor Westmoreland.
 - New Mandate for Bank Account and change of address letter duly signed.
 - Funds from the closure of the shop have still not been received another email has been sent, Clerk to chase it up with a letter.
 - Clerk updated Councillors on the annual Audit, which is now correct.
9. **Highways and Footways.**
 - Speeding issues, Full Sutton. Discussed in the Open Forum.
 - Village Taskforce. Clerk to ask for the hedges at Halifax green and Glebe crescent to be cut, also the grass on the corner near the old bus depot. It was also noted that the access to the play area in Skirpenbeck needs attention.
 - Parish Paths, Skirpenbeck. Clerk has arranged a meeting with the Rights of Way Officer and Councillors Horne, Kite and Price on the 13th August time to be confirmed. Clerk is awaiting a response regarding Grant money for Parish Paths. Clerk to email Rights of way officer regarding responsibility of maintenance of public paths.
10. **Community Partnership Forum.** Councillor Davies to attend the meeting on the 23rd July. Some information from the last meeting has been noted under previous headings. Councillor Davies reported that funding was still available for Outreach activities for certain groups.
11. **Communal Play Area.**
 - Skirpenbeck Play Area. No matters for discussion.
 - Full Sutton Play Area. Clerk passed on an email from Sovereign Design Play Systems regarding play equipment. Chairman Pert to pass on to Play Committee.
12. **Questions from Councillors.** A Parish Newsletter is underway, clerk to organise articles and items of interest to include in it.
13. **Administration Matters.**
 - Correspondence received. Discussed under previous headings.
 - The Clerk suggested that in future it would be easier and cost less to email the Agenda and Minutes to all the Councillors, this was discussed and agreed. Chairman Pert proposing and seconded by Councillor Davies.
 - HMP Full Sutton. Clerk has been awaiting response on the following matters – the local green area on Whitecross way and also the tree damage during the last storm. Grounds maintenance is due to make a response shortly. Clerk to chase up again. Clerk to email Richard Trotman and set up a meeting to discuss issues that have arisen.
 - Parish Plan – Coffee mornings to resume monthly on a Wednesday – Chairman Pert to organise first date. Councillor Kite reported from the Flood Liaison Meeting that Grants were available to each household in the Parish for damage caused by flooding. Clerk to write to BT to request a timescale for Fibre Optic Broadband.

- Parish Pump. An entry has been placed in the next issue requesting volunteers to cut the grass at St Mary's Church, Full Sutton.

14. **Date and Venue of next meeting.** The next meeting will be held on Monday 18th August at 7pm in the Main Lecture Room of the Training Unit at HMP Full Sutton. The meeting was closed at 20.51.

Signed.....Chairman

Date.....

Signed..... Clerk

Date.....