

FULL SUTTON AND SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of the Full Sutton and Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.00pm Monday 18th August 2014.

OPEN FORUM

1. **Present:** The Chairman Councillor E Pert and Councillors P Horne, R Nightingale, A Davies, and E Price. Apologies for Absence were received from Councillors M Dale, P Kite and R Westmoreland.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on Thursday 17th July 2014 were confirmed and signed. Matters' arising there from to be dealt with under the relevant heading of the Agenda as the Agenda is progressed.
3. **Declaration of Interest.**
 - To declare declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. There were no declarations of interest made
 - To note any dispensations given to any member of the council in respect of the agenda items listed below. There were no dispensations.
4. **Full Sutton and Skirpenbeck Parish Website, Twitter and Facebook.** Councillor Davies is in the process of organising the new Website. All Councillors will have email addresses linked to the website enabling better communication. He reported that when it is ready, Claire at Pepik will pass on the name of the old website. Councillor Davies has created the Facebook group, at the moment only he and the Clerk have Admin responsibility. Clerk to look into legalities of the new Website/Facebook Group and report back. It has been decided to drop Twitter for the time being.
5. **Full Sutton Airfield Permissions.** The Parish Council is becoming increasingly concerned regarding the number of incidents involving the Airfield. Since the crash which caused damage to hedges but luckily missed the cattle in the field at the time, there has been another incident reported. A plane attempting to land at the airfield at 10 o'clock in the evening had to be sent elsewhere. It has been noticed that since the Airfield was contacted by the Enforcement Officer, they seem to be following the correct flight paths and timings. Clerk to email the prison to see if they are aware of the incidents.
6. **Donation to St Mary's, Full Sutton and St Mary's, Skirpenbeck.** The mower belonging to St Mary's, Full Sutton has been repaired. It was agreed that The Parish Council pay for the repair as part of the Donation to the Church, an additional £100 Donation was also agreed. A £200 Donation was agreed for St Mary's, Skirpenbeck. The donations are to be used for a specific purpose such as grounds maintenance or organ servicing and the Parish Council would like to see this reflected in the accounts next year. This was approved with Councillor Davies proposing and seconded by Councillor Nightingale.
7. **Planning - 14/02072/PLF** Erection of a portal frame building at Graham Edwards Trailers, Moor Lane, Full Sutton, East Riding of Yorkshire, YO41 1HX for Graham Edwards Trailers Ltd. Application type: Full Planning Permission. Approved by Councillors.
8. **Tree Planting.** There were no matters for discussion.
9. **Finance.** Payment was authorised on the following accounts:
 - C M Miles-Findlay - Clerk salary August 2014 - £210.70
 - C M Miles-Findlay - Overtime June 2014 - £109.56
 - C M Miles-Findlay - Expenses July/August 2014 - £36.44
 - T Lee - Cutting Skirpenbeck playing field - £270.00
 - A contingency fund of £300 was agreed for the initial set up of the new Website. Councillor Davies estimated that the Website would cost £200 to £250 per year thereafter. Internet banking is currently being set up to pay monthly for the Website. Councillor Price proposed, seconded by Councillor Horne.

- Funds for coffee mornings to start on 24th September were approved at £10 per month. Proposed by Councillor Davies, seconded by Councillor Horne.

10. Highways and Footways.

- Speeding issues, Full Sutton. The ongoing problem of speeding through the village is a real concern. Councillor Davies has asked that the mobile flashing speeding sign be placed in the village, Brad Webster to look into this. There is a group of villagers already trying to do something about this issue but they need the backing of the whole community. The Parish Council will of course support any initiative that will make a positive difference to both Villages. Councillor Pert to approach the group to see what more can be done.
- Village Taskforce. Clerk to ask for the drains and hedges to be looked at in Skirpenbeck.
- Parish Paths, Skirpenbeck. A meeting was held with the Countryside Access Officer and Councillors Horne, Kite and Nightingale on the 13th August. Councillor Nightingale has approached the landowner who has agreed to a meeting. Clerk to email Lesley Whitehead to set up another meeting. Grant money for Parish Paths is on its way. Clerk to also email Lesley Whitehead regarding the woods that need clearing in Full Sutton and a possible link through to Stamford Bridge.

11. Community Partnership Forum. Councillor Davies is unable to attend the meeting on the 19th September. Chairman Pert or Clerk to attend. Clerk to investigate if the Visitors Centre could be used for a future meeting. Some information from the last meeting has been noted under previous headings.

12. Implementation of the Parish Plan. Clerk awaiting go ahead for use of the Visitors Centre for the Coffee mornings to re-start. Suggested date being Wednesday 24th September 10 till 12 o'clock. Clerk awaiting more information regarding Broadband.

13. Communal Play Area.

- Skirpenbeck Play Area. Clerk to contact ROSPA regarding annual inspection and courses for Councillors to attend.
- Full Sutton Play Area. Play Committee are to write a note for the newsletter.

14. Questions from Councillors. No questions.

15. Administration Matters.

- Correspondence received. Letter received from Church Warden, Full Sutton asking if the Parish Councillors would like to attend a meeting about this years Harvest event. Clerk to liaise with Church Warden regarding the date. Clerk to contact Richard Trotman regarding use of the Training Centre for the event.
- HMP Full Sutton. Clerk is awaiting a response from Richard Trotman regarding a meeting to discuss the growing number of issues that have arisen.
- Parish Pump. Clerk to write an entry for the next issue.

16. Date and Venue of next meeting. The next meeting will be held on Monday 15th September at 7pm in the Main Lecture Room of the Training Unit at HMP Full Sutton. The meeting was closed at 20.33.

Signed.....Chairman

Date.....

Signed..... Clerk

Date.....