

FULL SUTTON AND SKIRPENBECK PARISH COUNCIL

SUBJECT TO PARISH COUNCIL RATIFICATION

The minutes of the Annual Meeting of the Full Sutton and Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 6.45pm Thursday 15th May 2014.

1. **Present:** The Chairman Councillor E Pert and Councillors R Westmoreland, R Nightingale, E Price, P Horne, A Davies and M Dale. Apologies for absence were received from Councillor P Kite.
2. **Election of Chairman.** Councillor Pert offered to carry on the position proposed by Councillor Price, this was seconded by Councillor Dale. The declaration of acceptance of office was duly signed. Councillor Pert took the Chair.
3. **Election of Vice Chairman.** Councillor Westmoreland was happy to continue his duties and to be elected again as Vice Chairman, this was proposed by Councillor Pert, seconded by councillor Dale and the proposal carried. The declaration of acceptance of office was duly signed.
4. **Election of Officers.**
 - Skirpenbeck Play Area – Councillor Horne.
 - Full Sutton Play Area – Councillor Pert
 - Community Partnership Forum – Councillor Davies
 - ERNLLCA – Councillor Price.
5. **Chairman's Report.** Chairman Pert read the Chairman's report for 2013/2014. A copy was given to the Clerk to file.
6. The minutes of the Full Sutton and Skirpenbeck Annual Meeting of 16th May 2013 were confirmed as correct and signed accordingly.
7. **Matters Arising.** There were no matters arising from the previous minutes.
8. The closing accounts for the financial year 2013/2014 were approved by the Parish Council and signed by Chairman Pert. The Statement of Assurance was signed. The Clerk will arrange for the documents to be sent to the external auditor.
9. **Matters Arising.** There were matters for discussion.

The meeting was closed at 7pm.