

## **FULL SUTTON AND SKIRPENBECK PARISH COUNCIL**

### **Subject to Parish Council Ratification**

The minutes of the Meeting of the Full Sutton and Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.00pm Monday 15<sup>th</sup> September 2014.

#### **OPEN FORUM**

There was one member of the public present. Adam Findlay, Church Warden of St Mary's Church Full Sutton was there to thank the Council for repairing the ride on mower and for the help in securing the use of the Training Centre for a Fundraiser on Saturday September 27<sup>th</sup>. The fundraiser is to raise money for improving the facilities at St. Mary's Church, Full Sutton. It will have an 80's theme and include food and entertainment. Ticket prices are: Family Ticket (including up to three children) - £20; Adult - £8; Child - £4. Councillor Davies suggested that a percentage of funds raised be given to the Prison Officers Charity. This is the first time the Training Centre has been used for such an event and the hope is that there will be more community events in the future.

1. **Present:** Councillors R Westmoreland, M Dale, A Davies, P Horne and E Price. Apologies for Absence were received from Chairman Councillor E Pert and Councillors R Nightingale and P Kite.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on Monday 18<sup>th</sup> August 2014 were confirmed and signed. Matters' arising there from to be dealt with under the relevant heading of the Agenda as the Agenda is progressed.
3. **Declaration of Interest.**
  - To declare declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. There were no declarations of interest made
  - To note any dispensations given to any member of the council in respect of the agenda items listed below. There were no dispensations.
4. **Full Sutton and Skirpenbeck Parish Website and Facebook.** Councillor Davies reported that the website was almost ready to go 'live'. The website address is [www.fspc.org.uk](http://www.fspc.org.uk). Clerk to be given access so she can take over the day to day administration. Councillor Davies asked the Councillors for photographs and a short biography so that he could update their details on the site. All Councillors will now have email addresses though the majority of emails will still be directed through the clerk at [clerk@fspc.org.uk](mailto:clerk@fspc.org.uk).
5. **Planning.** No matters for discussion.
6. **Tree Planting.** Clerk passed on Councillor Kite's comments that having spoken to most of those who occupy the land affected he recommends that the tree planting is limited to the roads off the A166 into both villages. The Parish Council has agreed that Councillor Kite speak with the land occupiers and draw up a plan of where the trees would be planted. Any objections being discussed at future meetings.
7. **Finance.** Payment was authorised on the following accounts:
  - C M Miles-Findlay - Clerk salary September 2014 - £210.70
  - Full Sutton PCC - Donation - £100.00
  - Skirpenbeck PCC - Donation - £200.00
  - Armistead Engineering Services Ltd - Parts for Mower - £213.96
8. **Highways and Footways.**
  - Speeding issues, Full Sutton. After discussions with HMP Full Sutton, it is evident that they have no objection to traffic calming measures. Clerk to investigate whether it is purely a

funding issue or whether the Police have objected in the past. Prison staff are reminded periodically that they should not speed through the village. Clerk to arrange for speed awareness posters to be given to the Prison for display. Clerk to also arrange for speed awareness information to be distributed at the Industrial Estate.

- Village Taskforce. Clerk has reported a few issues since the last meeting and is awaiting a reply regarding the drains and hedges in Skirpenbeck.
- Parish Paths, Skirpenbeck. Clerk has arranged a meeting with the Countryside Access Officer and George Winn Darley on 17<sup>th</sup> September to discuss Permissive Paths.

9. **Community Partnership Forum.** Clerk to attend the meeting on the 19th September.

10. **Implementation of the Parish Plan.** Coffee mornings to resume on 24<sup>th</sup> September at the Visitors Centre. 10am to 12.00noon.

11. **Communal Play Area.**

- Skirpenbeck Play Area. Annual Safety Inspection to take place in September. Clerk obtained information regarding ROSPA Inspection Course, clerk to investigate other courses available.
- Full Sutton Play Area. No matters for discussion.

12. **Questions from Councillors.** No questions.

13. **Administration Matters.**

- Correspondence received. An email was received regarding the possibility of installing a bin to dispose of bags of dog mess at the entrance to the Public Footpath through Full Sutton Church grounds. Apparently there are numerous bags left along the footpath and thrown into the adjoining fields. The Parish Council has only just installed two bins (one on Halifax Close and one on Glebe Avenue). It is an offence to leave these bags lying around and people are reminded that they can be disposed of with Domestic Waste. A reminder will be included in the next newsletter.
- HMP Full Sutton. Chairman Councillor Pert and the Clerk met with Richard Trotman on 5<sup>th</sup> September. Speeding issues were covered under Item 8. The prison is aware of problems arising with Full Sutton Airfield and report all flights if they stray to close. The trees on Prison land are regularly inspected; they will send someone over to Glebe Avenue to see whether any need to be removed.
- Parish Pump. Clerk to write and entry about the new Website and Facebook Group.

14. **Date and Venue of next meeting.** The next meeting will be held on Monday 20th October at 7pm in the Main Lecture Room of the Training Unit at HMP Full Sutton. The meeting was closed at 20.16.

Signed.....Chairman

Date.....

Signed..... Clerk

Date.....