

## FULL SUTTON AND SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of the Full Sutton and Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.00pm Monday 20<sup>th</sup> October 2014.

### OPEN FORUM

1. **Present:** Chairman Councillor E Pert and Councillors R Nightingale, P Kite, R Westmoreland, M Dale, A Davies, P Horne and E Price. No Apologies for Absence.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on Monday 15<sup>th</sup> September 2014 were confirmed and signed. Matters' arising there from to be dealt with under the relevant heading of the Agenda as the Agenda is progressed.
3. **Declaration of Interest.**
  - To declare declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. There were no declarations of interest made.
  - To note any dispensations given to any member of the council in respect of the agenda items listed below. There were no dispensations.
4. **Full Sutton and Skirpenbeck Parish Website and Facebook.** Councillor Davies reported that the website is now 'live', anyone searching for the old website will be directed to the new one. The website address is [www.fspc.org.uk](http://www.fspc.org.uk). The Clerk has access to take over the day to day administration and Councillor Davies and the Clerk will update all Councillors email addresses and pass on details. All emails will be copied to the clerk at [clerk@fspc.org.uk](mailto:clerk@fspc.org.uk). Councillor Davies asked the Councillors for input to the website, Chairman Pert to take photos of the walks around the Parish and Councillor Kite is to write a piece about the tree planting scheme. Clerk to investigate the possibility of re starting the Police Updates. Chairman Pert expressed the Parish Councils thanks to Councillor Davies for all his hard work in setting up the Website.
5. **Planning.** The letter from Gladman Developments Ltd regarding development of land north of the A166, Stamford Bridge was discussed. It was decided that the Clerk would contact Stamford Bridge Parish Council to obtain their views on the matter before further discussions take place. Clerk to also contact ERYC Planning Department for advice on whether there is any need to respond to Gladman Developments Ltd at this time.
6. **Tree Planting.** Councillor Kite reported that there are already a number of trees growing in the hedgerows leading to both villages; he will consult with the landowners regarding the feasibility of letting these grow rather than cutting them back with the hedgerows as an alternative to planting new trees. There are likely to be a dozen or so trees planted in each area, Councillor Kite to consult with The British Trust for Conservation to see whether this is enough for them to take on the project. Chairman Pert noted that there have been a number of trees taken away from the Village Green in Full Sutton and asked could some trees be planted there. Clerk to write to ERYC to ask why the trees were taken away and if there are plans to replace them. If not can the Parish Council plant some?
7. **Finance.** Payment was authorised on the following accounts:
  - C M Miles-Findlay - Clerk salary October 2014 - £210.70
  - C M Miles-Findlay - Overtime July/Aug/Sept (7 hours) - £59.00
  - C M Miles-Findlay - Expenses Sept/Oct - £34.10
  - 1&1 Internet Ltd - Direct Debit (2 months) - £11.98 (Agenda & Bank Statement signed)
  - Playsafety Limited - Annual Inspection of Skirpenbeck Play Area - £78.00
  - Interim Accounts to September 2014 were inspected.
8. **Highways and Footways.**
  - Speeding issues, Full Sutton. Clerk reported that speeding was discussed at length at the Community Partnership Meeting. Brad Webster was to have a meeting with the Prison and contact the Industrial Estate and report back to the Clerk. Clerk to contact local schools to ask whether they would be interested in participating in 'speed awareness' by asking the children to design posters to be distributed and put up around the Parish. Accidents and other incidents need to be reported to the Clerk so a file can be built up to support the Parish's need for traffic calming measures.

- Village Taskforce. Clerk has reported a number of issues and is awaiting a reply. Clerk to ask if the white lines and 30 signs on the roads are scheduled to be repainted.
  - Parish Paths, Skirpenbeck. Clerk reported that the Parish Paths Grant had been received. There was a meeting with the Countryside Access Officer (Lesley Whitehead) and George Winn Darley on 17<sup>th</sup> September to discuss Permissive Paths. Lesley has forwarded a copy of the permissive agreement to George Winn Darley for his inspection. Clerk to ask Lesley for a copy for Parish records and ask whether Mr Winn Darley has been in touch. Councillors Kite and Horne to contact the other landowners to ascertain their position on permissive paths.
9. **Community Partnership Forum.** Clerk attended the meeting on the 19th September. A number of points have been discussed under other Headings. There is a community bus based at Burnby Hall Gardens that could be used by outlying villages when not in use. Volunteer drivers would be needed; any volunteers would be fully trained. Clerk to find out more information and post to website, Facebook group and Parish Pump. Councillor Davies to attend the next meeting on Tuesday 18<sup>th</sup> November.
10. **Implementation of the Parish Plan.** The Coffee morning on 24<sup>th</sup> September at the Visitors Centre was poorly attended. Parish Council will organise an evening gathering in December, which will hopefully be at a more convenient time for our villages. Clerk to write to ERYC to request that a cycle and pedestrian path be constructed from Full Sutton and Skirpenbeck to Stamford Bridge.
11. **Communal Play Area.**
- Skirpenbeck Play Area. Annual Safety Inspection Report was discussed. Councillor Horne to contact Cynthia Collier to ask if the Play area committee can organise any repairs needed. Clerk waiting for information from ERYC regarding inspection courses available.
  - Full Sutton Play Area. Play Area committee to email the Clerk with a piece for the newsletter.
12. **Questions from Councillors.** Councillor Kite asked about the procedure for accessing the Defibrillator. The Clerk explained that Emergency Services would contact the person on call who would then respond with the Defibrillator. Clerk to post this to the website and newsletter. Councillor Nightingale wanted to know if the Council needed a quote for Severe Weather gritting/clearance which he will now send to the Clerk. Chairman Pert reported that Richard Smithson had mentioned the dog mess problem on the path just past the Church grounds. Dog owners are bagging the dog mess and hanging them on the trees. Clerk to report this and put notices up.
13. **Administration Matters.**
- Correspondence received. Discussed under previous headings.
  - HMP Full Sutton. Clerk has emailed Richard Trotman to pass on the thanks of the PCC and the Parish Council for the use of the Training Centre for the Harvest event. Chairman Pert thanked all involved with organising the event which was a great success. Clerk to request another meeting with Richard Trotman and the new Governor.
  - Use of HMP Training Centre/Visitors Centre. To be discussed at the meeting with the Prison
  - Parish Pump. Clerk to write and entry for the next issue.
14. **Date and Venue of next meeting.** The next meeting will be held on Monday 17th November at 7pm in the Main Lecture Room of the Training Unit at HMP Full Sutton. The meeting was closed at 20.45.

Signed.....Chairman

Date.....

Signed..... Clerk

Date.....