

# FULL SUTTON AND SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of the Full Sutton and Skirpenbeck Parish Council held at Bugthorpe War Memorial Institute at 7.30 pm Thursday 21<sup>st</sup> February 2013.

## Open Forum

1. **Present:** The Vice Chairman Councillor R Westmoreland and Councillors P Middleton, P Horne and E Price. Apologies for absence were received from Councillors Nightingale, Kite, Dale and Pert. Councillors welcomed Ward Councillor Dee Sharpe to the meeting.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on 16<sup>th</sup> January 2013 were confirmed and signed. Matters' arising there from to be dealt with under the relevant heading of the Agenda as the Agenda is progressed.
3. **Declaration of Interest.**
  - To declare declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. There were no declarations of interest made.
  - To note any dispensations given to any member of the council in respect of the agenda items listed below. There were no dispensations.
4. **East Riding of Yorkshire Council Items of Interest.** The Parish Council welcomed Ward Councillor D Sharpe (DS) to the meeting. DS agreed to look into the possibility of a reduction in the speed limit on the exit from Full Sutton towards Pocklington and also to have chevron signs on the two bends. Councillors also discussed the appalling state of the road from Full Sutton to Stamford Bridge; DS will flag this up with the pothole team. DS requested that the Full Sutton Play Area Committee contact her as new funding is about to become available. DS encouraged the Parish Council to look into writing a Parish Plan as additional funding would then be made to them. The Clerk is to contact Alan Bravery for more details. Councillor Sharpe left the meeting.
5. **Planning.**
  - **13/00045/PLF** Erection of two storey and single storey extension to rear following demolition of existing single storey extension at The White House, The Green, Hatkill Lane, Full Sutton for Mr and MRs P Ruff. Application type: Full Planning Permission. The plans were viewed and Councillors recommended approval.
  - **13/00369/PLF** Erection of a detached outbuilding to provide garages with a studio in the roof space at Skirpenbeck Grange, Main Street, Skirpenbeck for Mr Simon Barnes. Application type: Full Planning Permission. The plans were viewed and Councillors recommended that of approved a survey be carried out on the current drainage provision as problems have been experienced in the past.
  - **13/00404/PLF** Construction of dropped kerb at Wilton Cottage, Hatkill Lane, Full Sutton for Ms S Cunningham. Application type: Full Planning Permission. The plans were viewed and Councillors recommended approval.
6. **Tree Planting.** Councillor Middleton raised this at the last Community Partnership Forum; Brad Webster was tasked with chasing John Harland.
7. **Finance.** Payment was authorised on the following accounts:
  - Bugthorpe War Memorial Institute - Hire charge February - £15.00

- K Robinson - Clerk salary February 2013 - £265.15
- K Robinson - Overtime payment 8 additional hours January 2013 - £81.60
- K Robinson - Clerk expenses October 2012 - January 2013 - £65.64
- Pepik Ltd - develop new website and hosting and support for 12 months - £460.00
- R T Nightingale & Son - Snow ploughing, salt spreading and purchase of salt - £933.84
- Severe Weather plans. There were no matters for discussion.

8. **Highways and Footways.**

- Speeding issues, Full Sutton. This has been referred to Councillor Sharpe.
- Village Taskforce. The Clerk will report the state of the Full Sutton to Stamford Bridge Road and Main Street, Skirpenbeck.
- Potholes, Full Sutton. This has been referred to Councillor Sharpe.
- Parish Paths, Skirpenbeck. A meeting has been held and steady progress made.

9. **Community Partnership Forum.** Councillor Middleton attended the meeting on 24<sup>th</sup> January and sent all Parish Councillors a summary. He will attend the next meeting in March.

10. **Communal Play Area.**

- Skirpenbeck Play Area. Councillor Middleton has completed the Play Area Inspection Course and has offered to start carrying out the relevant checks. The Clerk is to write to Mr Peatfield thanking him for all the work that he has undertaken but advise that the Parish Council will now take responsibility for play area checks.
- Full Sutton Play Area. The Clerk attended the latest meeting and has written to Greg Knight MP to try and follow up on the correspondence between him and the committee. He has responded in a most unhelpful manner; the Clerk will now write to David Cameron to take the matter further. The Prison Governor has agreed to try and chase the Ministry of Justice to see what help he can be. The Clerk will ask for another Committee meeting and see if a group could be formed to look at funding for both Skirpenbeck and Full Sutton.

11. **Questions from Councillors.** There were no matters for discussion.

12. **Administration Matters.**

- Councillor Westmoreland reported on the very successful meeting held with the Prison Governor of HMP Full Sutton. The Clerk is to follow up on their offer to allow the Parish Council to use their meeting room.
- Correspondence received. There were no matters for discussion.
- 'Making it Happen' East Riding Local Plan Consultation. This document is in the Information Folder for February.
- Risk Assessment. This will be adopted at the next meeting.
- Parish Pump. Councillor Middleton submitted an entry for the latest edition.
- Website. This is now up and running; Councillor Middleton will ask Pepik whether a Twitter Feed could be installed onto the site.

13. **Date and Venue of next meeting.** The next meeting will be held on Thursday 21<sup>st</sup> March 2013 at Bugthorpe War Memorial Institute at 7.30 pm. The meeting was closed at 9.15 pm.

Signed..... Chairman                      Date.....

Signed..... Clerk                              Date.....