

FULL SUTTON AND SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of the Full Sutton and Skirpenbeck Parish Council held at Bugthorpe War Memorial Institute at 7.30 pm Thursday 21st March 2013.

Open Forum

1. **Present:** The Chairman Councillor R Nightingale and Councillors P Middleton, P Horne, P Kite, M Dale and E Price. Apologies for absence were received from Councillors R Westmoreland and E Pert.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on 21st February 2013 were confirmed and signed. Matters' arising there from to be dealt with under the relevant heading of the Agenda as the Agenda is progressed.
3. **Declaration of Interest.**
 - To declare declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. There were no declarations of interest made.
 - To note any dispensations given to any member of the council in respect of the agenda items listed below. There were no dispensations.
4. **East Riding of Yorkshire Council Items of Interest.** There were no matters for discussion.
5. **Planning.**

Notice of Decision

- **DC/12/04797/PLF/WESTWW/KTIMMS** Retention of fence (resubmission of 12/00761/PLF) at 5 Grange Close, Full Sutton for Mr Daniel O'Connor. This application has been granted.
 - **DC/13/00045/PLF/WESTWW/KTIMMS** Erection of two storey and single storey extension to rear following demolition of existing single storey extension at The White House, Full Sutton for Mr and Mrs P Ruff. This application has been granted.
6. **Tree Planting.** This was raised again at the Community Partnership Forum; Brad Webster is chasing John Harland.
 7. **Finance.** Payment was authorised on the following accounts:
 - Bugthorpe War Memorial Institute - Hire charge March - £15.00
 - K Robinson - Clerk salary March 2013 - £265.15
 - K Robinson - Clerk expenses February 2013 - £34.10
 - East Riding of Yorkshire Council - Play Inspection Course - £108.00
 8. **Highways and Footways.**
 - Speeding issues, Full Sutton. Another seven day count will take place in Full Sutton; no date has been given for this to start. The signage at the approach to the T junction is being changed.
 - Hatkill Lane. The clerk has received a letter advising that chevron signs will be installed on the exit from Full Sutton towards Pocklington. The Clerk is to response thanking ERYC for this decision.
 - The Clerk is to write to Yapham Parish Council regarding the state of the road at Yapham Mill; cars are driving on the wrong side of the carriageway to avoid the potholes.

- Village Taskforce. Councillor Dale reported that he had swept Main Street, Skirpenbeck in February; Mike Connor is arranging for another to take place.
 - Potholes, Full Sutton. Residents are asked to call **0845 600 1666** to report potholes.
 - Parish Paths, Skirpenbeck. A meeting was held with Tony Corrigan from the Pocklington District of the Ramblers Association who was able to give advice on the how best to proceed. It was agreed that the public should be consulted and this could form part of the Parish Plan.
9. **Community Partnership Forum.** Councillor Middleton attended the recent meeting where is was agreed to carry out another seven day traffic count in Full Sutton and continue to chase for information on the tree planting scheme. Details were given of a Visitors Centre which is opening in May in Uncleby; Councillor Middleton will ask for details for the website.
10. **Communal Play Area.**
- Skirpenbeck Play Area. Councillor Middleton will start the play area safety checks. The lack of equipment such as swings for younger children has been raised to Councillors.
 - Full Sutton Play Area. The Clerk has received a letter from the Prime Minister advising that her letter has been sent to two Government Departments. The Clerk is to email the Play Area Committee and request a meeting which she and Councillor Middleton will attend.
11. **Questions from Councillors.** There were no matters for discussion.
12. **Administration Matters.**
- Correspondence received. There were no matters for discussion.
 - HMP Full Sutton. Councillor Nightingale updated Councillors on the progressing relationship between the Parish Council and HMP. From April all meetings will be held in the Main Lecture Room of the Training Unit at HMP; a decision welcomed by all. The Clerk has drafted a questionnaire following the latest meeting which Councillors will deliver at the weekend to all houses in the parish. All agreed that positive progress was being made.
 - Parish Plan. The Clerk showed an example of a completed parish plan and gave details of the process involved. The matter will be discussed at the April meeting when it is hoped a sub-committee will be formed.
 - 'Making it Happen' East Riding Local Plan Consultation. Councillor Kite attended a meeting in Pocklington regarding the plan and gave an overview of the evening. Following a discussion it was agreed that the Clerk should respond to ERYC welcoming their decision not to recommend site SMB1 due to the negative impact a development would have on the setting of the Conservation Area, and a small part of the site is within an area of high flood risk.
 - Risk Assessment. Councillor Nightingale proposed that the risk assessment be adopted; this was seconded by Councillor Price and all voted in favour.
 - Parish Pump. There were no matters for discussion.
 - Website. Councillor Middleton is waiting for the Twitter feed to be added to the website.

