

## FULL SUTTON AND SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of Full Sutton and Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.00pm Monday 20<sup>th</sup> April 2015.

### OPEN FORUM

1. **Present:** Councillors R Westmoreland, P Kite and A Davies. Apologies for Absence received from Chairman Councillor E Pert and Councillors R Nightingale, M Dale and E Price.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on Monday 16<sup>th</sup> March 2015 and the Extraordinary meeting held on Monday 30<sup>th</sup> March 2015 were confirmed and signed.
3. **Matters Arising:** Chairman Pert and Councillor Westmoreland attended Stamford Bridges Parish Council meeting on 13<sup>th</sup> April 2015 to show the support of Full Sutton & Skirpenbeck Parish Council in rejecting the Planning Application made by Gladman Developments Ltd.
4. **Declaration of Interest:** The Parish Councils (Model Code of Conduct) Order 2012. To record declarations of interest by any member of the council in respect of the agenda items listed below. There were no Declarations.
5. **ERNLLCA update.** Clerk to contact ERNLLCA to ascertain the legal requirement of the Parish Council with regard to Officers that need to be in place to deal with matters such as Personnel and Finance.
6. **Full Sutton and Skirpenbeck Parish Website and Facebook.** The Facebook group is growing and the Website is being updated regularly and gets regular 'hits'. The aim is to have 5 years worth of Agendas and Minutes for Parishioners to easily access. The ownership of the old URL has been discontinued.
7. **May 2015 Elections.** The three Councillors present received their Acceptance of Office packs to be handed back to the Clerk at the AGM. Clerk is awaiting final numbers but there is one Councillor vacancy in Skirpenbeck. Vacancy to be advertised when we have the final numbers.
8. **Planning. 15/00838/PLF.** Erection of single storey extension to side and rear following demolition of existing. 21 Halifax Close, Full Sutton, East Riding of Yorkshire, YO41 1NU. Applicant: Mr Adam Findlay. Application Type: Full Planning Permission. Councillors recommended approval with Councillor Davies proposing, Councillor Kite seconded and the vote carried unanimously.
9. **Finance.** Payment was authorised on the following accounts:
  - C M Miles-Findlay – Clerk Salary April 2015 - £210.70
  - C M Miles-Findlay – Clerk Expenses April 2015 - £38.82
  - A Davies – Purchase of Laptop for use by Clerk - £279.99
  - R.T. Nightingale & Son – Salt Spreading – BACS Payment - £86.40
  - 1&1 Internet Ltd – Parish Website – Direct Debit - £5.99
  - ERNLLCA – Membership - £271.98
  - Severe Weather Grant Extension was approved. Proposed by Councillor Kite and seconded by Councillor Davies, the vote was carried unanimously.
  - SureVoIP Direct Debit Forms were signed. First payment will be £36.00.

**10. Highways and Footways.**

- Speeding issues, Full Sutton. The Clerk has received the posters from Bugthorpe. Councillors to look at them in the next meeting to decided which ones should be used.
- Village Taskforce. The walkabout is scheduled for May 8<sup>th</sup> 2015.
- Parish Paths, Skirpenbeck. No further information at present.

**11. Community Partnership Forum.** Next meeting is 15<sup>th</sup> May 2015, 10.00am – Wilberfoss

**12. Neighbourhood Planning.** After a detailed discussion the Councillors agreed not to pursue the Scheme.

**13. Skirpenbeck Play Area.** Councillor Davies had inspected the Play Area and found a loose stump on the Trim Trail. Councillor Westmoreland to take a look. Councillor Westmoreland has asked for the grass cutting to start. Clerk to email ERYC and ask if the Play Area can be used for an event in the summer.

**14. Skirpenbeck Village Sign.** Councillor Davies has taken a look at the sign and it looks as if it could be rebuilt, he will obtain a quote from a local builder.

**15. Questions from Councillors.** Councillor Kite reported that the Flood Risk Management Investment Plan had allocated £135,000,000 to 66 schemes with £2,000,000 being allocated to Pocklington.

**16. Administration Matters.**

- Correspondence received. Councillor Davies had received an email regarding the proposed cycle track, the Councillors are happy for the Facebook group to be used to ask for feedback from residents to gauge interest, Councillor Davies to send reply.
- HMP Full Sutton. Clerk to email the Governor to ask if there are any updates and arrange another meeting..
- Parish Pump. Councillor Davies to write an article on the Play Area.
- The Standing Orders will be updated to show that the Clerk's signature is recognised as Sergoe Script font for the purposes of emailing Agendas.

**17. Date and Venue of next meeting.** The next meeting will be held on Monday 18th May 2015 at 6.30pm in the Main Lecture Room of the Training Unit at HMP Full Sutton. The meeting was closed at 20.44.

Signed.....Chairman

Date.....

Signed..... Clerk

Date.....