

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of Full Sutton & Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.00pm Monday 20th July 2015.

OPEN FORUM

There was one member of the public present interested in becoming a Councillor. Mike Dale had been a Councillor before but due to a mistake on the election forms was not re-elected.

1. **Present:** Councillors R Westmoreland, P Kite, A Davies, C Wakefield and the Clerk. Apologies received from Councillor S Westmoreland.
2. **Election of a new Chairman.** The Parish Council had received the resignation of Chairman Councillor L Pert as Chairman and Councillor. Councillor Wakefield proposed Councillor Kite as Chairman, after some discussion Councillor Westmoreland seconded the proposal and the vote was unanimous. The Declaration was signed and witnessed by the Clerk. Chairman Kite took over the meeting. Councillor Westmoreland will remain as Vice-Chair.
3. **Code of Conduct.**
 - To receive Declarations of Interest from members of the Council on matters relating to the Agenda. There were no Declarations.
 - To note the granting of any dispensations to members of the Council on matters relating to the Agenda. There were no Dispensations.
4. The Minutes of the Full Sutton & Skirpenbeck Parish Council meeting held on Monday 15th June 2015 were confirmed and signed. Chairman Kite asked that if any Councillor had any proposed alterations regarding the Minutes in future could they be circulated to Council before the next meeting to cut down on discussion time.
5. The Minutes of the Full Sutton & Skirpenbeck AGM held on Monday 18th May 2015 were confirmed and signed.
6. Councillor Davies asked that Councillor Vacancies be move up the Agenda. Mike Dale was co-opted onto the Parish Council with Councillor Davies proposing and Councillor Westmoreland seconding, the vote was unanimous. Councillor Dale will have responsibility for ensuring the Parish Paths remain cut and easy to access. There remains two Councillor positions vacant, clerk to inform Electoral Services.
7. The Parish Council welcomed Ward Councillor Andy Burton to the meeting. He has been a Councillor for 16 years and along with Councillors David Rudd and Mike Stathers covers the Wolds Weighton Area which has 28 Parish Councils. He is the portfolio holder for Planning, Highways and Transportation. A number of issues were discussed:
 - In the event that the Community Partnership Meetings are dissolved then the Ward Councillors intend to do something similar, details of which will be discussed should the need arise. Contact with other Parish Councils, Councillors and officers at ERYC is greatly valued.
 - Planning. Parish Council powers will remain unchanged as the Government is looking to simplify the process. East Riding is in the final stages of signing off on the Local Plan. No sites for additional Wind Turbines have been identified and any future development of these will be kept to a minimum. Councillor Burton will look into the status of the Gladman Development and should it go ahead investigate whether a footway/cycle path linking the Development with Full Sutton & Skirpenbeck is a possibility.
 - Chairman Kite informed Councillor Burton of the Council's endeavours to secure the use of the Training Centre for Village use and the work to open up footpaths in Skirpenbeck. Councillor Burton offered help if needed.

- Councillor Burton is to investigate what has happened to the mobile speeding sign as he was aware it had been used in Shiptonthorpe. There was much discussion regarding the speeding problems in Full Sutton and that the situation did not meet the ERYC criteria for any measures to improve matters. The mobile speeding sign would be a useful tool to enable a reduction in speeding.

Clerk to email Councillor Burton with a reminder of the points above.

8. **ERNLLCA**

- Councillors R & S Westmoreland, C Wakefield and the Clerk attended the second of three Courses on 6th July. Councillor Westmoreland stated that it was refreshing to see we have already made some changes necessary and are continuing to improve. The next Course is on the 29th September, Councillors R & S Westmoreland and the Clerk to attend.
- The Clerk informed the Councillors that ERNLLCA have been instructed to gather information about the Councils affected by the Transparency Code. They will contact the Councils in due course with details of what (if any) funding support is available to help with continued improvement.
- Clerk to update Standing Orders with changes mentioned in Italics and forward them to the Councillors to study and approve at the next meeting.

9. **Planning.** The Clerk informed the Councillors about the upgrade to Electronic Systems for Planning and Building Control. It will be easier now for members of the public to find out about Planning issues through the Public Access System. The Clerk is to ascertain whether the Council is being informed of every Application made within the Parish. Councillor Westmoreland is to investigate the stage the Gladman Development has reached.

10. **Finance.** Councillor Wakefield proposed the change to payment by BACS as far as is practical, Councillor Westmoreland seconded and the vote was unanimous. Payment was authorised on the following accounts:

- C M Miles-Findlay – Clerk Salary July 2015 – BACS - £210.70
- C M Miles-Findlay – Expenses June/July – BACS - £27.85
- 1&1 Internet Ltd – Parish Website – Direct Debit - £5.99
- SureVoIP – Parish Telephone – Direct Debit - £6.00.
- ERYC – Lease, Skirpenbeck Play Area – BACS - £243.00
- The interim accounts for June were approved and signed.

11. **Highways and Footways.**

- Speeding issues, Full Sutton. Clerk to pass speeding posters onto the Prison Governor who has offered to have them reproduced for display at the Prison exit and other locations in the village.
- Village Taskforce. Hedges and grass has been cut in Full Sutton.
- Parish Paths. Paths have been cut but will need cutting again very soon. Councillor Dale to liaise with Dave Lee to arrange this. After some discussion it was agreed that going forward Paths were to be cut in mid May and late June every Year and an assessment made as to whether a third cut is required in August.
- Parish Paths, Skirpenbeck. Chairman Kite has met with George Winn Darley and a path has been suggested but this was some way short of the original intentions, Chairman Kite to contact Lesley Whitehead at ERYC to discuss options. Clerk to pass on contact details. Chairman Kite to also talk to other landowners.

12. **Community Partnership Forum.** Discussed in Item 7.

13. After some discussion and examination of plans Councillor Wakefield proposed that he visit Marton House and explain that the Private No Parking signs need to be removed as it is part

of the Village Green not private property. This was seconded by Councillor Westmoreland and the vote carried unanimously.

14. **Skirpenbeck Play Area.** After some discussion Councillor Westmoreland proposed two new benches for the play area with a Budget of £1,000 for purchase and fitting. These are to be purchased after the money from the Skirpenbeck Play Area Committee has been received. Councillor Davies seconded the proposal and the vote carried unanimously. Clerk to contact the Committee again. Councillor Westmoreland had inspected the Play Area and reported no problems.

15. **Skirpenbeck Village Sign.** Councillor Wakefield is awaiting a prices for the rebuilding of the sign. Councillor Westmoreland to also seek a quote.

16. **Questions from Councillors.** There were no questions.

17. Administration Matters.

- Correspondence received. No correspondence.
- HMP Full Sutton. Councillors Kite and Wakefield met with the Governor on the 29th June. They reported that it was a very productive meeting and will circulate notes to all the Councillors. Councillor Davies to put a link on the Website regarding employment with the Prison Service. The next meeting will be on the 19th October 2015 at 9.30am.
- Parish Pump. The Clerk has forwarded the Minutes of the April and May meetings. Councillor Davies to write an article about Skirpenbeck Play Area to appear in next issue
- Personnel. The minutes of the first Personnel Committee meeting will be distributed to all Councillors.
- Councillor emails. Councillor Davies to redirect emails to Chairman Kite and Councillor Wakefield personal email accounts.
- Risk Assessment to be approved at the next meeting.

18. **Date and Venue of next meeting.** The next meeting will be held on Monday 17th August 2015 at 7.00pm in the Main Lecture Room of the Training Unit at HMP Full Sutton. Councillor Davies asked for the safety at the Junction opposite Halifax Close to be placed on the Agenda. The meeting was closed at 20.57.

Signed.....Chairman
Date.....

Signed..... Clerk
Date.....