

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of Full Sutton & Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.00pm Monday 21th September 2015.

OPEN FORUM

There were no members of the public present.

1. **Present:** Chairman Kite and Councillors R Westmoreland, A Davies, M Dale and the Clerk. Apologies received from Councillors C Wakefield and S Westmoreland.
2. **Code of Conduct.**
 - To receive Declarations of Interest from members of the Council on matters relating to the Agenda. There were no Declarations.
 - To note the granting of any dispensations to members of the Council on matters relating to the Agenda. There were no Dispensations.
3. The Minutes of the Full Sutton & Skirpenbeck Parish Council meeting held on Thursday 20th August 2015 were confirmed and signed subject to an amendment in item 10 changing 'green' to 'Park'.
4. The Clerk contacted ERNLLCA for clarification regarding the rules on the resignation of the Chairman and passed the information onto the Councillors. This Item is included on the Agenda to confirm Councillor P Kite as Chairman as proposed by Councillor Wakefield and seconded by Councillor Westmoreland with a unanimous vote. Councillors are asked, if they wish to resign, could they give enough notice for an Item to be placed on the Agenda to discuss a replacement.
5. The Ward Councillor was not present.
6. Vacancy Notices have been placed on Notice Boards, on the Website and Facebook. Councillor Davies is to include a notice in a newsletter to be delivered shortly. The opportunity to co-opt has been extended by ERYC up to the Parish Council meeting on the 16th November.
7. All Councillors are to review the Standing Orders and any comments are to be made before Wednesday 7th October. Giving enough time for discussion before approving the changes at the next meeting.
8. **Planning.** Members of the public can find out about any Planning Applications or Decisions in their area by accessing <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/> A link will also be placed on fspc.org.uk
9. **Finance.** Payment was authorised on the following accounts:
 - C M Miles-Findlay – Total Wages September 2015 - BACS - £215.33
 - T E Lee – Cutting Play Area grass – BACS - £315.00
 - Dave Lee – Cutting Parish Paths – BACS - £576.72
 - York Disabled Workers Cooperative – Skirpenbeck Play Area Tables - £300.00
 - 1&1 Internet Ltd – Parish Website - Direct Debit - £23.99
 - SureVoIP – Parish Telephone - Direct Debit - £6.00
 - Councillor Davies ran through the Financial budget to date and will email a copy to all Councillors. The Councillors thanked him for his work on this project.

- A full discussion of the Precept will take place at the next meeting.

10. Highways and Footways.

- Speeding issues, Full Sutton. The Councillors would like to convey their gratitude to the Prison Governor for his cooperation during this campaign. The Clerk has received the speeding signs and Councillor Westmoreland will organise a day to place them around the two villages. Two signs will be given to the school for display.
- The Clerk has responded to the email received regarding the safety at the Junction opposite Halifax Close asking what our next course of action is.
- Village Taskforce. The white lines on the roads have been renewed in both villages.
- Parish Paths, Skirpenbeck. Chairman Kite has written to Lesley Whitehead at ERYC regarding George Winn Darleys proposals and also with a query from another landowner regarding the path along the river.

11. **Skirpenbeck Play Area.** The picnic benches have been placed at the Play Area and are being put to good use. Councillor R Westmoreland has inspected the area and removed a rotten post, the rest of the equipment is in good order. A parishioner has asked if a slide could be placed there, Clerk to investigate costings. Councillor S Westmoreland to contact ERYC regarding holding a Community event next year and obtaining approval of a list of potential future activities.

12. **Skirpenbeck Village Sign.** Councillor Davies proposed that due to the problems the Parish Council is having obtaining quotes and the length of time it is taking, the Council accept the quote for £480 and ask the builder to go ahead with the work. This was seconded by Councillor Dale and the vote carried unanimously.

13. **Questions from Councillors.** The use of the Training Centre has been approved for a Halloween Disco, Councillor Davies asked if Councillor S Westmoreland could help organise. Details to be put on a newsletter and posted around the villages.

Councillor R Westmoreland reminded everyone to be aware of what they're posting on Social Media and to be aware of their positions of Councillors and Clerk.

14. Administration Matters.

- Correspondence received. Email received from Frances Sharp of the Parish Pump asking if the Parish Council would be prepared to pay an increased subscription. Councillor Westmoreland proposed paying £60, Councillor Davies seconded and the vote was unanimous. Letter received from ERYC regarding Transport events to be held in October. Councillor R Westmoreland to let the Clerk know if he can attend. Emails from ERVAS and the Rural Network Service are received on a regular basis.
- HMP Full Sutton. The next meeting will be on the 19th October 2015 at 9.30am.
- Parish Pump. The Clerk has forwarded the Minutes of the June and July meetings.
- Personnel. The Clerk has sent a copy of the Contract, Job Description and Timesheet to the Personnel Committee. The next meeting is to be scheduled. Councillor S Westmoreland will attend the next meeting in order to be co-opted onto the Committee.

15. **Date and Venue of next meeting.** The next meeting will be held on Monday 19th October 2015 at 7.00pm in the Main Lecture Room of the Training Unit at HMP Full Sutton. Items for the Agenda are, Village Plan and Precept. The meeting was closed at 20.56.

Signed.....Chairman

Date.....

Signed..... Clerk

Date.....