

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of Full Sutton & Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.00pm Monday 19th October 2015.

OPEN FORUM

There were two members of the public present, one of whom had applied to be a Councillor and was invited to the meeting. The Councillors and the member of the public discussed the role and the candidate answered all questions raised by the Councillors.

1. **Present:** Chairman Kite and Councillors R & S Westmoreland, M Dale, C Wakefield and the Clerk. Apologies received from Councillor A Davies.
2. **Code of Conduct.**
 - To receive Declarations of Interest from members of the Council on matters relating to the Agenda. There were no Declarations.
 - To note the granting of any dispensations to members of the Council on matters relating to the Agenda. There were no Dispensations.
3. The Minutes of the Full Sutton & Skirpenbeck Parish Council meeting held on Monday 21st September 2015 were confirmed and signed with some amendments as proposed by Chairman Kite and seconded by Councillor S Westmoreland.
4. The Clerk had spoken to Deborah Sedman at ERYC who advised that if the Parish Council still had a vacancy after this meeting it would then need to be advertised by them. The Clerk had received three requests for information regarding the vacancy, following this one application had been received, the applicant attended the Open Forum. Councillor Wakefield proposed that the Parish Council should co-opt Andy Strangeway, Councillor Dale seconded and the vote carried unanimously. The Clerk to contact Andy Strangeway to arrange for the relevant forms to be signed and information given.
5. The Ward Councillor was not present.
6. Councillors discussed the amendments to the Standing Orders and Councillor Wakefield proposed that the Clerk/Proper Officer should have devolved power to settle accounts up to the value of £100, this will be reflected in the Standing Orders. This was seconded by Councillor S Westmoreland and the vote carried unanimously. The remainder of the amendments were approved with Councillor R Westmoreland proposing, Councillor Wakefield seconding and the vote carrying unanimously.
7. **Planning.** Chairman Kite had reviewed the Reserved Matters and Access Statement for the Gladman Development and requested other Councillors to do so. The following points were made:
 - Public Rights of Way need to be established linking to the existing footpaths around the perimeter and through the proposed estate, from the St Edmunds corner (South West) to Bridlington Road and the existing path alongside the river (North).
 - Who will be responsible for maintaining the footpaths and the play area and equipment?
 - A footpath/cycleway is needed to connect the new development to the Parish of Full Sutton & Skirpenbeck of which it is a part. This path should run the length of the estate along the main road.
 - Councillor R Westmoreland expressed concerns regarding the T Junction access to the estate and suggested that a mini roundabout would be more sensible from a traffic management point of view. The roundabout could be placed at the end of the estate to serve both new estates.

Clerk to reply to Planning conveying the above points.

8. Councillors reviewed the Community Plan and commented as follows:

- Fuel Buying co-op – there is an existing fuel buying co-op in Bishop Wilton, anyone wishing to receive details should contact the Clerk.
- Paths/Cycle Paths – This is ongoing, a request has been logged with ERYC.
- Broadband – Fibre broadband is now available to most of the Parish.
- Community Centre/Public Events – There is a Halloween disco to be held at the Training Centre at the end of the month and plans are ongoing for access to the Training Centre on a more regular basis.
- Higher Education – Courses are held at the Training Centre, Clerk to contact Prison Governor for details to put on the website.
- Speeding – This is an ongoing issue, Clerk to contact Andy Burton to see when we are likely to be able to use the flashing speeding sign. Councillor R Westmoreland to organise placing signs around the Villages.
- Dog Fouling – This is also an ongoing problem. A notice has been placed at the start of the footpath behind the church, another sign is to be placed on a lamp post at the entrance to Halifax Close.
- Play Area Full Sutton – Ongoing
- Drainage/Gullies/Road Sweeping – In the hands of the Task Force.
- Buses – ongoing

9. **Finance.** Payment was authorised on the following accounts:

- C M Miles-Findlay – Total Wages October 2015 - BACS - £215.33
- C M Miles-Findlay – Expenses Aug/Sept/Oct – BACS - £37.24
- 1&1 Internet Ltd – Parish Website - Direct Debit - £23.99. Clerk to investigate how long the contract has to run.
- SureVoIP – Parish Telephone - Direct Debit - £6.00
- The Councillors inspected the budget prepared by Councillor Davies for 2015/16 with figures provided by the Clerk. Councillor R Westmoreland proposed that the budget be accepted and that the Clerk should arrange to transfer £1,000 along with the donation received from the Skirpenbeck Play Area Committee (minus the cost of the new benches) into the Community Projects Fund (currently the Business Money Manager account). The items discussed will be included in a forecast column for 2016/17 and the Precept will be discussed at the next meeting. This was seconded by Councillor Wakefield and the vote was unanimous.
- Councillor Dale proposed that the Clerk should be given a budget of £50 in order to buy a printer on behalf of the Parish Council, this was seconded by Councillor S Westmoreland and the vote carried unanimously.

10. **Highways and Footways.**

- Speeding issues, Full Sutton. Covered in item 8 above.
- Village Taskforce. Chairman Kite reported that a parishioner had complained about the new street lights being too bright.
- Parish Paths, Skirpenbeck. No progress at present, Chairman Kite has spoken and written to Lesley Whitehead at ERYC. She is to contact the landowner who owns the land along the river to arrange a meeting.

11. **Skirpenbeck Play Area.** Councillor R Westmoreland has inspected the area and the equipment is in good order. The Clerk is waiting for estimates for placing a slide. Councillor S Westmoreland to contact ERYC regarding holding a Community event next year and is awaiting a reply.

12. **Questions from Councillors.** Councillor Davies had asked who was able to help out at the Halloween Disco, Councillors R & S Westmoreland will email Councillor Davies to organise tasks.

Councillor S Westmoreland proposed that a wreath be donated for Remembrance Sunday, a figure of £25 was agreed, this was seconded by Chairman Kite and the vote was unanimous.

Chairman Kite asked if a request could be put on the Website and Facebook to see if anyone could put together some information regarding the Villages during the wars.

13. **Administration Matters.**

- Correspondence received. Clerk to let Ward Cllr Andy Burton know that a Parish Councillor will attend the Wolds Weighton Liaison Group meeting on Thursday 28th January 2016.
- HMP Full Sutton. Chairman Kite attended the meeting with Ed Cornmell and Howard Barker. The Governor gave Chairman Kite a Partnership Agreement which was passed out to the Councillors for inspection and discussion at the next meeting. Chairman Kite reported that it would be necessary for the Parish Council to pay up to £200 for the purchase and installation of a key code lock to enable access to the rooms made available for community use at the Prison Training Centre, Councillors are asked to think about this and come to a decision at the next meeting. The next meeting with the Governor will be on Monday 18th January 2016 at 9.00am.
- Parish Pump. The Clerk will forward the Minutes of the August and September meetings. Councillor Wakefield to write a piece about Dog Fouling.
- Personnel. A meeting was held on 19th October at 6.30pm, Clerk's contract to be signed at the next full meeting.

14. **Date and Venue of next meeting.** The next meeting will be held on Monday 16th November 2015 at 7.00pm in the Main Lecture Room of the Training Unit at HMP Full Sutton. Items for the Agenda are Donations to the Parish Churches. The meeting was closed at 21.00.

Signed.....Chairman

Date.....

Signed..... Clerk

Date.....