

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of Full Sutton & Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.00pm Monday 16th November 2015.

OPEN FORUM

There were no members of the public present.

1. **Present:** Chairman Kite and Cllrs R & S Westmoreland, M Dale, C Wakefield, A Strangeway, Clerk and Ward Cllr Andy Burton. Apologies received from Cllr A Davies.
2. **Code of Conduct.**
 - To receive Declarations of Interest from members of the Council on matters relating to the Agenda. Cllr M Dale declared a pecuniary interest in Item 7 – Planning.
 - To note the granting of any dispensations to members of the Council on matters relating to the Agenda. There were no Dispensations.
3. The Minutes of the Full Sutton & Skirpenbeck Parish Council meeting held on Monday 19th October 2015 were confirmed and signed with some amendments as proposed by Chairman Kite and seconded by Cllr R Westmoreland.
4. The Minutes of the Personnel Committee meeting held on Monday 19th October 2015 were noted. Clerk to email to all Councillors.
5. The Clerk has informed Deborah Sedman at ERYC that there is still one Councillor Vacancy.
6. Ward Cllr Andy Burton was welcomed to the meeting. He updated the Councillors regarding a number of issues:
 - ERYC grant from Government cut by £76M over 5 years which is a 20% cut in ERYC budget
 - Transport – ERYC are asking Parish Councils to put forward a 'Parish Transport Champion' as they are best placed to understand and communicate the needs of their residents. As more and more routes are having to be heavily subsidised the Council are looking to work closely with Parish Councils to develop new strategies such as using Community Transport and the use of non emergency hospital transport.
 - There is a workshop involving Parish Councils being planned for the New Year regarding Speeding and Safety. ERYC investigating quicker ways to change speed limits.
 - The temporary speeding sign is currently doing the rounds, there is no indication as yet as to when it will come to Full Sutton. Cllr Burton will pursue this.
 - Cllr Burton will be involved in a meeting regarding the two developments in Stamford Bridge, one of the discussion points will be the entrances to the Estates and whether they can be combined ie a roundabout. Chairman Kite mentioned the cycle path that the Parish Council had requested.
 - Cllr Strangeway asked why PCN's cannot be challenged electronically with ERYC, Ward Cllr Burton will look into this.
 - Cllr Burton has received a copy of the PC comments on the Gladman development. He commented that Outline Planning Permission has been granted therefore all the details of the development have to be agreed with ERYC which the PC can put forward their ideas. Commuted sums are available from the developer to pay for community facilities.
7. **Planning.** The application for the erection of a dwelling on land East of Manor Farm Bungalow, Hatkill Lane, Full Sutton had been granted with conditions. Erection of an agricultural building for the purpose of housing livestock at land North of Bank House, Dolegate, Skirpenbeck, East Riding of Yorkshire, YO41 1JA. Applicant: M and CLR Dale. Type: Full Planning Permission. Cllr M Dale left the room while the Application was discussed. Cllr C Wakefield proposed that the application be recommended for approval,

this was seconded by Cllr S Westmoreland and the vote carried unanimously. Clerk to communicate this to Planning. Cllr Dale rejoined the meeting.

8. Finance. Payment was authorised on the following accounts:

- C M Miles-Findlay – Total Wages November 2015 - BACS - £215.33
- C M Miles-Findlay – Total Wages December 2015 (payable 21/12/15) – BACS - £215.33
- 1&1 Internet Ltd – Parish Website - Direct Debit - £23.99. The Clerk stated that one month's notice is required to withdraw from this contract.
- Full Sutton PCC – Donation - £200.00
- Skirpenbeck PCC – Donation - £200.00
- Information Commissioner – Data Protection Renewal - £35.00
- The Royal British Legion – Donation for Wreath - £25.00
- T Lee – Cutting Skirpenbeck playing field (3 cuts) – BACS - £135.00
- Playsafety Limited – Annual Inspection of Skirpenbeck Play Area – BACS - £78.00
- AJP Building and Roofing Services Ltd – Rebuilding Skirpenbeck Village Sign – BACS - £480.00
- ERNLLCA – Attendance of 1 Councillor on 2 Training sessions - £36.00
- The Clerk passed the 'Clerks Expenditure' book to the Councillors for inspection. This details any expenditure incurred by the Clerk in the day to day running of the office.
- Cllr Wakefield proposed that the Clerk should pay the Local Councils Insurance when it falls due and it shall be signed off in the January meeting, this is in accordance with the Local Government act 1972, section 102, which devolves authority to the Clerk to make decisions for the council provided council has agreed to that in advance. Cllr R Westmoreland seconded this and the vote carried unanimously.
- Cllr R Westmoreland proposed to accept the budget for 2016/17 and that the Precept should be set at £7500. Cllr Wakefield seconded this and the vote carried unanimously.

9. Highways and Footways.

- Speeding issues, Full Sutton. Following on from the discussion in Item 6, the Councillors remain very concerned regarding speeding, particularly in the mornings. There are four school bus pick ups along the main road near Halifax Close and children congregate for approximately 30 minutes while waiting. The buses have no choice but to stop on the main road and this can cause problems with the traffic especially at this time of day. The traffic is increasing and will only get worse with the Industrial Estate expanding and new housing estates being built in both Stamford Bridge and Pocklington. The Clerk to write to Andy Burton to convey these points and request the speeding sign as soon as possible or any other measure he can suggest to alleviate the situation.
- Village Taskforce. No further information at present.
- Parish Paths, Skirpenbeck. Chairman Kite has met with Lesley Whitehead from ERYC. She is to meet with the owner of the land that runs along the river and discuss issues regarding the state of the footpath, fencing and the safety of horses in the field (both to the horses and the people wishing to use the footpath). Discussions are ongoing with George Winn Darley.

10. Skirpenbeck Play Area. The Clerk passed the Annual Inspection report to Cllr R Westmoreland to inspect. The Clerk had received a price for placing a slide at the Play area which was in excess of £6500, the Councillors agreed that this was too much and suggested that maybe a group from the Village may want to fundraise to add to the amount the Parish Council already has to spend on the site. They also added that grants that wouldn't be available to the Parish Council may be available to other groups. Cllr S Westmoreland has spoken to ERYC and there will be no problem holding an annual Village fete at the Play Area as long as it's for fundraising purposes only, Cllr S Westmoreland is to put a list of activities together for approval by ERYC.

11. Questions from Councillors.

- Cllr R Westmoreland asked if he should contact Richard Nightingale as usual regarding Snow Clearing/Gritting, the Councillors asked him to contact him as soon as possible as the weather is getting colder. Clerk to contact Richard Nightingale for an up to date hourly rate.
- Cllr R Westmoreland thanked Cllrs S Westmoreland and A Davies for their efforts in organising the Halloween disco which was a great success.
- Cllr Strangeway proposed that Point 65 of the Standing Orders be updated to take out the last sentence stating 'There shall be no audio or video recording or photographs of the meeting without the express approval of the Council'. Chairman Kite noted that the number 57 in point 57 should be changed to 58. Both changes were seconded by Cllr Wakefield and the vote carried unanimously.
- Cllr Strangeway suggested a number of events including a talent contest and a Pantomime that could take place when agreement for the use of the Training Centre had been reached.
- Cllr Strangeway reported that a number of trees belonging to the prison needed attention along Holly Close. He is to email the Clerk with the disc numbers.

12. Administration Matters.

- Correspondence received. Covered in points below.
- HMP Full Sutton. The Clerk handed out the advice received from ERNLLCA regarding the Partnership Agreement, Councillors are to read and respond as soon as possible. The next meeting with the Governor will be on Monday 18th January 2016 at 9.00am.
- Parish Pump. Cllr S Westmoreland to write an article about the Halloween disco. Clerk to forward Minutes.
- Personnel. Clerk's contract was signed.
- Chairman Kite and Cllrs R & S Westmoreland, C Wakefield, M Dale and A Strangeway expressed a preference to receive their emails to their private email address. It is understood that any private email address would be open to investigation should the need arise.
- Clerk to contact ERYC and accept their offer of a free projector.
- Links need to be put on the Website regarding prison jobs etc. Councillors to email Clerk or Cllr Davies with other suggestions.
- Cllr Strangeway to attend the Wolds/Weighton Liaison meeting in January.
- Clerk to contact ERYC to take them up on the offer of coming to a Parish Council meeting to talk about Parish Transport.
- Clerk to prepare an Asset Register before the next meeting.

13. Date and Venue of next meeting. Due to the December meeting falling immediately before Christmas the next meeting will be held on Monday 18th January 2016 at 7.00pm in the Main Lecture Room of the Training Unit at HMP Full Sutton. Chairman Kite requested that mobile phone coverage be put on the Agenda for the next meeting. The meeting closed at 21.00pm.

Signed.....Chairman

Date.....

Signed..... Clerk

Date.....