

# **FULL SUTTON AND SKIRPENBECK PARISH COUNCIL**

The minutes of the Meeting of the Full Sutton and Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.15pm Thursday 18<sup>th</sup> July 2013.

## **Open Forum**

1. **Present:** The Chairman Councillor P Middleton and Councillors R Westmoreland, M Dale, E Pert and P Kite. Apologies for absence were received from Councillors R Nightingale, E Price and P Horne.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on 20<sup>th</sup> June 2013 were amended to as the date of the meeting was given as 16<sup>th</sup> May and should read 20<sup>th</sup> June; the remainder of the minutes were confirmed and signed. Matters' arising there from to be dealt with under the relevant heading of the Agenda as the Agenda is progressed.
3. **Declaration of Interest.**
  - To declare declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. There were no declarations.
  - To note any dispensations given to any member of the council in respect of the agenda items listed below. There were no dispensations.
4. **East Riding of Yorkshire Council Items of Interest.** There were no matters for discussion.
5. **Planning.**
  - **13/01828/PLF** Erection of a four bay oak framed cart shed and store at land south of Grange House, Hatkill Lane, Full Sutton for Mr Jonathan Britton. Application type: Full Planning Permission. The plans were viewed and Councillors recommended approval.
6. **Tree Planting.** The Clerk has received an email from TCV regarding the tree planting scheme; they anticipate being in touch again in October to co-ordinate the event and arrange site visits with planting taking place between November and March.
7. **Finance.** Payment was authorised on the following accounts:
  - K Robinson - Clerk salary July 2013 - £318.44
  - East Riding of Yorkshire Council Lease of Skirpenbeck Play Area - £234.00
  - To discuss the cost of replacing the broken fence at Skirpenbeck Play Area. Councillor Dale provided another quote to replace the broken fencing; following discussion Councillor Pert proposed to instruct Halifax Estates to make the fencing at a cost of £255.00 plus VAT, this was seconded by Councillor Middleton and all those present voted on favour. Councillors Middleton, Westmoreland and Nightingale have volunteered to erect the fencing; Councillor Middleton will co-ordinate. Councillor Kite recommended that the insurance company be consulted.
  - Local Grant Fund 2013-14. Councillor Middleton will attend the meeting on this in July.
8. **Highways and Footways.**
  - Speeding issues, Full Sutton. The results of the traffic count have been sent to the Parish Council and discussed with Brad Webster. On average 1200 cars travel through Full Sutton each day with 384 speeding. The peak times for speeding are between 07:00 - 08:00 and 16:00 -

18:00. Brad Webster is to see if a day's event could be organised to involve a PCSO and local schools to try and change attitudes to speeding.

- Village Taskforce. The Clerk is to report the overgrown nettles on the Persimmon Estate. Mr P Dale of The Willows, Skirpenbeck has paid for the verges to have an additional cut; the Clerk is to write and thank him.
  - Parish Paths, Skirpenbeck. There has been no further progress on this.
  - Dog Fouling. Councillor Middleton has used the spray paint and template in Full Sutton and will target Skirpenbeck next. Full Sutton Councillors felt that there had been an improvement in the amount of uncollected dog fouling.
9. **Community Partnership Forum.** The next meeting will be held on 31<sup>st</sup> July and Councillor Middleton will attend.
10. **Communal Play Area.**
- Skirpenbeck Play Area. Councillor Middleton has completed the monthly safety checks and passed the report to the Clerk. There is a small hole in the surface under the swing which will need to be monitored. Councillor Kite reported that the meeting has been held for future of the Community Room funds and it had been agreed that the funds be split 50% to the Play Area for swings and 50% to the church.
  - Full Sutton Play Area. Progress is being made but it is slow and this is a concern; the Clerk is to arrange an urgent meeting to discuss the way forward. In September the Parish Council will start their meeting half an hour early so that an open meeting can be held to discuss the plans.
11. **Questions from Councillors.** Councillor Middleton would like to propose that the Parish Council work towards achieving Quality Status as this would be a positive step. He would also like to see the introduction of Youth Council which would be driven by the Parish Council. Councillor Pert volunteered to work with Councillor Middleton to drive this forward.
12. **Administration Matters.**
- Correspondence received. The Clerk advised that it was with mixed emotions that she would be resigning from her role on the Parish Council after 9 years to take a new position. Councillors thanked the Clerk for all of her hard work and were sorry to see her leave. A replacement will need to be found as soon as possible. She is to put in a claim for the back dated pay that she is owed along with any remaining expenses.
  - Coffee Morning. This has been a great success and was extremely well attended. Councillor Middleton would like to see this community event extended to include a village BBQ and a possible Christmas Fayre. The coffee morning will be held on the third Tuesday of every month; the Clerk is to inform Dave Lanham.
  - HMP Full Sutton. The Village Shop plans are progressing but the key to its success will be to find a manager to co-ordinate its running.
  - Parish Plan. Both events have been held and a questionnaire will now need to be drafted; it was agreed that this should be undertaken in September.
  - Parish Pump. An entry will be made to update the residents on the plans for the play area and the youth council.

