

FULL SUTTON AND SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of the Full Sutton and Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.15pm Thursday 18th July 2013.

Open Forum

12 members of the public attended the open forum all wishing to discuss the proposed play area and were welcomed to the meeting by the Chairman. A number of points were raised by those present regarding the site including questions as to how the Ministry of Justice choose the area and safety concerns. The Clerk has received a number of letters and emails expressing objection to the scheme. Councillors advised that the Parish Council were not responsible for the scheme and had acted in an advisory role all of which has been in Council minutes which are available for all the public to view. They have committed to financially support the play area once it has been built. An open meeting will be held on 19th September starting at 6.45pm and run for half an hour. The Clerk will write to the Ministry of Justice and ask for their rationale in choosing the site for the play area and request that a response is received in time for the September meeting.

1. **Present:** The Chairman Councillor P Middleton and Councillors R Westmoreland, E Price and P Horne. Apologies for absence were received from Councillors R Nightingale, E Pert, P Kite and M Dale.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on 18th July 2013 were confirmed and signed. Matters' arising there from to be dealt with under the relevant heading of the Agenda as the Agenda is progressed.
3. **Declaration of Interest.**
 - To declare declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. There were no declarations.
 - To note any dispensations given to any member of the council in respect of the agenda items listed below. There were no dispensations.
4. **East Riding of Yorkshire Council Items of Interest.** There were no matters for discussion.
5. **Clerk Vacancy.** Mrs Helen Middleton will commence in her role as Clerk to the Parish Council on 1st September 2013; Katie Robinson will continue in her position until 14th September to ensure a smooth hand over.
6. **Planning.**
 - **13/01956/OUT** Erection of three detached dwellings (all matters reserved) at Hart Hill Crescent Amenity Land, 1 Hart Hill Crescent, Full Sutton for R B Sports Ltd. Application type: Outline Planning Permission. The plans were viewed and Councillors proposed that they be approved.
 - **13/02084/PLF** Erection of single storey extensions to front and ramp to side at Glebe Farm Buildings, Hatkill Lane, Full Sutton for Mrs Chris Phillips. Application type: Full Planning Permission. The plans were viewed and Councillors recommended approval providing that the Church had no objections.

Notice of Decision

- **13/01828/PLF** Erection of a four bay Oak Framed Cart Shed and Store at land south of Grange House, Hatkill Lane, Full Sutton for Mr Jonathan Britton. This application has been granted.

7. **Tree Planting.** There were no matters for discussion.
8. **Finance.** Payment was authorised on the following accounts:
 - K Robinson - Clerk salary August 2013 - £318.44
 - K Robinson - Clerk back dated pay - £67.99 (this includes April additional hours and the 1% increase)
 - K Robinson - Clerk expenses - £118.57
 - Trevor Lee - Play Area Grass Cutting - £135.00
 - Parish Councillors Guide - The Clerk is to order 9 copies of the new Parish Councillors Guide through ERNLLCA at a cost of £2.00 per copy.
 - Local Grant Fund 2013-14. Councillor Middleton attended the meeting regarding the scheme on 31st July and reported on how it would work this financial year. Following discussion Councillor Middleton proposed that three applications be submitted; one for £250.00 for the tree planting scheme, one for £1500.00 to cover the cost of snow clearance and gritting and a third one for £600 to purchase two bins for Full Sutton. ERYC have confirmed that they will empty the new bins; Councillor Middleton will confirm the cost and then the grant forms will be completed. Grant money is paid retrospectively on presentation of the invoices.
9. **Highways and Footways.**
 - Speeding issues, Full Sutton. There were no matters for discussion.
 - Village Taskforce. There were no matters for discussion.
 - Parish Paths, Skirpenbeck. There has been no further progress on this.
10. **Community Partnership Forum.** Councillor Middleton attended this meeting and gave a summary. Copies of the slides from the meeting are available to read.
11. **Communal Play Area.**
 - Skirpenbeck Play Area. Councillor Middleton has completed the monthly safety checks and passed the report to the Clerk. The ROSPA annual inspection will take place in September.
 - Full Sutton Play Area. The Clerk has received a number of letters of objections whilst she has been on annual leave. It was agreed that she should contact ERNLLCA for advice and also write to the Ministry of Justice and ask their rationale for choosing this particular site. The Clerk will also contact ERYC regarding a report that the Planning Department have entered into correspondence with the Parish Council once the contact name has been forwarded by a resident of Full Sutton.
12. **Questions from Councillors.** There were no matters for discussion.
13. **Administration Matters.**
 - Correspondence received. Comments have been requested from ERYC on how the new Code of Conduct is working and any changes that needed to be made; all those present agreed that it should be left as it is.
 - HMP Full Sutton. There were no matters for discussion.
 - Parish Plan. There were no matters for discussion.
 - Parish Pump. An entry has been written by Councillor Middleton which he submit for the next edition.

