

# FULL SUTTON AND SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of the Full Sutton and Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.15pm Thursday 19<sup>th</sup> September 2013.

## Open Meeting

22 members of the public attended the play area open meeting to discuss the proposed site and were welcomed to the meeting by the Chairman. The play area committee held the half hour Open meeting with the outcome being that the original proposed site of the play area will no longer be used and the play area committee will continue with their plans and look for an alternative location within Full Sutton.

1. **Present:** The Chairman Councillor P Middleton and Councillors R Westmoreland, E Price, P Horne, R Nightingale, , P Kite, E pert and M Dale.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on 15<sup>th</sup> August 2013 were confirmed and signed. Matters' arising there from to be dealt with under the relevant heading of the Agenda as the Agenda is progressed.
3. **Declaration of Interest.**
  - There was a declaration of interest from P Horne with regards to planning reference **13/02776/PLF and 13/02518/PLF.**
  - To note any dispensations given to any member of the council in respect of the agenda items listed below. There were no dispensations.
4. **East Riding of Yorkshire Council Items of Interest.** There were no matters for discussion.
5. **Planning.**
  - 13/02736/PLF** Conversion of existing single storey storage building to form a dwelling at outbuildings and land at Manor House Farm, Main Street, Skirpenbeck for Trustees of G Wardle Darleys Settlement. Application type: Full Planning Permission - the plans were viewed and councillors recommended approval
  - 13/02518/PLF** Conversion of outbuilding to holiday cottage at land east of Blacksmiths Cottage, Main Street, Skirpenbeck for Mr Peter Horne. Application type: Full Planning Permission. - the plans were viewed and the councillors recommended approval
  - 13/02776/PLF** Erection of a first floor extension to rear at Blacksmiths Cottage, Main Street, Skirpenbeck for Mr Peter Horne. Application type: Full Planning Permission. - the plans were viewed and the councillors recommended approval
6. **Tree Planting.** Clerk to communicate with Tcv and invite to the next Parish Council meeting.
7. **Finance.** Payment was authorised on the following accounts:
  - K Robinson - Clerk salary September 2013 - £148.44
  - Local Grant Fund 2013-14. Following discussion Councillors agreed that their original proposal stands - ; one for £250.00 for the tree planting scheme, one for £1500.00 to cover the cost of snow clearance and gritting and a third one for £600 to purchase two bins for Full Sutton. The grant forms will be completed. Grant money is paid retrospectively on presentation of the invoices.
8. **Highways and Footways.**
  - Speeding issues, Full Sutton. There were no matters for discussion.

- Village Taskforce. Councillor horne asked if the road drains and grates could be cleared in skirpenbeck. The clerk will contact east riding
  - Parish Paths, Skirpenbeck. Clerk to email to councillors E price, p kite and p horne some available dates in which a meeting can be held to discuss this matter further.
9. **Community Partnership Forum.** Councillor Middleton attended this meeting and gave a brief summary.
10. **Communal Play Area.**
- Skirpenbeck Play Area. Councillor Middleton has completed the monthly safety checks.
  - Full Sutton Play Area. After the half hour open meeting, prior to Septembers parish council meeting, there are no matters of discussion as the play area committee have decided to look for alternative land within full Sutton.
11. **Questions from Councillors.** Councillor pert asked if a craft group and playgroup could be held at HMP Full Sutton visitor or training centre and councillor middleton offered to email dave lanham and communicate the proposed activities..
12. **Administration Matters.**
- Correspondence received. The clerk proposed a relevant ERNLLCA training course to attend to enable her to understand her new role as Clerk. Councillor E Pert proposed and R Westmoreland seconded.
  - HMP Full Sutton. Councillor middleton gave a full summary of The opening of the village shop along with a successful evening after with the hog roast. Councillor R Westmoreland also mentioned volunteers would be greatly received to work a full or half day. Councillor middleton also touched on other plans which may be looked into with HMP Full Sutton.
  - Parish Plan. A meeting to be set up by the clerk. Dates to be emailed out to the relevant members of the committee.
  - Parish Pump. An entry to be written by Councillor Middleton which he will submit for the novemebr edition.
13. **Date and Venue of next meeting.** The next meeting will be held on Thursday 17<sup>th</sup> October 2013 in the Main Lecture Room of the Training Unit at HMP Full Sutton 7.15 pm. The meeting was closed at 7.58 pm.

Signed..... Chairman

Date.....

Signed..... Clerk

Date.....