

FULL SUTTON AND SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of the Full Sutton and Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.15pm Thursday 21st November 2013.

OPEN FORUM

1. **Present:** The Chairman Councillor P Middleton and Councillors R Westmoreland, R Nightingale, P Kite and M Dale. Apologies for Absence were received from Councillor's E Price, E Pert and P Horne.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on Thursday 17th October 2013 were confirmed and signed. Matters' arising there from to be dealt with under the relevant heading of the Agenda as the Agenda is progressed.
3. **Declaration of Interest.**
 - To declare declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. There were no declarations of interest made.
 - To note any dispensations given to any member of the council in respect of the agenda items listed below. There were no dispensations.
4. **East Riding of Yorkshire Council Items of Interest.** There were no matters for discussion.
5. **Planning. – Notice of Decision – these were given to councillors**
 - **Notice of decision – 13/02776/PLF** Erection of a first floor extension to rear, Blacksmiths Cottage, Main Street Skirpenbeck, Mr P Horne – granted planning permission with conditions
 - **Notice of decision – 1302518/PLF** Conversion of outbuilding to holiday cottage at Blacksmiths Cottage, Main Street, Skirpenbeck Mr P Horne – granted planning permission with conditions
6. **Tree Planting.** Members discussed at great lengths the details of the types of trees that they would have liked to have seen at the possible sites for the tree planting. The sites that have been proposed are Middle Lane from Skirpenbeck to the A166, also Full Sutton Road (from A166 into Full Sutton) and finally from Skirpenbeck Church out towards Bugthorpe. Councillors have decided to put into the next edition of the newsletter detailing the proposed sites and see what local residents thoughts and inputs to the locations proposed for the tree planting. Clerk to contact Brad Webster at ERYC regarding the sites as they are all council land and permission is needed. Councillor Middleton to forward pictures of the possible trees to relevant councillors.
7. **Finance.** Payment was authorised on the following accounts:
 - H Middleton – Clerk salary November 2013 - £220.96
 - H Middleton – Clerk expenses November 2013 - £24.85
 - HM Revenue and Customs – PAYE - £55.20
 - Dave Lee Contracting - £385.56
 - ERNLLCA 9 copies of Councillors Guide - £29.90
 - ERNLLCA – Clerk course - £42.00
 - Playsafety Limited - ROSPA Skirpenbeck Play area - £78.00
 - Parish Pump - £40.00
 - Local Grant Fund 2013-14. Applications for this have now been completed and send off to the relevant department at ERYC by Councillor Middleton
8. **Highways and Footways.**
 - Speeding issues, Full Sutton. Due to a villager contacting ERYC regarding speeding in the village a 7 day survey has taken place. The Parish Council are awaiting results before further discussions commence.

- Village Taskforce. Councillors would like to see if we are due a walkabout. Clerk to email Mike Connor on this matter.
 - Parish Paths, Skirpenbeck. Clerk to email Councillor P Horne to see chase this.
9. **Community Partnership Forum.** No matters for discussion
10. **Communal Play Area.**
- Skirpenbeck Play Area. Councillors have decided to leave the fencing until spring.
 - Full Sutton Play Area. Clerk to respond to MoJ. Councillors were informed of a letter from Rt Hon Sir Greg Knight MP that the clerk had responded to.
11. **Questions from Councillors.** No questions from councillors
12. **Administration Matters.**
- Correspondence received. Clerk gave information to emails received regarding mud on the roads in Skirpenbeck, Councillor M Dale said that he was responsible for majority and advised of the clean up that same evening. Another email was also received thanking the council for arranging the cleaning operation of the roads in Skirpenbeck, this was actually organised and paid for by a local farmer. The council have taken onboard comments and from our discussions action has been taken on this matter.
 - HMP Full Sutton. Councillor Middleton reported that the local shop has been closed due to lack of interest from the village and also lack of volunteers. A voluntary organisation may take over and open it as a snack bar for Prison staff and visitors. Councillors also discussed the possible use of a large greenhouse that could be moved to a site that local residents are able to access to use for planting. This will be put into the next edition of the newsletter so that residents can read and respond with their comments and thoughts of the idea and its possible location. Councillor Middleton has been contacted by Paul Mackintosh a member of HMP Full Sutton prison staff and also a committee member of the Full Sutton Gym asking for the Parish Council to pay half towards a Defibrillator and the setting up of a community 1st responders group. Councillors agreed that if the one in the Training Room was out of bounds to move then they would be happy to contribute, along with the profit from the shop, 50% of the total cost. The gym committee would pay the remaining 50%. This was proposed by Councillor Kite and seconded by Councillor Nightingale. Councillor Middleton spoke on behalf of the shop committee that they were in favour that the profit from the shop would be donated to this.
 - Parish Plan. Date to be emailed by Clerk for next meeting
 - Parish Pump. No entry was planned at this time for the January edition, if anything arose Councillor Middleton would write an entry.
13. **Date and Venue of next meeting.** The next meeting will be held on Thursday 19th December 2013 in the Main Lecture Room of the Training Unit at HMP Full Sutton 7.15 pm. The meeting was closed at 8.24 pm.

Signed.....Chairman

Date.....

Signed..... Clerk

Date.....