

## **FULL SUTTON AND SKIRPENBECK PARISH COUNCIL**

The minutes of the Meeting of the Full Sutton and Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.15pm Thursday 19<sup>th</sup> December 2013.

### **OPEN FORUM**

1. **Present:** The Chairman Councillor P Middleton and Councillors R Westmoreland, R Nightingale, P Kite, E Price, P Horne and E Pert. Apologies for Absence were received from Councillor M Dale.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on Thursday 21<sup>st</sup> November 2013 were confirmed and signed. Matters arising there from to be dealt with under the relevant heading of the Agenda as the Agenda is progressed. Councillor P Middleton spoke at this point about the Defibrillator as after speaking with ERNLLCA it was clear that the previous discussion and the outcome that had been made should have actually come under its own item on the agenda. This has now been rectified and will be re-discussed as an agenda item and the outcome minuted.
3. **Declaration of Interest.**
  - To declare declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. There were no declarations of interest made.
  - To note any dispensations given to any member of the council in respect of the agenda items listed below. There were no dispensations.
4. **East Riding of Yorkshire Council Items of Interest.** There were no matters for discussion.
5. **Planning. –**
  - **Planning Appeal – DC/13/01956/OUT** Erection of three detached dwelling on Hart Hill Crescent Amenity Land – Parish Council has been notified
  - **13/03698/PLF** – Erection of a 2 Storey extension to front at 5 Grange Close Full Sutton East Riding of Yorkshire YO41 1NZ for Mr D O'Connor – Full Planning Permission – No observation has been made by the Parish Council
  - **Notice of Decision** – To tie the Holiday Cottages to correct address (Blacksmiths Cottage) – the Parish Council was notified
6. **Tree Planting.** Councillor P Middleton reported to the Council that after ERYC had received our grant application for the tree planting they, they have raised several potential issues. These include possible insurance to cover upto 50 million, talking to Landowners to receive permission and checking no cables are underground at the possible tree planting sites. Before progressing the Clerk is to find out about the insurance, machinery used and long term cover needed, this will be to report back at the January meeting.
7. **Finance.** Payment was authorised on the following accounts:
  - H Middleton – Clerk salary December 2013 - £220.96
  - H Middleton – Clerk expenses December 2013 - £23.40
  - HM Revenue and Customs – PAYE - £55.20
  - Information Commissioner's Office – Data Protection renewal £35.00
  - Trevor Lee - Cutting Skirpenbeck Playing Field - £225.00
  - Aon Local Council Insurance - £430.65
  - Local Grant Fund 2013-14.
  - Full Sutton Defibrillator – The council have been asked to contribute towards a Defibrillator, to be housed in the Gym at The training Centre of HMP Full Sutton. Paul Mackintosh Chairman from the Gym Centre committee will pay £600 from their funds, the Full Sutton shop committee has offered to pay the final funds of £250, which leaves the Parish Council a sum of £350 to contribute. There was discussion regarding responder volunteers and the

maintenance of the machine. Councillor Middleton said the Parish Council is making a contribution only to the initial purchase of the Defibrillator and that Paul Mckintosh is responsible for the upkeep of the defibrillator and the continued necessary training of the 12 responder volunteers. This was proposed by councillor E Price and seconded by Councillor R Westmoreland.

8. **Highways and Footways.**

- Speeding issues, Full Sutton. Results of the 7 Day Survey - The survey showed that the total number of vehicles using this area of Hatkill Lane between 19 November and 25 November 2013 was 19742. The average speed of traffic was 29.2mph and the 85<sup>th</sup> percentile (the speed at which and below 85% of traffic travel) was 33.6mph. The number of offenders per day that were travelling at 35mph and over was 265 which equated to 9.4% of total traffic. These details equate to Full Sutton being awarded 2 points, which was below the threshold for ERYC to carry out any further action. Councillors showed their disappointment to no further action being taken, and requested the Clerk forward this disappointment to ERYC.
- Village Taskforce. Councillors would like to see if we are due a walkabout. Clerk to email Mike Connor on this matter.
- Parish Paths, Skirpenbeck. Councillor P Horne is on with this matter.

9. **Community Partnership Forum.** Councillor Middleton attended the meeting and gave a report of main items discussed. Leaflets on oil savings were handed out, if local residents wanted to be part of a group.

10. **Communal Play Area.**

- Skirpenbeck Play Area. No matters for discussion
- Full Sutton Play Area. No matters for discussion

11. **Questions from Councillors.** Councillor Pert mentioned about the PRIVATE PARKING sign on the Green at the top end of Full Sutton Village. This is to be looked into by the Clerk as to whether the signs are on council land and if authorisation needs to be granted.

12. **Administration Matters.**

- Correspondence received. No matters for discussion
- HMP Full Sutton. Nothing for discussion
- Coffee Mornings. Councillor Pert showed an interest in taking these over and is looking to seek volunteers to help with the running of the monthly coffee mornings. Councillor Pert to report back in January's meeting.
- Parish Plan. Meeting on January 21<sup>st</sup> to discuss further action.

13. Parish Pump. No entry was planned at this time for the January edition

14. **Date and Venue of next meeting.** The next meeting will be held on Thursday 16<sup>th</sup> January 2013 in the Main Lecture Room of the Training Unit at HMP Full Sutton 7.15 pm. The meeting was closed at 8.03 pm.

Signed.....Chairman

Date.....

Signed..... Clerk

Date.....