

FULL SUTTON AND SKIRPENBECK PARISH COUNCIL

The minutes of the Annual Meeting of the Full Sutton and Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.15pm Thursday 16th May 2013.

1. **Present:** The Chairman Councillor R Nightingale and Councillors R Westmoreland, P Middleton, E Price, P Horne, E Pert and P Kite. Apologies for absence were received from Councillor M Dale.
2. **Election of Chairman.** Councillor Nightingale advised that he was standing down as Chairman; Councillor Kite proposed a vote of thanks for carrying out the role so successfully and loyally. Councillor Westmoreland proposed Councillor Middleton to be Chairman, this was seconded by Councillor Pert and the proposal carried. The declaration of acceptance of office was duly signed. Councillor Middleton took the Chair.
3. **Election of Vice Chairman.** Councillor Nightingale proposed Councillor Westmoreland to be elected Vice Chairman, this was seconded by Councillor Pert and the proposal carried. The declaration of acceptance of office was duly signed.
4. **Election of Officers.**
 - Skirpenbeck Play Area - Councillor Horne.
 - Full Sutton Play Area - Councillor Pert
 - Community Partnership Forum - Councillor Middleton
 - ERNLLCA - Councillor Westmoreland.
5. **Chairman's Report.** Councillor Nightingale read the Chairman's report for 2012/2013. A copy was given to the Clerk to file.
6. The minutes of the Full Sutton and Skirpenbeck Annual Meeting of 17th May 2012 were confirmed as correct and signed accordingly.
7. **Matters Arising.** There were no matters arising from the previous minutes.
8. The closing accounts for the financial year 2012/2013 were approved by the Parish Council. The Statement of Assurance was signed. The Clerk will arrange for the internal audit to be carried out.
9. **Matters Arising.** There were matters for discussion.

The meeting was closed at 7.35 pm.

