

FULL SUTTON AND SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of the Full Sutton and Skirpenbeck Parish Council held at Bugthorpe War Memorial Institute at 7.30 pm Thursday 16th February 2012.

Open Forum

There were no members of the public present.

1. **Present:** The Chairman Councillor R Nightingale and Councillors R Westmoreland, M Dale, E Pert and P Horne. Apologies for absence were received from Councillors E Price and P Kite.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on 19th January 2012 were confirmed and signed. Matters arising there from to be dealt with under the relevant heading of the Agenda as the Agenda is progressed.
3. **Declaration of Interest.** Councillor Nightingale declared a prejudicial interest in Item 6, payments to R T Nightingale and Son. There were no further declarations of interest made by those present in respect to items on the agenda.
4. **East Riding of Yorkshire Items of Interest.** There were no matters for discussion.
5. **Planning.** There were no matters for discussion.
6. **Finance.** Payment was authorised on the following accounts:
 - Bugthorpe War Memorial Institute - Hire charge February - £15.00
 - K Robinson - Clerk salary February 2012 - £258.47
 - R T Nightingale and Son - 6 tonne of road salt - £691.20
 - R T Nightingale and Son - Invoice for additional salt and 12 hours of snow ploughing and gritting - £1123.20.
7. **Highways and Footways.**
 - Road safety on A166. The Clerk is to write again requesting an update on the planned works.
 - Speeding issues, Full Sutton. The Clerk has spoken to Pocklington Police who have been carrying out speed checks in Full Sutton. At present they are using a speed board which shows the motorist the speed they are travelling at but no fines are imposed for those breaking the speed limit. The Police have also been in talks with the Prison Governor and have asked that he speak to staff and alert visitors to the Prison. The checks will be carried out every few months.
 - The Clerk is to write to EYMS and ask for confirmation of designated bus stops in Full Sutton and whether signs can be erected as there appears to be confusion as to where passengers should wait.
 - Village Taskforce. There are a number of over-hanging trees/bushes on Holly Close and Hart Hill Crescent which made it difficult for the snowplough and gritter to get through. The Clerk is to ask the Taskforce Team whether they could arrange for these to be cut back.
 - Local Parish Paths Partnership 2012/13. Councillor Nightingale will complete these forms.
 - Severe Weather update. The feedback from the recent snow clearing and gritting has been overwhelmingly positive and gratefully received. One complaint was made to the Clerk from a resident of Holly Close however it was explained that the snow plough was too wide to clear the road due to the number of parked cars in the street. The prepared procedures ran smoothly and Ward Councillor Lane has requested that representatives from the Parish Council go to County Hall to explain how the grant money was used in such an effective way.
 - A request has been received for a salt bin on Halifax Close; unfortunately the area does not qualify for one under the ERYC guidelines.
8. **Police.** There were no matters for discussion.
9. **Communal Play Area.** The Clerk has emailed Mrs Collier but has not yet received a response. She is to contact Mr Peatfield who carries out the safety checks on the play area. Councillors Nightingale and Westmoreland will meet with the grass cutting contractor to discuss how to manage the number of cuts for the play area for the coming season.
10. **Questions from Councillors.** There were no matters for discussion.

11. **Administration Matters.**

- Correspondence received. The Clerk has received details on new Code of Conduct Training which will take place across the region in May and June. She is to book places for Councillor Nightingale and Westmoreland and herself to attend on May 23rd at 2pm in Burnby Hall.
 - No Councillors were able to attend the forthcoming Mayor of Pocklington Charity Event.
 - The Clerk has received an email for Harvey Lawson, a resident of Skirpenbeck, requesting trees to be planted in Skirpenbeck on the middle and eastern verges. Councillors welcomed the idea and the Clerk is to ask him to prepare a proposal and bring it to a meeting so that the plans could be discussed in more detail. He has kindly secured the trees in the play area; the Clerk will forward him the contact details of Harriet Linfoot from Natural England.
 - Councillor vacancy. Notification has been received from ERYC that the vacancy can be filled by co-option. The Clerk has posted a notice on the Full Sutton board with a closing date of 8th March. Applications will be discussed at the March meeting.
- Risk Assessment. Councillors Price and Pert have reviewed the assessment which will be adopted at the March meeting.
- Parish Pump. Thanks were passed to Councillor Kite for his draft entry for the Parish Pump; a few modifications were made and the Clerk will forward it in time for the next edition.
- Neighbourhood Planning. CPRE have sent the Clerk a booklet guide to Neighbourhood Planning. This is an initiative that can be undertaken by Town/Parish Council to help to influence permitted development within the parish. The booklet is to be passed around to all in order for a decision to be taken as to whether the Parish Council should proceed.

12. **Date and Venue of next meeting.** The next meeting will be held on 15th March 2012 at Bugthorpe War Memorial Institute at 7.30 pm. The meeting was closed at 9.00 pm.

Signed..... Chairman

Date.....

Signed..... Clerk

Date.....