

FULL SUTTON AND SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of the Full Sutton and Skirpenbeck Parish Council held at Bugthorpe War Memorial Institute at 8.00 pm Thursday 17th May 2012.

Open Forum

1. **Present:** The Chairman Councillor R Nightingale and Councillors R Westmoreland, P Middleton, P Horne, E Price and P Kite. Apologies for absence were received from Councillors E Pert and P Kite.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on 19th April 2012 were amended on item 12; the date of the next meeting is 17th May and not April as stated. The remainder of the minutes were confirmed and signed. Matters arising there from to be dealt with under the relevant heading of the Agenda as the Agenda is progressed.
3. **Declaration of Interest.** Councillor Horne declared a personal interest in Item 8, Flooding at Blacksmiths Cottage. There were no further declarations of interest made by those present in respect to items on the agenda.
4. **East Riding of Yorkshire Items of Interest.** There were no matters for discussion.
5. **Planning.**

Notice of Decision

- **12/00761/PLF** Retention of 1.8m high boundary fence at 5 Grange Close, Full Sutton for Mr Daniel O'Connor. Application type: Full Planning Permission. This application has been refused.
6. **Tree Planting.** There were no matters for discussion.
 7. **Finance.** Payment was authorised on the following accounts:
 - Bugthorpe War Memorial Institute - Hire charge May - £15.00
 - K Robinson - Clerk salary May 2012 - £265.15
 - K Robinson - Back dated pay for April 2012 - £6.68
 - Local Grants Fund. The Clerk has received confirmation that the remaining £488.00 of grant money can be kept for this financial year providing that it is ring-fenced for spending as detailed.
 - The Clerk has a new mandate form which needs to be completed by 7 Councillors.
 8. **Highways and Footways.**
 - Road safety on A166. The planned works have now been completed. The Clerk is to write to Highways thanking them for organising the works which were completed to time. The road markings have been changed on the approach to A166 from Full Sutton; there is now room for only one car in the left hand lane which is causing a build-up of traffic at peak times. The clerk is to ask why this decision has been taken.
 - Speeding issues, Full Sutton. The Clerk is to look into whether this issue can be raised at the next Community Partnership Forum.
 - East Yorkshire Bus Service. The Clerk has received a letter confirming that the bus will stop to pick up and drop off passengers opposite the lay-by on Hatkill Lane.
 - Village Taskforce. There were no matters for referral.
 - Dog Fouling, Full Sutton. It was noted that there had been an improvement on the pavements throughout the village in the last two weeks.
 - The Clerk reported the stagnant water which has returned in Skirpenbeck opposite Skirpenbeck Grange. The Environmental Health Officer has written to the occupiers of the four homes and has now confirmed that the septic tank serving Cherry Tree Barn, Olleys Lodge and The Stables has been emptied. No response has been received from the occupier of Skirpenbeck Grange.
 - Request for horse rider signage. Following the distribution of the newsletter the Clerk received an email requesting horse warning signs on the two approaches to Full Sutton. The Clerk will request these from ERYC.
 - Flooding at Blacksmiths Cottage. Highways sent a team to investigate the flooding and have confirmed that it was caused by a blockage 164m from the well. This has now been jetted and the water has started to recede.

The Clerk is to write to Highways thanking ERYC for undertaking the work but asking what provision has been made to prevent re-occurrence.

9. **Police.** There are no longer any community Police meetings so this agenda item will be replaced with Community Partnership.

10. **Communal Play Area.**

- Skirpenbeck Play Area. Mr Peatfield has given Councillor Horne the safety checks for the Play Area to date. The Clerk is to write and thank him and request that they are given to the Clerk every six months.
- Full Sutton Play Area. The Clerk received a call from Kompan who had details on funding available for play areas. Details have been forwarded to the Play Area Committee and an update requested. They are currently waiting for the Home Office to send the lease and then have twelve months to put some equipment on site. The Clerk is to suggest they contact their local MP and the Prison Governor and ask for it to be chased.

11. **Questions from Councillors.** There were no matters for discussion.

12. **Administration Matters.**

- Correspondence received. The Clerk read out an email received from a resident of Full Sutton thanking the Parish Council for the latest newsletter and commenting of the speeding of cars throughout the village. The Clerk is to forward it to ERYC and ask for their comments and request that the matter is discussed at the next Community Partnership Forum.
- Code of Conduct. The Parish Council is required to adopt the new Code of Conduct by 1st July; further details will be supplied on the course which Councillors Nightingale and Westmoreland and the Clerk are attending on 23rd May 2012. A letter outlining the process will be copied and given to all Councillors with the Code being adopted by the Council at the June meeting.
- Parish Pump. Councillor Middleton will write an entry for July edition of the Parish Pump; the main features will be speeding in Full Sutton and the works to the A166.

13. **Date and Venue of next meeting.** The next meeting will be held on 21st June 2012 at Bugthorpe War Memorial Institute at 7.30 pm. The meeting was closed at 9.00 pm.

Signed..... Chairman

Date.....

Signed..... Clerk

Date.....