

FULL SUTTON AND SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of the Full Sutton and Skirpenbeck Parish Council held at Bugthorpe War Memorial Institute at 7.30 pm Thursday 16th August 2012.

Open Forum

Elaine Holden a resident of Full Sutton addressed the meeting regarding the on-going issue of speeding through the village. She has written to the Prison Governor, P Fowweather and read out his response. He has agreed to highlight her concerns to employees which all agreed was a positive step forward. Letters have also been sent to the Police and to Councillor Wilkinson. The Police have carried out one speed trap but nothing further has been undertaken. No response has been received from Councillor Wilkinson which is disappointing. The Clerk updated EM on the progress that the Parish Council are making on the matter. EM passed on a request for dog bins for the village; the Clerk advised that this had been investigated in the past but they are not financially viable. EM and her neighbour have experienced problems with recent flash flooding; the road has been re-tarmaced so many times that the road is now above the pavement level. ERYC have sent out a representative and suggested that owners should put in additional drainage. The Parish Council are to request that the drains are cleared and EM will pass details of the meeting to the Clerk in order for the Parish Council to look into the matter.

1. **Present:** The Chairman Councillor R Nightingale and Councillors R Westmoreland, P Middleton, E Pert, P Horne and E Price. Apologies for absence were received from Councillors M Dale and P Kite.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on 19th July 2012 were confirmed and signed. Matters arising there from to be dealt with under the relevant heading of the Agenda as the Agenda is progressed.
3. **Declaration of Interest.**
 - There were no declarations of pecuniary interest by any Member in respect of any item on this agenda.
 - There were no declarations of non-pecuniary interest by any Member in respect of any item on this agenda.
4. **Full Sutton Play Area.** The Parish Council welcomed a representative from the Full Sutton Community Project. The Play Area Committee has now been running for three years whose aim is to install a play area by Glebe Avenue. They have received confirmation that the 25 metre square area is available but in order for the lease to be drawn up they need to fund the cost of £2700 and in addition they will have their own legal fees. They have been advised that the £2700 should be absorbed by the landlord so this is being appealed. There is also a question of the length of term of the lease; a long term lease is required in order to apply for grants. Letters have been sent to Greg Knight MP who has been of some help. The Committee would like to know what financial help the Parish Council could give. The Clerk offered to attend their meeting to give advice following the work the Parish Council undertook with the play area in Skirpenbeck.
5. **East Riding of Yorkshire Items of Interest.** There were no matters for discussion.
6. **Planning.**
 - 5 Grange Close - update to be received. The Clerk has received a letter from the Enforcement Officer advising that a meeting has been held between the owner of 5 Grange Close and the Planning Department and a new planning application will be submitted.
7. **Tree Planting.** The Clerk has emailed ERYC to chase up the outstanding information required but has not received any response. She will continue to chase for this.
8. **Finance.** Payment was authorised on the following accounts:
 - Bugthorpe War Memorial Institute - Hire charge August - £15.00
 - K Robinson - Clerk salary August 2012 - £265.15
 - K Robinson - Clerk expenses June - August - £120.67
 - To authorise training fee for ERNLLCA courses for Councillors. Councillor Middleton is to attend the ERNLLCA Course 'Making the most of your role as a Councillor' at a cost of £105.00 plus VAT. The Clerk is to book him a place.
 - To consider possible spending for Full Sutton Play Area. The Parish Council had previously agreed that £1000 would be made available to purchase equipment for the Full Sutton Play Area. The Clerk is to write

and advise this but stipulate that no money can be given towards legal fees and until the Committee are in a position to purchase equipment.

9. **Highways and Footways.**

- Speeding issues, Full Sutton. There were no matters for discussion.
- Village Taskforce. The Clerk is to thank ERYC for cutting the hedging outside the Persimmon Estate back and the hedging on Glebe Avenue entrance. She is to request that the hedging on the Pocklington approach to Full Sutton be cut as it obscures the 30mph sign.
- Request for horse rider signage. No response has been received to date from ERYC.
- Parish Paths, Skirpenbeck.
 - The Clerk has requested that the path be added to the Definitive Map, Gordon Grimley from ERYC has asked for a map to be annotated in order for the application process to start. Councillor Horne will arrange for this to be done and forward to the Clerk.

10. **Community Partnership Forum.** Councillor Price and the Clerk attended the Community Forum meeting in North Cliffe where the speeding in Full Sutton was discussed. They found it a very informative and positive meeting. Suggestions were made as to how to tackle the issue which include involving the Prison Governor and looking into additional signage and a possible temporary speed matrix. Councillor Middleton and Councillor Price will attend the next meeting on 6th September at 10am in Wetwang.

11. **Communal Play Area.**

- Skirpenbeck Play Area. There were no matters for discussion.
- Full Sutton Play Area. There were no matters for discussion.

12. **Questions from Councillors.** There were no matters for discussion.

13. **Administration Matters.**

- Correspondence received.
 - The clerk advised that the Annual Audit had been completed with no comments raised by the Audit Commission.
 - Following an email from ERYC the Code of Conduct has been updated and a new copy emailed to each Councillor. Councillor Price proposed that it be adopted, this was seconded by Councillor Westmoreland and the motion passed.
- Parish Pump. There were no matters for discussion.
- Website. The Clerk confirmed that a representative from Pepik will attend the September meeting to discuss the website.

14. **Date and Venue of next meeting.** The next meeting will be held on 20th September 2012 at Bugthorpe War Memorial Institute at 7.30 pm. The meeting was closed at 9.30 pm. The November meeting will be held a day early on 14th November 2012.

Signed..... Chairman

Date.....

Signed..... Clerk

Date.....