

FULL SUTTON AND SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of the Full Sutton and Skirpenbeck Parish Council held at Bugthorpe War Memorial Institute at 7.30 pm Thursday 20th December 2012.

Open Forum

1. **Present:** The Chairman Councillor R Nightingale and Councillors M Dale, P Kite, P Middleton, P Horne and E Pert. Apologies for absence were received from Councillors E Price and R Westmoreland.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on 13th November 2012 were confirmed and signed. Matters arising there from to be dealt with under the relevant heading of the Agenda as the Agenda is progressed.
3. **Declaration of Interest.**
 - Councillor Nightingale declared a pecuniary interest in Item 7, Severe Weather Planning.
 - Councillor Dale declared a non-pecuniary interest in Item 8, Skirpenbeck Main Street.
4. **East Riding of Yorkshire Items of Interest.** There were no matters for discussion.
5. **Planning.**
 - **12/04797/PLF** Retention of fence (resubmission of 12/00761/PLF) at 5 Grange Close, Full Sutton for Mr Daniel O'Connor. Application type: Full Planning Permission. The plans were viewed and supporting documentation read out. Councillors proposed to refuse the application due to the visual impact of the fence. Concern was expressed over the control of the height and width of the conifers and clarification is sought on the legal standing of these trees.
6. **Tree Planting.** The Clerk read out an update from Mr Lowson; the Clerk is to respond advising that no further progress can be made until formal permission from ERYC had been granted.
7. **Finance.** Payment was authorised on the following accounts:
 - Bugthorpe War Memorial Institute – Hire charge December - £15.00
 - K Robinson – Clerk salary December 2012 - £265.15
 - AON Annual Insurance - £452.15
 - Parish Pump - £40.00
 - East Riding of Yorkshire Council – Grounds Maintenance Charge 2012/13 - £313.67
 - Severe weather plans
 - Confirmation of price for snow clearance and gritting. Councillor Nightingale left the room. The cost per hour for snow clearance and gritting for 2012/2013 will be £27.00 p/h. Footpaths in Full Sutton will be salted at £45.00 p/h; Councillor Middleton will liaise with Councillor Westmoreland as to when it is deemed appropriate to carry out the gritting. Councillor Nightingale returned to the meeting.
 - Salt bin Full Sutton. Now that agreement has been reached on salting the footpaths in Full Sutton it was decided that was no longer a requirement for a salt bin for Full Sutton.
 - Additional salt is to be purchased and stored at Street Farm.
 - Precept. The Clerk advised that due to changes in the way Council Tax Benefit was to be paid Parish Councils can delay the submission of their precept for the coming financial year until the end of January when clarification on the matter has been received from central Government. The Clerk has contacted ERYC and requested that the precept application made be put on hold until this time.
8. **Highways and Footways.**
 - Speeding issues, Full Sutton. All of the gateway entry treatment works have been completed.
 - Skirpenbeck Main Street. Councillor Dale advised that he will arrange for the stones to be cleared from Skirpenbeck Main Street; unfortunately due to circumstances beyond his control he was unable to clear the mud and stones straight away. The issue of mud is exasperated by cars being parked on the road and

there not being enough room for farm traffic and large vehicles to pass without them driving on the verge. The Clerk will update Mr Lowson who had raised the matter.

- Village Taskforce. The Clerk is to request whether action can be taken to stop the carriageway flooding in the dip of the road on the exit from Full Sutton to Pocklington.
- Parish Paths, Skirpenbeck. The maps have been purchased from The British Library; the Parish Council will re-imburse the travel expenses for this. The maps are currently with Councillor Price.

9. **Community Partnership Forum.** Councillors Middleton attended the latest meeting which was predominantly about new funding available for activities for the young but did not pertain to Full Sutton or Skirpenbeck. The next meeting will be held in January.

10. **Communal Play Area.**

- Skirpenbeck Play Area. Councillor Middleton will attend the next Play Inspection Safety Course as it was felt that a second person should be trained to carry out the checks.
- Full Sutton Play Area. Following a meeting with the Clerk Councillor Pert has been in touch with the Chairman of the committee who welcomed any help that the Parish Council could offer. Councillor Pert will join the Committee as the Parish Councils representative to improve the communication; the next meeting is expected to be held in January.

11. **Questions from Councillors.** There were no matters for discussion.

12. **Administration Matters.**

- The Clerk has arranged for a meeting to be held at HMP Full Sutton on 23rd January 2013; she will attend with Councillors Nightingale and Westmoreland.
- The newsletter has been completed and once copied will be distributed.
- Correspondence received. There were no matters for discussion.
- Flight incident, Full Sutton. The Clerk is to write to the owner of Full Sutton Airfield and request the incident report following an emergency landing of a plane that had just been serviced. The Chairman advised that a door was recently found in one of his fields that had come off a plane mid-flight from the airfield.
- Parish Pump. There were no matters for discussion.
- Website. Work on the new site has continued; the Clerk and Councillor Middleton will meet with the web designer in the new year to complete the works.

13. **Date and Venue of next meeting.** The next meeting will be held on **Wednesday 16th January 2013** at Bugthorpe War Memorial Institute at 7.30 pm. Sgt Rogers will attend the open forum of this meeting where it is hoped members of the public will come and raise concerns they may have. The meeting was closed at 9.15 pm.

Signed..... Chairman Date.....

Signed..... Clerk Date.....