

FULL SUTTON AND SKIRPENBECK PARISH COUNCIL

The minutes of the Annual Meeting of the Full Sutton and Skirpenbeck Parish Council held in Bugthorpe Village Hall at 7.30pm Thursday 17th May 2012.

1. **Present:** The Chairman Councillor R Nightingale and Councillors R Westmoreland, P Middleton, E Price, P Horne and P Kite. Apologies for absence were received from Councillors M Dale and E Pert.
2. **Election of Chairman.** Councillor Kite proposed Councillor Nightingale to be Chairman, this was seconded by Councillor Price and the proposal carried. The declaration of acceptance of office was duly signed.
3. **Election of Vice Chairman.** Councillor Kite proposed Councillor Westmoreland to be elected Vice Chairman, this was seconded by Councillor Price and the proposal carried. The declaration of acceptance of office was duly signed.
4. **Election of Officers.**
 - Skirpenbeck Play Area - Councillors agreed that there was no longer a need to have a representative on this Committee.
 - Pocklington Police Authority Neighbourhood Panel - This panel is no longer in existence and has been replaced by the Community Partnership Panel; therefore no representative is required.
 - ERNLLCA - Councillor Westmoreland.
5. **Chairman's Report.** Councillor Nightingale read the Chairman's report for 2011/2012. A copy was given to the Clerk to file.
6. The minutes of the Full Sutton and Skirpenbeck Annual Meeting of 19th May 2011 were confirmed as correct and signed accordingly.
7. **Matters Arising.** There were no matters arising from the previous minutes.
8. The closing accounts for the financial year 2011/2012 were approved by the Parish Council. Of the final balance £488.00 is the remaining severe weather grant which is ring-fenced for financial year 2012/13; this leaves a closing balance of £2685.91. The Statement of Assurance was signed. The Clerk will arrange for the internal audit to be carried out.
9. **Matters Arising.** There were matters for discussion.

The meeting was closed at 7.50 pm.