

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

Parish Office: 21 Halifax Close, Full Sutton, York. YO41 1NU

Tel: 01759 747001 Email: clerk@fspc.org.uk

Wednesday 13th January 2016

Dear Councillor

You are hereby summonsed to attend the next meeting of Full Sutton & Skirpenbeck Parish Council to be held in The Main Lecture Room of the Training Centre, HMP Full Sutton Institute at 7.00pm on Monday 18th January 2016.

Prior to the commencement of the Agenda, an open forum of 30 minutes (7.00pm – 7.30pm) will be held where members of the public and press can ask questions or make statements.

C M Miles-Findlay Clerk to the Council

AGENDA

1. To receive apologies on behalf of absent members.
2. Code of Conduct
 - To receive Declarations of Interest from members of the Council on matters relating to the Agenda; and
 - To note the granting of any dispensations to members of the Council on matters relating to the Agenda.
3. To approve the minutes of the last meeting of the Council held on 16th November 2015.
4. Clerk update on the Councillor Vacancy/Co-option of a new Councillor.
5. The Parish Council extends an open invitation to Ward Councillor Andy Burton.
6. Planning:
 - Notice of Decision: 15/03593/TPO Proposal: TPO339 SKIRPENBECK 1980 T1: Beech; under and side prune to gain 1.5 metres. Location: The Old School Main Street Skirpenbeck East Riding Of Yorkshire YO41 1HF Applicant: Mrs Leslie Peatfield Application type: Works to Protected Trees – Approved.
 - Note Neighbourhood Planning Guidance and determine if an update of the PC Community Plan is required.
 - Note Cuadrilla Oil and Gas Exploration Licence (site ref: SE75)
 - Clerk update on training course.
7. Finance. To authorise the payment of the following accounts.
 - C M Miles-Findlay – Total Wages January 2016 - BACS - £215.33
 - C M Miles-Findlay – Expenses Nov/Dec/Jan - £77.40
 - 1&1 Internet Ltd – Parish Website - Direct Debit December - £23.99
 - 1&1 Internet Ltd – Parish Website - Direct Debit January - £23.99
 - Aon – Parish Insurance (1st Year) – BACS - £321.44
 - Appointment of internal/external auditors (ERNLLCA advice re. PC's below £25k turnover)
 - To note the quarterly accounts.
8. Highways and Footways.
 - To discuss the ongoing issue of speeding in Full Sutton.

- To discuss the progress of the Village Taskforce
- To discuss the progress of opening Parish Paths in Skirpenbeck

9. Skirpenbeck Play Area.

- To discuss using the Play Area for activities such as a summer fete.
- To discuss the possibility of applying for a grant to provide a slide.

10. Questions from Councillors.

11. Utilities.

- Mobile phone coverage
- Undergrounding of overhead electricity cables in Skirpenbeck.
- Availability of high speed broadband.

12. Administration Matters.

- To note the list of correspondence received.
- HMP Full Sutton – Approve revised Prison Protocol.
- Transport Survey – Decide if there is time to complete within the time constraints.
- Rural Strategy Consultation – Nomination
- 3 yearly review of winter services.
- To discuss an entry for the next issue of the Parish Pump
- Personnel Matters. Expense forms and Time sheets to be signed
- Asset register – Confirm contents

13. To affirm the date of the next meeting as being Monday 15th February and to receive any items from members for inclusion on the Agenda for that meeting.