

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

Parish Office: 21 Halifax Close, Full Sutton, York. YO41 1NU

Tel: 01759 747001 Email: clerk@fspc.org.uk

Wednesday 10th February 2016

Dear Councillor

You are hereby summonsed to attend the next meeting of Full Sutton & Skirpenbeck Parish Council to be held in The Main Lecture Room of the Training Centre, HMP Full Sutton Institute at 7.00pm on Monday 15th February 2016.

Prior to the commencement of the Agenda, an open forum of 15 minutes (7.00pm – 7.15pm) will be held where members of the public and press can ask questions or make statements.

C M Miles-Findlay Clerk to the Council

AGENDA

1. To receive apologies on behalf of absent members.
2. Code of Conduct
 - To receive Declarations of Interest from members of the Council on matters relating to the Agenda; and
 - To note the granting of any dispensations to members of the Council on matters relating to the Agenda.
3. To approve the minutes of the last meeting of the Council held on 18th January 2016.
4. The Parish Council extends an open invitation to Ward Councillor Andy Burton.
5. Planning: To discuss and make a decision regarding a new Application received: Two storey extension to the rear and Dormers to the front at The Grange, Full Sutton, York, East Riding of Yorkshire, YO41 1HN. Applicant: Mr N Holloway. Type: Full Planning Permission.
6. To discuss and make a decision regarding giving the Clerk authority to pay all necessary accounts (including wages) in the event of an emergency/signatories not being available.
7. To discuss and appoint an Internal Auditor.
8. Finance. To authorise the payment of the following accounts.
 - 1&1 Internet Ltd – Parish Website - Direct Debit - £23.99
 - SureVoIP – Parish Telephone – Direct Debit January - £6.00
 - SureVoIP – Parish Telephone – Direct Debit February - £6.00
 - ERNLLCA Chairmanship Course - Chairman Kite – BACS - £54.00
 - ERYC – Grounds Maintenance, The Green, Full Sutton – BACS - £313.67
 - C M Miles-Findlay – Total Wages February 2016 - BACS - £387.60
9. Wolds/Weighton Liaison Group and Parish Transport representative.
10. To discuss the adoption of a complaints procedure.
11. To discuss complaints received by the Parish Council
 - Freedom of Information complaint.
 - Children's artwork throughout the villages being 'unlawful'.
 - False minutes.

12. Highways and Footways.

- To discuss the ongoing issue of speeding in Full Sutton.
- To discuss the progress of the Village Taskforce
- To discuss the progress of opening Parish Paths in Skirpenbeck

13. Skirpenbeck Play Area.

- To discuss a date for a summer fete.
- To discuss the possibility of applying for a grant to provide a slide.

14. Questions from Councillors.

15. Programme for updating the Community/Parish Plan.

16. Administration Matters.

- To note the list of correspondence received.
- HMP Full Sutton
- To discuss the dates of meetings for the coming year.
- Update to Standing Orders.
- To discuss an entry for the next issue of the Parish Pump
- Asset register – Agree updated Register

17. To affirm the date of the next meeting as being Monday 21st March and to receive any items from members for inclusion on the Agenda for that meeting.