

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

Parish Office: 21 Halifax Close, Full Sutton, York. YO41 1NU

Tel: 01759 747001 Email: clerk@fspc.org.uk

Wednesday 20th April 2016

Dear Councillor

You are hereby summonsed to attend the next meeting of Full Sutton & Skirpenbeck Parish Council to be held in The Main Lecture Room of the Training Centre, HMP Full Sutton Institute at 7.00pm on Monday 25th April 2016.

Prior to the commencement of the Agenda, an open forum of 15 minutes (7.00pm – 7.15pm) will be held where members of the public and press can ask questions or make statements.

C M Miles-Findlay Clerk to the Council

AGENDA

1. To receive apologies on behalf of absent members.
2. Code of Conduct
 - To receive Declarations of Interest from members of the Council on matters relating to the Agenda; and
 - To note the granting of any dispensations to members of the Council on matters relating to the Agenda.
3. To approve the minutes of the last meeting of the Council held on 11th April 2016.
4. The Parish Council extends an open invitation to Ward Councillor Andy Burton.
5. Planning: To note: Erection of two storey extension to rear and construction of dormer windows to front of The Grange, Hatkill Lane, Full Sutton, YO41 1HN. Application has been withdrawn.
6. To discuss if the PC has any responsibility to represent the inmates of HMP Full Sutton and decide the wording of a statement supporting the Councillors' conclusions.
7. Finance. To authorise the payment of the following accounts.
 - 1&1 Internet Ltd – Parish Website – Direct Debit - £23.99
 - SureVoIP – Parish Telephone – Direct Debit - £6.00
 - C M Miles-Findlay – Total Wages April 2016 - BACS - £258.39
8. To discuss and decide on the adoption of a complaints procedure.
9. Highways and Footways.
 - To discuss the ongoing issue of speeding in Full Sutton.
 - To discuss the progress of opening Parish Paths in Skirpenbeck
 - To discuss the ongoing issue of dog fouling in Full Sutton.
10. Skirpenbeck Play Area.
 - To discuss a date for a summer fete.
11. Questions from Councillors.
12. To decide on a programme for updating the Community/Parish Plan.
13. To discuss and decide dates for:
 - A Litter Pick day
 - A street party to celebrate the Queens 90th birthday.

14. Administration Matters.

- To note the list of correspondence received.
- HMP Full Sutton
- To discuss and decide on rules for the use of PC provided email addresses. To give AD authority to oversee the running of the Website, email addresses and maintenance of the Parish laptop.
- To discuss the dates of meetings for the coming year.
- To discuss an entry for the next issue of the Parish Pump
- Asset register – Agree updated Register

15. To affirm the date of the AGM and next PC meeting as being Monday 23rd May and to receive any items from members for inclusion on the Agenda for that meeting.