

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

Parish Office: 21 Halifax Close, Full Sutton, York. YO41 1NU

Tel: 01759 747001 Email: clerk@fspc.org.uk

Wednesday 14th December 2016

Dear Councillor

You are hereby summonsed to attend the next meeting of Full Sutton & Skirpenbeck Parish Council to be held in The Main Lecture Room of the Training Centre, HMP Full Sutton Institute at 7.00pm on Monday 19th December 2016.

Prior to the commencement of the Agenda, an open forum of 15 minutes (7.00pm – 7.15pm) will be held where members of the public and press can ask questions or make statements.

C M Miles-Findlay Clerk to the Council

AGENDA

1. To receive apologies on behalf of absent members.
2. Code of Conduct
 - To receive Declarations of Interest from members of the Council on matters relating to the Agenda; and
 - To note the granting of any dispensations to members of the Council on matters relating to the Agenda.
3. To approve the minutes of the meeting of the Council held on 21st November 2016.
4. Clerk update.
5. To note the Minutes of the Parish Paths Committee meeting held on the 7th November 2016.
6. To note the Minutes of the meeting with the Prison Governor held on the 6th December 2016.
7. The Parish Council extends an open invitation to Ward Councillor Andy Burton.
8. To discuss Councillor Vacancies and decide on co-option (if any applications are received).
9. Planning:
 - Notice of Decision: Replacement of windows and doors, installation of 2 rooflights and internal alterations at 2 Skirpenbeck House, Main Street, Skirpenbeck, East Riding of Yorkshire, YO41 1HF. Applicant: Mr Julian Ware. Planning Permission granted.
 - Full Planning Permission 16/03830/PLF: Erection of agricultural building at Land south of Doe Park Farm, East of Main Street, Skirpenbeck, East Riding of Yorkshire, YO41 1HG. Applicant: J T Horsley & Son.
10. Finance. To authorise the payment of the following accounts.
 - 1&1 Internet Ltd – Parish Website December – Direct Debit - £23.99
 - SureVoIP – Parish Telephone December – Direct Debit - £6.00
 - C M Miles-Findlay – Total Wages December/extra hours November – BACS - £291.06
 - C M Miles-Findlay – Expenses Aug-Dec – BACS - £155.43
 - P Beard – Christmas Party expenses – Cheque £104.09
 - Dave Lee – Parish Paths cut – BACS - £288.36
 - Chairman to sign the Local Precept Demand
 - To authorise the Clerk to pay the Insurance Premium when it falls due, to be signed off in January.

11. Skirpenbeck Play Area.

12. Highways and Footways.

- Update from Clerk regarding the Speed Indicator devices.
- Discuss and decide on whether to request ERYC to have the school bus stop at the Prison Training Centre

13. Questions from Councillors.

14. Update from Cllr Bowling on the progress of the provision of a defibrillator for Skirpenbeck.

15. Discuss the Dependant Carers' Survey.

16. Update about the Christmas Party.

17. Administration Matters.

- To note the list of correspondence received.
- Councillor emails.
- Parish Laptop, equipment etc.
- HMP Full Sutton.
- Dog fouling signs.
- To discuss an entry for the next issue of the Parish Pump.
- Personnel Matters.

18. To affirm the date of the next PC meeting as being Monday 16th January 2017 and to receive any items from members for inclusion on the Agenda for that meeting.