

# **FULL SUTTON & SKIRPENBECK PARISH COUNCIL**

Parish Office: 21 Halifax Close, Full Sutton, York. YO41 1NU

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Friday 14<sup>th</sup> August 2015

Dear Councillor

You are hereby summonsed to attend the next meeting of Full Sutton & Skirpenbeck Parish Council to be held in The Main Lecture Room of the Training Centre, HMP Full Sutton Institute at 7.00pm on Thursday 20<sup>th</sup> August 2015.

Prior to the commencement of the Agenda, an open forum of 15 minutes is to be held where members of the public and press can ask questions or make statements.

*C M Miles-Findlay* Clerk to the Council

## **AGENDA**

1. To receive apologies on behalf of absent members.
2. Code of Conduct
  - To receive Declarations of Interest from members of the Council on matters relating to the Agenda; and
  - To note the granting of any dispensations to members of the Council on matters relating to the Agenda.
3. To approve the minutes of the last meeting of the Council held on 20<sup>th</sup> July 2015.
4. To note the Minutes of the meeting of the Personnel Committee held on 20<sup>th</sup> July 2015.
5. To welcome Ward Councillor Andy Burton.
6. To discuss Councillor Vacancies/Co-option of new Councillors.
7. Planning. No items to discuss.
8. Finance. To authorise the payment of the following accounts.
  - C M Miles-Findlay – Total Wages August 2015 - BACS - £278.38
  - 1&1 Internet Ltd – Parish Website - Direct Debit - £5.99
  - SureVoIP – Parish Telephone - Direct Debit - £6.00
9. Highways and Footways.
  - To discuss the ongoing issue of speeding in Full Sutton.
  - To discuss the issue of safety at the Junction opposite Halifax Close in Full Sutton.
  - To discuss the progress of the Village Taskforce
  - To discuss the progress of opening Parish Paths in Skirpenbeck
10. Skirpenbeck Play Area.
  - To receive an update regarding the placing of seating.
  - To discuss the overgrown area to the right of the entrance.
11. Skirpenbeck Village sign.
  - To discuss quotes obtained by Councillors Davies, Wakefield and Westmoreland and agree the best strategy for the rebuilding of the sign.
12. Questions from Councillors.

**13. Administration Matters.**

- To note the list of correspondence received.
- HMP Full Sutton
- To discuss an entry for the next issue of the Parish Pump
- Personnel Matters
- Councillor Emails
- To approve the Risk Assessment for 2015/2016.

**14. To affirm the date of the next meeting as being Monday 21<sup>st</sup> September and to receive any items from members for inclusion on the Agenda for that meeting.**