

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

Parish Office: 21 Halifax Close, Full Sutton, York. YO41 1NU

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Wednesday 15th July 2015

Dear Councillor

You are hereby summonsed to attend the next meeting of Full Sutton & Skirpenbeck Parish Council Personnel Committee to be held in The Main Lecture Room of the Training Centre, HMP Full Sutton Institute at 6.15pm on Monday 20th July 2015.

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Chairman to the Council

AGENDA

- 1 To receive declarations of interest from members of the committee and to note any dispensation granted to a member of the committee in respect of any item listed on the agenda.
- 2 To resolve the exclusion of the press and public owing to the confidential nature of the business to be discussed.
- 3 To resolve the co-option of an additional member of the committee.
- 4 To receive the resignation of a member of the Committee.
- 5 To appoint a Chairman of the Committee to hold office until the Annual Council Meeting to be held in 2016.
- 6 To resolve the content of the Clerk's contract of employment.
- 7 To agree and implement the annual appraisal system for the Clerk.
- 8 To agree the objectives for the Clerk which the Committee wish to have discussed at the Clerk's appraisal.