

# **FULL SUTTON & SKIRPENBECK PARISH COUNCIL**

Parish Office: 21 Halifax Close, Full Sutton, York. YO41 1NU

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Wednesday 11<sup>th</sup> November 2015

Dear Councillor

You are hereby summonsed to attend the next meeting of Full Sutton & Skirpenbeck Parish Council to be held in The Main Lecture Room of the Training Centre, HMP Full Sutton Institute at 7.00pm on Monday 16<sup>th</sup> November 2015.

Prior to the commencement of the Agenda, an open forum of 15 minutes (7.00pm – 7.15pm) will be held where members of the public and press can ask questions or make statements.

*C M Miles-Findlay* Clerk to the Council

## **AGENDA**

1. To receive apologies on behalf of absent members.
2. Code of Conduct
  - To receive Declarations of Interest from members of the Council on matters relating to the Agenda; and
  - To note the granting of any dispensations to members of the Council on matters relating to the Agenda.
3. To approve the minutes of the last meeting of the Council held on 19<sup>th</sup> October 2015.
4. To note the Minutes of the meeting of the Personnel Committee held on 19<sup>th</sup> October 2015.
5. To discuss the Councillor Vacancy/Co-option of a new Councillor.
6. The Parish Council extends an open invitation to Ward Councillor Andy Burton.
7. Planning. The application for the erection of a dwelling on land East of Manor Farm Bungalow, Hatkill Lane, Full Sutton has been granted with conditions. New application received: Erection of an agricultural building for the purpose of housing livestock at land North of Bank House, Dolegate, Skirpenbeck, East Riding of Yorkshire, YO41 1JA. Applicant: M and CLR Dale. Type: Full Planning Permission
8. Finance. To authorise the payment of the following accounts.
  - C M Miles-Findlay – Total Wages November 2015 - BACS - £215.33
  - C M Miles-Findlay – Total Wages December 2015 (payable 21/12/15) - BACS - £215.33
  - 1&1 Internet Ltd – Parish Website - Direct Debit - £23.99
  - Full Sutton PCC – Donation - £200.00
  - Skirpenbeck PCC – Donation - £200.00
  - Information Commissioner – Data Protection Renewal - £35.00
  - The Royal British Legion – Donation for Wreath - £25.00
  - T Lee – Cutting Skirpenbeck playing field (3 cuts) – BACS - £135.00
  - Playsafety Limited – Annual Inspection of Skirpenbeck Play Area – BACS - £78.00
  - AJP Building and Roofing Services Ltd – Rebuilding Skirpenbeck Village Sign – BACS - £480.00
  - ERNLLCA – Attendance of 1 Councillor on 2 Training sessions - £36.00

- Local Council Insurance falls due in December/early January. Costs will be approximately £440.00. Clerk will investigate other quotes. As there is no December meeting can Councillors agree that the Clerk pay the Premium by BACS or Cheque (obtaining relevant signatures) and the exact amount be signed off on the January Agenda.
- To review the budget and decide on the Precept for 2016/2017.

**9. Highways and Footways.**

- To discuss the ongoing issue of speeding in Full Sutton.
- To discuss the progress of the Village Taskforce
- To discuss the progress of opening Parish Paths in Skirpenbeck

**10. Skirpenbeck Play Area.**

- To discuss the Inspection Report and decide on any actions necessary.
- To decide on the provision of a slide.

**11. Questions from Councillors.**

**12. Administration Matters.**

- To note the list of correspondence received.
- HMP Full Sutton
- To discuss an entry for the next issue of the Parish Pump
- Personnel Matters – Contract to be signed.
- Link to personal email addresses
- ERYC projector offer
- Volunteer projects on our website and links to prison and other information websites
- Attendance at Rural Strategy Consultation meeting
- Parish Transport Event – Attendance at PC meeting
- Asset register

**13. To affirm the date of the next meeting as being Monday 18<sup>th</sup> January and to receive any items from members for inclusion on the Agenda for that meeting.**