

## **FULL SUTTON & SKIRPENBECK PARISH COUNCIL**

The minutes of the Meeting of Full Sutton & Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.00pm Monday 23<sup>rd</sup> May 2016.

### **OPEN FORUM**

There were no members of the public present.

The meeting commenced at 19.05.

1. **Present:** Chairman Cllr P Kite and Cllrs C Wakefield, A Davies, S Westmoreland, P Beard and the Clerk. Apologies were received from Cllrs R Milling and R Westmoreland (he hoped to join the meeting later).
2. **Code of Conduct.**
  - To receive Declarations of Interest from members of the Council on matters relating to the Agenda. There were no declarations.
  - To note the granting of any dispensations to members of the Council on matters relating to the Agenda. There were no dispensations.
3. The Minutes of the Full Sutton & Skirpenbeck Parish Council meeting held on Monday 25<sup>th</sup> April 2016 were confirmed as a true record and signed. PB proposed, SW seconded and the vote was unanimous.
4. Ward Councillor Andy Burton was not present.
5. Planning:
  - Ref: 16/01398/PLF. Proposal: Improvement to existing pig rearing enterprise at St Lois Farm, Full Sutton, Nr Stamford Bridge, YO41 1HY by the proposed construction of a new 1000 place finishing building with 1 no feed silo. Applicant: Mr Jeff Boocock, Edmunds Farm, Fridaythorpe. AD proposed that the application be recommended for approval with no objections, this was seconded by SW and the vote was unanimous.
  - Ref: 16/01119/PLF. Proposal: Single garage to front of 4 Holly Close, Full Sutton, YO41 1LY. Applicant: Mr Andrew Rackham. This was a retrospective application. PB proposed that the application be recommended for approval without objection, CW seconded and the vote was unanimous.
6. **Finance.** Payment was authorised on the following accounts:
  - 1&1 Internet Ltd – Parish Website – Direct Debit - £23.99.
  - SureVoIP – Parish Telephone – Direct Debit - £6.00
  - C M Miles-Findlay – Total Wages May 2016 – BACS - £215.33
  - ERNLLCA – Membership Fees – BACS - £282.22.
  - E Fletcher – Internal Audit 2015/16 – BACS - £155.00
  - CW proposed that payments should be authorised, this was seconded by SW and the vote was unanimous. The Agenda was signed accordingly.
7. Highways and Footways.
  - AD had not managed to mock up some signs as yet but will do it as soon as possible. CW had been in touch with Ward Councillor Mike Stathers after the Western Partnership Liaison Group meeting and had been informed that the Police were to arrange some speeding checks to run over a few weeks, CW to ascertain exactly when this will be carried out. There had been an accident at in Full Sutton involving a car travelling from the Prison and a moped turning right out of the junction. The Police and Ambulance service were called and the rider had been taken to hospital, thankfully there were no major injuries. The Clerk had emailed Cllr Andy Burton to inform him and ask for contact

names to find out about new speeding signage. The Clerk informed the Councillors that flashing speeding signs are there and ERYC are awaiting costings for placement and hire. The Clerk to email Cllr Andy Burton to ask for an update regarding her enquiries. The Clerk to also contact Bike Safe to ask about signs.

- The Clerk informed the Councillors that she had received the dog fouling postcards. These will be delivered shortly along with the questionnaire and a newsletter.

#### 8. Skirpenbeck Play Area.

- SW has received permission from ERYC and is progressing with the organisation of the Summer Fete, a meeting of the Fete Committee is to be organised shortly. The Clerk to check that the PC's public liability insurance is adequate.
- At 19.56 RW joined the meeting.
- The Cllrs discussed the prices obtained for an inspection service for the Play Area and it was deemed too expensive. RW is happy to check the Play Area on a monthly basis on behalf of the PC. The Clerk to check insurance, find out if ERYC are running any play equipment inspection courses in the near future and email ROSPA regarding a six month inspection.

#### 9. Questions from Councillors.

- AD reported that there had been complaints about the owners of one of the new properties near the junction on Glebe Avenue cutting back trees and dumping branches at the side of the road. The Clerk to email the Governor to let him know and ask if they can be cleared away. PK to bring this up in the next meeting with him.
- SW asked if it was possible to have a memorial placed in Full Sutton and/or Skirpenbeck. RW said that this had been researched at length by Don Grayson but had been too expensive at the time. PB to ask James Finnemore for a list of the fallen soldiers from Full Sutton and Skirpenbeck. It was suggested that something could be placed on Skirpenbeck Play Area, PB to contact ERYC to ask if this would be possible. Item to be placed on next months agenda for discussion.

10. Parish Plan. PK had drafted a questionnaire and emailed it to Councillors, they agreed the layout and added a question. PK to update it and send to the Clerk for photocopying. The questionnaire together with the dog fouling postcard and a newsletter will be delivered in early June to be picked up on the 11<sup>th</sup> June.

#### 11. Administration Matters.

- Correspondence received. The clerk had received a letter from Fields in Trust regarding dedicating a playing field/village green area as a War Memorial. PB to email ERYC to ask if this is possible.
- HMP Full Sutton. PK to arrange a meeting.
- CW reported on the Western Parishes Liaison Group meeting on the 28<sup>th</sup> April. £6.4 million has been set aside to improve the A1079 road. CW requested that the increase in traffic flow through Stamford Bridge due to the new developments be placed on the Agenda for discussion at the next meeting. CW to ask what are the plans for the Section 106 levy paid by developers of the new estate in Skirpenbeck Parish near Stamford Bridge. The Clerk to email Cllr Andy Burton to ask what stage the new development has reached and how will the 106 levy be spent. PK requested that a copy of the letter sent to the ERYC Planning Officer last year with the PC's comments on the development be distributed to all Cllrs and an item placed on the next meeting's agenda. All ERYC Councillors have been on a fracking information day.
- Parish Pump. SW to write an article about the Summer Fete.
- Personnel. Time sheet was signed by RW.

12. **Date and Venue of next meeting.** The next meeting will be held on Monday 20<sup>th</sup> June at 7.00pm in the main Lecture Room of the Training Unit at HMP Full Sutton. A Personnel Committee meeting will be held beforehand starting at 6.30pm. The meeting closed at 20.50pm.

Signed.....Chairman      Date.....

Signed..... Clerk      Date.....