

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of Full Sutton & Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.00pm Monday 17th October 2016.

OPEN FORUM

There were two members of the public present to observe the meeting.

As no members of the public wished to address the Council Chairman Kite started the meeting at 19.03. CW stated that he would need to leave the meeting early.

1. **Present:** Chairman Cllr P Kite and Cllrs C Wakefield, R Westmoreland, P Beard, R Milling, H Bowling and the Clerk. Apologies received from Cllr A Davies. Cllr S Westmoreland had resigned.
2. **Code of Conduct.**
 - To receive Declarations of Interest from members of the Council on matters relating to the Agenda. There were no declarations.
 - To note the granting of any dispensations to members of the Council on matters relating to the Agenda. There were no dispensations.
3. The Minutes of the Full Sutton & Skirpenbeck Parish Council meeting held on Monday 19th September 2016 were confirmed as a true record and signed. PB proposed, HB seconded and the vote was unanimous.
4. Ward Cllr Andy Burton was not present.
5. Planning:
 - 16/03127/STOUTE Outline Permission with EIA – Erection of residential development (consisting up to 210 residential dwellings, including up to 25% affordable housing), associated structural planting and landscaping, public open space and children's play area, surface water flood mitigation and attenuation, vehicular access point from Roman Road and associated ancillary works (means of access to be considered) at land north west of The Lodge, Burtonfields Hall, Roman Road, Stamford Bridge, East Riding of Yorkshire, YO41 1SA for Gladman Developments Ltd.

The Cllrs went through the Statement of Community Involvement and discussed comments made by the public and the responses made by Gladman Ltd. It was noted that:

- Full Sutton & Skirpenbeck PC had not been notified or consulted at all by either Gladman or Stamford Bridge PC. The fact that the proposed development lies within the borders of Skirpenbeck Parish seems to have been ignored. There was a meeting on the 1st September 2016 between Gladman and Stamford Bridge PC which again Full Sutton & Skirpenbeck PC was not notified about.
- There is nothing 'sustainable' about this development and the Councillors would like to see evidence from Gladman to the contrary.
- At the last PC meeting attended by Andy Wainwright (ERYC) and Andy Burton (Ward Councillor) it was stated that this development was outside ERYC's Allocations Document area and therefore unlikely to receive approval to go ahead. During consultations for the last adjacent development the Planning Inspector stated that something would need to be done regarding the traffic capacity of the bridge if there was to be any further building.
- CW stated that the PC needed time to formulate a response to this application and proposed an extraordinary meeting to deal with it, HB seconded this, there were no other proposals and all Cllrs agreed. CW to write some thoughts down for the Clerk to distribute to Cllrs and Chairman Kite will call an Extraordinary meeting within the next 3 weeks.
- The Clerk to email Stephen Hunt and make the above points and ask for an extension to the deadline for comments due to the fact that FS&S PC were not consulted about this proposal. Clerk to also ask when this is likely to go to Planning Committee.

- 16/02904/PLB Listed Building Consent – Replacement of windows and doors, installation of 2 rooflights and internal alterations at 2 Skirpenbeck House, Main Street, Skirpenbeck, East Riding of Yorkshire, YO41 1HF for Mr Julian Ware. Discussed by Cllrs, RM proposed approving with no objections, PB seconded, there were no other proposals, the vote was unanimous. Clerk to comment on the Planning portal.
- 16/02857/PLF Full Planning Permission – Erection of two storey extension to side and single storey extension to rear at 1 Bleach Farm Cottages, Roman Road, Stamford Bridge, East Riding of Yorkshire, YO41 1SA for Mr John Sellers. Discussed by Cllrs, RW proposed approving with no objections, CW seconded, there were no other proposals, the vote was unanimous. Clerk to comment on the Planning portal.
- Street Naming & Numbering, land north east of 6 St Edmunds, Stamford Bridge. The Cllrs were surprised and unhappy that Stamford Bridge PC had yet again been approached in the first instance to decide something on behalf of Full Sutton & Skirpenbeck PC. This development is in Skirpenbeck, not Stamford Bridge. The Cllrs discussed names that they thought would be more appropriate to Skirpenbeck and CW suggested the following or a variation thereof: Flawith Beck; Barlam Beck; Howl Beck; Blareham Beck; Lund Sikes; Winter Beck; White Rose Way and James Lloyd Close. This was seconded by RM, there were no other proposals and the vote was unanimous. The Clerk to email Tom Law, Address Management Team to notify him of the above.

CW left the meeting at 19.57.

6. Finance. Payment was authorised on the following accounts:

- 1&1 Internet Ltd – Parish Website Oct – Direct Debit - £23.99.
- SureVoIP – Parish Telephone Oct – Direct Debit - £6.00
- C M Miles-Findlay – Total Wages Oct – BACS - £246.96.
- ERNLLCA – Conference 2016 (P Kite) – BACS - £51.00
- H B Raylor & Co Ltd – Portable Toilets for Party in the Parish – BACS - £129.60
- St Mary's, Full Sutton – Donation – BACS - £200.00
- St Mary's, Skirpenbeck – Donation – BACS - £200.00
- PK requested confirmation of the use of the PC Donations to the Churches. The Clerk stated that it was usually used to help with grounds maintenance.
- Cllrs discussed the quarterly accounts to September 30th and the budget for 2017/18, a major change this year is that the PC will no longer receive a Severe Weather Grant from ERYC. It is estimated that a contingency of £650 is needed for rock salt and road clearing. Despite this extra cost PK proposed that the Precept be kept at £7500 at least for the coming year, also that the above accounts be authorised. PB seconded this, there were no other proposals and the vote was unanimous. The Agenda was signed accordingly.

7. Skirpenbeck Play Area.

- PB is inspecting the Play Area weekly. There are no issues.
- The Clerk passed the Annual Inspection report around for Cllrs to look at. The invoice was too late for this month's Agenda and will appear on the next one.
- PK stated that there are apples available at the Play Area for any parishioner who wants them.

8. Highways and Footways.

- A draft of a letter from the Chairman (PK) and the Prison Governor was approved and has been sent to Mike Featherby (ERYC) responding to his letters regarding traffic management in Full Sutton.
- PK stated that as Parish Paths were the No 1 priority in Skirpenbeck the PC should look into progressing this with landowners and ERYC. He explained to the PC what had been done so far and how things stand at the moment. HB to join the committee and meet with PB and PK to discuss a way forward.

9. Questions from Councillors.

PK asked if a donation could be made again this year for a Wreath for Remembrance Day. There will be a service at St Edith's, Bishop Wilton. HB will lay the wreath on behalf of the PC. PK proposed a donation of £25, RM seconded and all Cllrs agreed. PB mentioned that Father

Finnemore's last service would be at Bishop Wilton on Sunday the 30th at 10.30am with a gathering afterwards at the village hall.

10. PB and RM stated that everything had been purchased for the Halloween party on Monday 31st October and passed the receipts to the Clerk for payment. The Christmas party will be held on Saturday 17th December from 2-4pm. RM proposed a budget of £200 for refreshments and presents, RW seconded this and the vote was unanimous.

11. Administration Matters.

- Correspondence received. The Clerk has received 'Making a Winter Plan' booklets from ERYC, they are available to pick up from the Parish office, alternatively they can be found on ERYC's website. The Clerk had received a letter of resignation from Cllr S Westmoreland, ERYC has been notified and a vacancy notice placed on the noticeboards. ERYC to notify the PC after the deadline of 31st October whether a new Councillor can be co-opted. The Cllrs would like to express their thanks to SW for all her hard work, PK proposed that the Clerk should write to SW, RM seconded and the vote was unanimous.
- HMP Full Sutton. There is a meeting with the Governor on Tuesday 6th December.
- Parish Pump. Clerk to write an article to advertise the Christmas party.
- Personnel. Timesheets signed..

12. Date and Venue of next meeting.

The next meeting will be held on Monday 21st November at 7.00pm in the main Lecture Room of the Training Unit at HMP Full Sutton. The meeting closed at 20.43pm.

Signed.....Chairman Date.....

Signed..... Clerk Date.....