

# FULL SUTTON & SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of Full Sutton & Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.00pm Monday 21<sup>st</sup> November 2016.

## OPEN FORUM

As there were no members of the public present Chairman Kite proposed to start the meeting, this was seconded by Vice Chairman Wakefield and all Councillors agreed, the meeting started at 19.02.

1. **Present:** Chairman Cllr P Kite and Cllrs C Wakefield, P Beard, R Milling, H Bowling, A Davies and the Clerk. There were no apologies.
2. **Code of Conduct.**
  - To receive Declarations of Interest from members of the Council on matters relating to the Agenda. There were no declarations.
  - To note the granting of any dispensations to members of the Council on matters relating to the Agenda. There were no dispensations.
3. The Minutes of the Full Sutton & Skirpenbeck Parish Council meeting held on Monday 17<sup>th</sup> October 2016 were confirmed as a true record and signed. CW proposed, AD seconded and the vote was unanimous.
4. The Parish Paths Committee Meeting Minutes had not been prepared yet and will be presented at the next meeting.
5. Ward Cllr Andy Burton was not present but he had emailed the Clerk informing the PC that application 16/03127/STOUTE Outline Permission with EIA – Erection of residential development (consisting up to 210 residential dwellings) had been unanimously rejected. ERYC expect Gladman Ltd to appeal this decision.
6. Planning:
  - 16/03547/PLB – Listed Building Consent - Conversion of agricultural building to dwelling, conversion of outbuilding to garage/storage and associated works. Land and buildings south of The Grange, Hatkill Lane, Full Sutton, East Riding of Yorkshire, YO411HN.
  - 16/03546/PLF – Full Planning Permission - Conversion of agricultural building to dwelling, conversion of outbuilding to garage/storage and associated works. Land and buildings south of The Grange, Hatkill Lane, Full Sutton, East Riding of Yorkshire, YO411HN.

The above applications were viewed and discussed by Cllrs, PB proposed approving with no objections, RM seconded, there were no other proposals, the vote was unanimous. Clerk to comment on the Planning portal.

- The ERYC Committee paper for approved 120 house development and Reserved Matters Committee paper was discussed by the Cllrs. PK stated that there were lots of points brought up in Full Sutton & Skirpenbeck PC's response to the original application that have not been addressed and a Section 106 agreement has been drawn up. The Clerk to request from ERYC a copy of the S106 agreement between Avant Homes/Gladman and ERYC.

The original owners of the land still live in Skirpenbeck, PK proposed that the Clerk contact them to see if they would meet with representatives of the PC to discuss ideas that could be of benefit to the community. RM seconded this and the vote was unanimous.

Stamford Bridge PC had contacted PK to request a meeting with himself and CW. PK proposed that they should go ahead with the meeting and report back, HB seconded this and the vote was unanimous. PK to arrange this.

PK proposed that the Clerk should write to Avant Homes and request they meet with representatives of the PC to discuss the development. CW seconded this and the vote was unanimous.

- Street Naming & Numbering, land north east of 6 St Edmunds, Stamford Bridge. Following some correspondence between Tom Law of the ERYC Street Naming and Numbering Team, the Clerk and Cllrs the final list of names is as follows: Barlam Beck Close; Blareham Croft; Lund Sikes Grove; Winter Close; Ashton Gardens; Furlands Grove; Walker Drive and James Lloyd Drive. PK proposed that they be approved as the PC's preferred names, AD seconded this and the vote was unanimous.
  - Review ERYC Committee paper recommending refusal of 210 house development. As stated above ERYC have unanimously refused this application. Clerk to email Andy Burton and ask him to keep the PC informed of further developments.
7. **Finance.** RM proposed payment be authorised on the following accounts. PB agreed and the vote was unanimous. The Agenda was signed accordingly.
- 1&1 Internet Ltd – Parish Website Oct – Direct Debit - £23.99.
  - SureVoIP – Parish Telephone Oct – Direct Debit - £6.00
  - C M Miles-Findlay – Total Wages Oct – BACS - £246.96.
  - Trevor Lee – Skirpenbeck Play Area cut – BACS - £135.00.
  - The Royal British Legion – Donation for wreath – Cheque - £25.00.
  - The Clerk had received a quote from R. Nightingale for gritting and snow clearance. AD proposed approving the quote and that the Clerk write to RN asking what the process is (when/how often gritting is done) and for a brief history of usage of salt/how it is stored etc. What tonnage we have left and how long this will last. This was seconded by CW and the vote was unanimous. The Clerk will then liaise with RN during severe weather.
8. Skirpenbeck Play Area.
- PB is inspecting the Play Area weekly. There are no issues. The Clerk to forward copies of the monthly checklist to PB and find out if ERYC are running any Play Area Inspection courses. AD suggested that PB send a weekly email to the Clerk with a short checklist for the Parish records.
9. Highways and Footways.
- The Speed Indicator devices have been ordered and should be deployed in the near future.
  - AD reported that parishioners had commented the works on Moor Lane had significantly improved the road and drainage. The Clerk to write to ERYC to thank them for completing the works.
  - The public footpath sign is still missing from the footpath near the pig farm on Moor Lane. The Clerk to contact Lesley Whitehead, Countryside Access Officer, ERYC.
  - The Clerk has reported the light on the path between Glebe Avenue and the post box in Full Sutton a number of times and will be chasing it up again.
10. Questions from Councillors.
- PK had been asked if the PC would maintain the benches in front of The Crescent and near the Church. After some discussion it was concluded that there would be too many legal questions to adopt them but the Parishioner could apply to the PC for a grant to maintain them. PK to let the Parishioner know.
11. HB proposed that a defibrillator be placed in the phone box in Skirpenbeck. The British Heart Foundation provide funding if the PC contributed £400 towards the cost, there are also other avenues to be explored. CW seconded this in principal and asked if HB could contact BT and the Ambulance Service and then discuss again when there is more information. All Councillors agreed this was the best way forward.
12. PB and RM volunteered to organise the Christmas Party and asked for help setting up, most Cllrs said they would be available to help on the day. The party will be held on Saturday 17<sup>th</sup> December from 2-4pm. The Clerk asked for a budget of £80 to organise a special guest to appear at the party, PB proposed a budget of £100, RM seconded and the vote was unanimous.

13. The Cllrs discussed the proposed removal of the public payphone in Full Sutton. AD proposed that the Clerk enquire if the electricity supply would be left in the box when the phone was removed and if so adopt it for £1. CW seconded this and the vote was unanimous.

14. A winter resilience plan was discussed but as the PC already have a severe weather plan in place (snow clearance/gritting) the Cllrs came to the conclusion that it was not necessary.

**15. Administration Matters.**

- Correspondence received. The Clerk had passed on all correspondence by email.
- The Clerk had received a letter authorising the PC to co-opt but due to the resignation of R. Westmoreland has had to post another Vacancy notice. The deadline for this is 1<sup>st</sup> December. Two vacancies will then be available for co-option at the December meeting. The Cllrs would like to express their thanks to RW for all his hard work over the years, PK proposed that the Clerk should write to RW, CW seconded and the vote was unanimous.
- AD will be available on Friday 25<sup>th</sup> for technical support to move all Cllrs over to their Councillor email addresses. AD and Clerk to also work on the Website.
- HMP Full Sutton. There is a meeting with the Governor on Tuesday 6<sup>th</sup> December. PK asked the Cllrs if they had any questions they would like asked.
- Parish Pump. Photos and article about the speed indicator devices.
- Personnel. Timesheets signed. New committee members to be decided after co-option of new Cllrs.

**16. Date and Venue of next meeting.**

The next meeting will be held on Monday 19<sup>th</sup> December at 7.00pm in the main Lecture Room of the Training Unit at HMP Full Sutton. The meeting closed at 20.56pm.

Signed.....Chairman      Date.....

Signed..... Clerk      Date.....