

# **FULL SUTTON & SKIRPENBECK PARISH COUNCIL**

The minutes of the Meeting of Full Sutton & Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.00pm Monday 19<sup>th</sup> December 2016.

## **OPEN FORUM**

There were no members of the public present.

1. **Present:** Chairman Cllr P Kite, Cllr R Milling and the Clerk. Apologies received from Cllrs C Wakefield, P Beard, H Bowling and A Davies.

As only two Councillors were present the meeting could not continue as the Parish Council was not quorate. The Clerk (under devolved financial responsibility) will ensure all accounts are paid on time and are signed off on next months Agenda.

## **2. Date and Venue of next meeting.**

The next meeting will be held on Monday 16<sup>th</sup> January 2017 at 7.00pm in the main Lecture Room of the Training Unit at HMP Full Sutton. The meeting closed at 19.16pm.

Signed.....Chairman      Date.....

Signed..... Clerk      Date.....