

FULL SUTTON AND SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of the Full Sutton and Skirpenbeck Parish Council held at Bugthorpe War Memorial Institute at 7.30 pm Thursday 17th February 2011.

Open Forum

1. **Present:** The Chairman Councillor R Nightingale and Councillors R Westmoreland, E Keam, S Parkinson, M Dale and G Ellis. Apologies for absence were received from Councillor E Price. The Clerk advised that Councillor Collier had resigned from the Parish Council; due to the elections being held within six months no replacement can be sort.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on 20th January 2011 were confirmed. Matters' arising there from to be dealt with under the relevant heading of the Agenda as the Agenda is progressed.
3. **Declaration of Interest.** Councillor Nightingale declared a prejudicial interest in Item 4, planning and also Item 5, snow plough. He read out his statement regarding his interest in the 50% ownership of the snow plough, a copy will be filed along with the minutes. Councillor Keam declared a personal interest in Item 6, Stones in Full Sutton. There were no further declarations of interest made by those present in respect to items on the agenda.
4. **Planning.**

Notice of Decision

- **DC/10/05016/PLF/WESTWW** Change of use and alterations to agricultural buildings to form leisure and tourism accommodation at Street Farm for Mr R Nightingale. Application type: Full Planning Permission. Councillor Nightingale left the room for this report. This application has been approved.
5. **Finance.** Payment was authorised on the following account:
 - Bugthorpe War Memorial Institute - Hire charge February - £15.00.
 - To formalise hours for this winter for snow plough. Councillor Nightingale left the room. Mr Dan Laverick has sent the Clerk confirmation that the Parish Council now owns a 50% share in a front mounted snow plough. He has provided a map highlighting the roads that he will clear in the event of snow to a maximum of 10 hours at £25.00 per hour; after this time further authorisation will be sought. He has also provided a copy of his insurance. The Clerk is to respond thanking him for this and asking that the road to Full Sutton church be cleared as far as is possible and that he should contact the Clerk in the first instance for additional authorisation and if she is not available Councillor Westmoreland. Councillor Nightingale returned to the room.
 - DMH Solutions - Risk Assessment Disk Windows 7 upgrade - £33.83
 - East Riding of Yorkshire Council - Planning application play area - £85.00
 - The Clerk has started to prepare the end of year accounts. Not all of the grant for cutting parish paths has been used; Councillor Nightingale will contact Trevor Appleton and ask whether the remaining money can be used to make repairs to Bartem Beck.
 6. **Highways and Footways.**

- Stones in Full Sutton. Following enquiries made by Councillor Nightingale it is believed that a fence may be erected to replace the stones in Full Sutton. The Clerk is to contact Councillor David Rudd who highlighted the issue and seek his advice as to how the Parish Council should proceed.
- Dog Control Order Full Sutton. ERYC have advised that they are not able to apply for a Dog Control Order on the Persimmon Green. Any incidents of dogs being out of control should be reported to the Dog Warden.

7. **Police.** There were no matters for discussion.

8. **Communal Play Area.** The Clerk has completed the application to allow the trim trail to stay in-situ and also to apply for a concrete table tennis table to be erected. Funds are currently being raised for this piece of equipment by residents of Skirpenbeck. The Clerk was unable to open the bank account as the correct forms had not been given. However the funds in question have been raised by residents from local events and therefore do not belong to the Parish Council. She asked that Councillors re-consider the decision to set up an account but instead work closely with the committee in Skirpenbeck that raises money for the area. This was agreed by those present; the Clerk will speak to Mrs Collier.

9. **Questions from Councillors.** There were no matters for discussion.

10. **Administration Matters.**

- Emails received following letter regarding signage in Full Sutton. The Clerk read a drafted response to the emails which was agreed by those present. Approximately 50 letters have been signed and the Clerk will meet with Councillors Keam and Parkinson to write a letter to the Environment and Transport Scrutiny Officer. Support is also to be sought from the Head teachers of Bugthorpe Primary School and Woldgate College.
- Correspondence received. The Clerk gave details as to how licenses for road closures can be obtained for the Royal Wedding and Queen's Diamond Jubilee. She is to make a poster for each notice board so that residents can see the criteria needed to qualify.
- War Memorial. This will be discussed at the March meeting.

11. **Date and Venue of next meeting.** The next Parish Council Meeting will be held on Thursday 17th March 2011 at Bugthorpe War Memorial Institute at 7.30 pm. Ward Councillor Dee Sharpe had asked to attend this meeting along with prospective Ward Councillors. The meeting was closed at 9.00 pm.

Signed..... Chairman

Date.....

Signed..... Clerk

Date.....