

FULL SUTTON AND SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of the Full Sutton and Skirpenbeck Parish Council held at Bugthorpe War Memorial Institute at 8.00 pm Thursday 19th May 2011.

Open Forum

1. **Present:** The Chairman Councillor R Nightingale and Councillors R Westmoreland, E Keam, S Parkinson, E Price and P Kite. Apologies for absence were received from Councillor M Dale.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on 21st April 2011 were confirmed and signed. Matters' arising there from to be dealt with under the relevant heading of the Agenda as the Agenda is progressed.
3. **Declaration of Interest.** Councillor Keam declared a personal interest in Item 6, Stones in Full Sutton. There were no further declarations of interest made by those present in respect to items on the agenda.
4. **Planning.** There were no matters for discussion.
5. **Finance.** Payment was authorised on the following accounts:
 - Bugthorpe War Memorial Institute - Hire charge May - £15.00
 - Green Vale Gardens - Play Area grass cutting - £40.00
 - Pepik - Renewal of domain name - £21.00
 - HMRC guidelines and Clerk contract. The Clerk is to email a copy of the draft contract to Councillor Keam who will review it and also register the Parish Council as an employer. The matter is to form an agenda item for the next meeting.
 - Mandate. The Clerk is to organise for a new mandate form to be signed; all Councillors will act as signatories on the account.
6. **Highways and Footways.**
 - Stones in Full Sutton. The Clerk is waiting for feedback and advice from Ward Councillor Sharpe; she will chase in time for the next meeting.
 - Speeding issues, Full Sutton. The Clerk has been contacted by Phil Hiscott from ERYC who has been asked to investigate the points raised from the presentation; the results of which have not been received. Councillor Parkinson was invited to attend the next Scrutiny Committee but no date has been given, the Clerk will chase this with Councillor Wilkinson.
 - Changes to Traffic Regulations. ERYC has applied to the Secretary of State for Transport for Civil Parking Enforcement powers to allow the Council to enforce on street parking controls throughout the East Riding of Yorkshire instead of Humberside Police. This is because the Humberside Police are withdrawing their traffic warden service due to competing priorities in policing. No Councillors raised any objection.
7. **Police.** There were no matters for discussion.

8. **Communal Play Area.** Details of the QEII Fields in Trust scheme has been emailed to Councillors. ERYC have invited the Parish Council to consider nominating the Play Area to be part of this scheme which is looking for 2012 recreational fields to celebrate the Queen's Diamond Jubilee in 2012. Following a discussion Councillor Keam proposed that the Parish Council proceed with the scheme; this was seconded by Councillor Price and the proposal carried. The Clerk is to contact the voluntary play area committee and request a list if members, meeting dates and copies of minutes. It was hoped that a member of the Parish Council would be able to attend the meetings.

9. **Questions from Councillors.** Councillor Price requested that a bolt be put on one door of the Skirpenbeck notice board to allow members of the public to put up notices. Concern was expressed over how the seal of the board would be affected. The Clerk is to put up a notice for the board stating that it is for public notices only and any private notices/posters will be removed. Councillor Kite will arrange for the bolt to be fitted.

10. **Administration Matters.**

- Correspondence received. There were no matters for discussion.
- The Clerk has been contacted by ERYC following complaints of a miss firing bird scarer which seems to be coming from a field at the back of the prison in Full Sutton. Councillor Nightingale will try and establish who owns the field.
- War memorial. The Parish Council is still waiting for an update from Mr Grayson.
- Risk Assessment. Councillor Westmoreland proposed that the risk assessment be accepted; this was seconded by Councillor Price and the proposal carried.
- The Fairfax Society. The Clerk read out a letter from the Fairfax Society; a booklet which they have produced has been put into the Information Folder for this month.

11. **Date and Venue of next meeting.** The next Parish Council Meeting will be held on Thursday 16th June 2011 at Bugthorpe War Memorial Institute at 7.30 pm. The meeting was closed at 8.50 pm.

Signed..... Chairman

Date.....

Signed..... Clerk

Date.....