

FULL SUTTON AND SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of the Full Sutton and Skirpenbeck Parish Council held at Bugthorpe War Memorial Institute at 7.30 pm Thursday 21st July 2011.

Open Forum

One member of the public was present.

1. **Present:** The Chairman Councillor R Nightingale and Councillors R Westmoreland, E Keam, S Parkinson, E Price, M Dale and P Kite.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on 16th June 2011 were confirmed and signed. Matters' arising there from to be dealt with under the relevant heading of the Agenda as the Agenda is progressed.
3. **Declaration of Interest.** Councillor Keam declared a prejudicial interest in Item 8, Stones at Full Sutton. There were no further declarations of interest made by those present in respect to items on the agenda.
4. **To co-opt a new Councillor.** Councillor Westmoreland proposed that Peter Horne be co-opted onto the Parish Council to fill the final vacancy; this was seconded by Councillor Price and the proposal carried. Councillor Horne completed the declaration of acceptance of office.
5. **East Riding of Yorkshire Items of Interest.** Councillor D Sharpe did not attend the meeting; therefore there were no matters for discussion.
6. **Planning.** There were no matters for discussions.
7. **Finance.** Payment was authorised on the following accounts:
 - Bugthorpe War Memorial Institute - Hire charge July - £15.00
 - K Robinson - Clerk salary - July 2011 - £240.58
 - C L Garside - Internal audit 2011 -£36.00
 - Green Vale Gardens - Play Area grass cutting - £80.00
 - East Riding of Yorkshire Council, play area lease 2011 - £218.00
 - The Clerk had prepared an interim set of accounts which were reviewed.
 - HMRC guidelines and Clerk contract. Councillor Keam has reviewed the draft contract for the Clerk and it will be ready to sign at the August meeting. The Clerk is to be paid for 6 hours per week from 1st August 2011; any overtime will be agreed by prior arrangement with the Parish Council. She is to move from SCP 19 to SCP 21 and backdated pay for the April 2010 to March 2011 on point scale SCP 20 will be given.
8. **Highways and Footways.**
 - Stones in Full Sutton. Councillor Keam left the room. Councillors Nightingale and Westmoreland had a meeting with Mr L Bellion to discuss the on-going issues of the stones on the piece of common land at Full Sutton. Mr Bellion agreed to remove the stones but asked that the Parish Council arrange for the grass to be cut and a notice to

be erected stating that no parking is permitted on the grass. It is understood that Rev'd Finnemore has been offered alternative parking by a local resident. The Clerk is to write to Mr Bellion advising that steps are in place to have the grass cut, to ERYC to have the area of grass added to the cutting scheme and to St. Mary's Church, Full Sutton requesting that parishioners and Church officials refrain from parking on the grass. Councillors Nightingale and Westmoreland will arrange for a no parking sign to be erected. Councillor Keam rejoined the meeting.

- Speeding issues, Full Sutton. Councillor Parkinson has spoken to Mr Bower, Head Teacher of Woldgate School regarding liaising with parents of children from Full Sutton who use the school bus. The Clerk is to contact the Schools Transport Officer at ERYC and request a site meeting to discuss where the bus should stop to collect children safely; Mr Bower will be invited to attend this meeting. Councillor Parkinson is grateful for the headway made in this matter but expressed her frustration of its handling by ERYC. There were a number of inaccuracies in the data and the traffic survey was carried out during the day and not a rush hour or during a shift change at HMP. Both these times would have given a very different set of data for the Scrutiny Committee to base their decision. Councillor Parkinson will draft a letter to ERYC to highlight the concerns and the Clerk will invite Councillor Sharpe to the September meeting to discuss the issues.
- Village Taskforce. This is to form an agenda item; Streetscene issues can now be reported direct to the Village Taskforce Team at ERYC without the need for a 'walkabout'.

9. **Police.** There were no matters for discussion.

10. **Communal Play Area.** The Clerk is to forward the minutes from the recent Play Area Committee meeting to all Councillors.

11. **Questions from Councillors.** Councillor Keam requested that steps be taken to arrange for the hedge on the Persimmon Estate be cut as it is over hanging onto the pavement. The Clerk is to write to both Persimmon and ERYC to arrange for this work to be carried out.

12. **Administration Matters.**

- Correspondence received. The Clerk has received a letter from Yapham cum Meltonby Parish Council advising that they pursuing a planning matter involving a building without planning permission. ERYC are reluctant to take any derisive action to remove this building and they would be grateful to hear whether Full Sutton and Skirpenbeck Parish Council have had a similar experience. The Clerk is to respond advising that all dealing with the Enforcement Officer had been dealt with efficiently and successfully.
- Councillor Keam has spoken to the people involved in setting up a play area for Full Sutton; they have now received a contract from HMP to permit a park and have formed a committee and started work on some plans. Councillor Keam will invite them to come to a parish council meeting to update Councillors on their progress and confirm the date of their planned open meeting.

