

FULL SUTTON AND SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of the Full Sutton and Skirpenbeck Parish Council held at Bugthorpe War Memorial Institute at 7.30 pm Thursday 17th November 2011.

Open Forum

There were no members of the public present.

1. **Present:** The Chairman Councillor R Nightingale and Councillors R Westmoreland, E Pert, S Parkinson, E Price, P Kite and P Horne. Apologies for absence were received from Councillor M Dale.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on 12th October 2011 were confirmed and signed. Matters' arising there from to be dealt with under the relevant heading of the Agenda as the Agenda is progressed.
3. **Declaration of Interest.** Councillor Nightingale declared a prejudicial interest in Item 6, snow plough. There were no further declarations of interest made by those present in respect to items on the agenda.
4. **East Riding of Yorkshire Items of Interest.** There were no matters for discussion.
5. **Planning.**
 - **11/04767/PLB** Removal on internal stud partition wall between living room and dining room to form one larger room at Lilac Cottage, Main Street, Skirpenbeck for Mr Raymond Reed. Application type: Listed Building Consent. The plans were viewed and Councillors recommended approval.
 - The Clerk has received a letter from a resident of Grange Close, Full Sutton regarding work taking place on a neighbouring property. Neighbours have not been consulted about any building works and the Parish Council have no record of a planning application. The Clerk is to refer the matter to the Enforcement Officer.
6. **Finance.** Payment was authorised on the following accounts:
 - Bugthorpe War Memorial Institute - Hire charge November - £15.00
 - K Robinson - Clerk salary November 2011 - £258.47
 - Audit Commission Fee 2010/11 - £144.00
 - Playsafety Limited - Annual inspection of Skirpenbeck Play Area - £75.60
 - Information Commissioners Office - Data Protection Registration - £35.00
 - Parish Pump Subscription - £40.00
 - Green Vale Gardens - Play Area grass cutting October - £80.00
 - Dave Lee Parish Paths cutting - £312.36
 - St Mary's Church, Full Sutton - £200.00
 - St Mary's Church, Skirpenbeck - £200.00
 - Preparation for severe weather, use of snow plough. Councillor Nightingale left the room. Councillor Westmoreland will be the contact for R Nightingale and Sons regarding snow clearance. The Parish Council will be charged £25 per hour with additional authorisation being required after 10 hours work. A form will be completed by the contractor after each clearance. Councillor Nightingale returned to the room.

- **Severe Weather Grant.** This has been prepared by Councillor Nightingale and the Clerk and a copy emailed to all Councillors for review. Councillor Westmoreland will activate the plan and in his absence Councillor Horne. A grant will be applied for totalling £2000; £750 for Contractor costs and £1250 to purchase salt. Councillor Nightingale is to store the salt at his farm and distribute/spread as necessary. The Clerk is to prepare a leaflet to go to all homes in the parish updating them on the Parish Councils plans and asking for volunteer co-ordinators from both villages to help with salt distribution. The Clerk will submit the grant application to ERYC.
- **Discuss setting the precept for 2012/13.** The interim accounts were reviewed. The £1000 allocated for election costs was not required by the Parish Council in 2011/2012 and can be deducted for the precept for the coming financial year. The Full Sutton Play Area Committee is making excellent progress and the Parish Council had made a commitment to donate £1000 once the area is open. Councillor Pert proposed that the precept be set at £7500; £1000 of this to be ring fenced for the play area in Full Sutton and £500 an increase to cover the rising costs incurred by the Parish Council. This was seconded by Councillor Price and all those present voted in favour. The form was completed and signed by the Chairman.

7. **Highways and Footways.**

- **Road safety on A166.** Following the letter send to Highways the Clerk has been contacted by Mr Hodgson of ERYC. The road is 305 on the capital list and is therefore unlikely to see any work undertaken to it in this or the coming financial year. The Clerk is to contact all three Ward Councillors and ask for their support to highlight the need for the road to be re-surfaced and action taken to improve its safety. Councillor Sharpe is to be tasked with contacting the Police Authority for a record for RTA's on this stretch.
- **Speeding issues, Full Sutton.** Councillor Sharpe has been liaising with Sergeant Rogers regarding the speeding issues in Full Sutton. He is organising for speed survey equipment to be placed in the village to provide specific data. If this shows a speeding issue then a formal request will be made to the Inspector for Roads Policing Unit to regularly check as a default. In addition he will arrange for those trained on the pro-laser device to visit the location. The Clerk and Councillor Parkinson are to continue to request updates from Councillor Sharpe.
- **Village Taskforce.** The Clerk is continuing to chase the Taskforce Team for a resolution to the flooding outside Walbank Farm. She is also to report the overgrown hedge between Grange Close and Glebe Avenue which is causing an obstruction to the path and the sycamore tree which is covering a fire hydrant on the corner of Grange Close.

8. **Police.** There were no matters for discussion.

9. **Communal Play Area.** Following the ROSPA Inspection the Clerk has contact Mrs Collier to request the Play Area Committee remove the rope swing from the tree. An email has been received from a resident of Skirpenbeck regarding a large area of Japanese Knotweed growing to the side of the path to the play area. The Clerk is to forward the matter to ERYC.

10. **Questions from Councillors.** There were no matters for discussion.

11. **Administration Matters.**

- **Correspondence received.**
 - Mayor's Charity Concert. No
 - Councillors wished to apply for tickets to this event.

