

FULL SUTTON AND SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of the Full Sutton and Skirpenbeck Parish Council held at Bugthorpe War Memorial Institute at 7.30 pm Thursday 21st October 2010.

Open Forum

No members of the public were present.

1. **Present:** The Chairman Councillor Nightingale and Councillors R Westmoreland, E Keam, E Price and C Collier. Apologies for absence were received from Councillors M Dale and G Ellis.
2. The minutes of the Full Sutton and Skirpenbeck Parish Council meeting held on 9th September 2010 were confirmed. Matters arising there from to be dealt with under the relevant heading of the Agenda as the Agenda is progressed.
3. **Declaration of interest.** Councillor Collier declared an interest in Item 6, Letter received from Mr M Collier and Councillor Price declared an interest in Item 11, Letter received from Mrs D Price.
4. **Parish Councillor vacancy.** The Clerk advised that Democratic Services at ERYC have confirmed that the vacancy for a Parish Councillor in Full Sutton could be filled by co-option. A notice has been on the board with a closing date for applications set as 18th October. One application has been received from Sue Parkinson; her CV was viewed by those present. Councillor Price proposed that she be co-opted onto the Parish Council, this was seconded by Councillor Collier and all those present voted in favour. The Clerk will arrange for the paperwork to be completed in time for the next meeting.

5. Planning

Notice of decision

- **DC/10/03244/PLF/WESTWW/KOR** Erection of a two storey and single storey extension to rear and erection of a lean-to open porch at front at Auburn House, The Green, Hatkill Lane, Full Sutton for Mr N Lavery. This application has been granted.
 - **DC/10/03261/PLF/WESTWW/NMACD** Erection of extension to building for use as loading bay at East Riding Sacks Limited for East Riding Sacks Limited. This application has been granted.
 - **DC/10/03001/PLF/WESTWW/GA1** Erection of single storey extension to rear at 5 The Poplars, Hatkill Lane, Full Sutton for Mr and Mrs Humble. This application has been granted.
6. **Finance.** Payment was authorised on the following account:
- Bugthorpe War Memorial Institute - Hire charge October - £12.00.
 - Woodcraft UK - Supply and fit two notice boards - £1873.66.
 - East Riding of Yorkshire Council - Planning application to remove condition 2 of DC/07/05234 - £167.50
 - Green Vale Gardens - Grass cutting September - £80.00
 - To review the interim accounts. The interim accounts were viewed and discussed; payment to the two parish churches will be made in November. The precept will be set at the next meeting; money may need to be set aside for possible elections in 2011.
 - Annual Audit. This has been completed however the internal audit was not accepted due to lack of independence. The Audit Commission is to be disbanded but Parish Councils have not yet been advised what will replace it.
 - To discuss letter received from Mr M Collier. Councillor Collier left the room. The Clerk is to draft a letter to Mr Collier apologising for any inconvenience and thanking him for his invaluable work and advise he has given to the Parish Council. Councillors were all in agreement that he should keep his cheque. The letter is to be signed by the Chairman. Councillor Collier returned.

7. **Highways and Footways.** Councillor Keam is to talk to ERYC regarding the Minster Way footpath which has been affected by a number of fallen trees.
8. **Police.** Councillor Keam has received a number of complaints from residents regarding speeding vehicles in the parish. She has advised them to write to Humberside Police.
9. **Communal Play Area.** The Clerk and Councillor Collier have completed the planning application to allow for the installation of equipment on the Play Area without further consent following the letter from the Enforcement Officer. Notice has been served to ERYC in compliance with Certificate B of the application. Councillor Keam recently had to clear a number of drinks cartons from the play area; consideration needs to be given to either providing a bin or for signs to be erected requesting that all litter is to be taken home. Councillor Collier has held a meeting of the Play Area Committee following receipt of a £300 donation. She asked for volunteers for Chairman and Treasurer but as yet nothing firm is in place. The Clerk suggested that the Sub-Committee re-start and could meet before the parish council meetings. She would take the minutes and a separate account be started for the play area which would be managed by the Parish Council. This is to be discussed further at the next meeting. Funds are to be raised to buy a concrete table tennis table. The bench from Yorkshire Wildlife is to be installed on 26th October; Harriet Linfoot will pass the clerk the paperwork required to have it put onto the insurance. HL has also organised a bulb planting event for children on 28th October. Ms Nutt has verbally confirmed to Councillor Collier that she is happy with the new hedging which has been planted by Yorkshire Wildlife.
10. **Questions from Councillors.** Mr Grayson has contacted Councillor Nightingale regarding a war memorial. He is now considering a plaque to be put up either in the church porch, in the church yard or on the village green. Councillor Nightingale is to suggest that he contact Rev'd Finnemore and then come to the next Parish Council with some costings for the Councillors to consider.
11. **Administration Matters.**
- Correspondence received. Councillors did not need to apply for Festive Lighting License.
 - Letter received from Mrs D Price. The Clerk read out a letter received from Mrs Price; she has requested that the Parish Council contact the residents who repeatedly leave their wheelie bins by the bench which was bought by children taking part in Lifestyle. Councillors agreed that Councillor Nightingale should speak to Mr Winn-Darley who owns the properties concerned and request that he contact his tenants regarding this. Mrs Price also requested that a bolt be placed on the notice board; Councillors would prefer for notices to be given to the designated key holders but agreed that the locks needed attention. Councillor Westmoreland will treat the locks to ease opening and deal with the insects that are nesting in them. Councillors Nightingale and Westmoreland will 'treat' both the boards as they are looking very dry.
12. **Date and Venue of next meeting.** The next Parish Council Meeting will be held on Thursday 18th November at Bugthorpe War Memorial Institute at 7.30 pm. The meeting was closed at 9.00 pm.

Signed..... Chairman

Date.....

Signed..... Clerk

Date.....