

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

Parish Office: 21 Halifax Close, Full Sutton, York. YO41 1NU

Tel: 01759 747001 Email: clerk@fspc.org.uk

Wednesday 11th January 2017

Dear Councillor

You are hereby summonsed to attend the next meeting of Full Sutton & Skirpenbeck Parish Council to be held in The Main Lecture Room of the Training Centre, HMP Full Sutton Institute at 7.00pm on Monday 16th January 2017.

Prior to the commencement of the Agenda, an open forum of 15 minutes (7.00pm – 7.15pm) will be held where members of the public and press can ask questions or make statements.

C M Miles-Findlay Clerk to the Council

AGENDA

1. To receive apologies on behalf of absent members.
2. Code of Conduct
 - To receive Declarations of Interest from members of the Council on matters relating to the Agenda; and
 - To note the granting of any dispensations to members of the Council on matters relating to the Agenda.
3. To approve the minutes of the meeting of the Council held on 21st November & 19th December 2016.
4. Clerk update.
5. To note the Minutes of the Parish Paths Committee meeting held on the 7th November 2016.
6. To note the Minutes of the meeting with the Prison Governor held on the 6th December 2016.
7. To note and decide on which points to action from the notes of the 2016 ERNLLCA conference attended by the Chairman.
8. The Parish Council extends an open invitation to Ward Councillor Andy Burton.
9. To discuss Councillor Vacancies and decide on co-option (if any applications are received).
10. Planning:
 - Notice of Decision: Replacement of windows and doors, installation of 2 rooflights and internal alterations at 2 Skirpenbeck House, Main Street, Skirpenbeck, East Riding of Yorkshire, YO41 1HF. Applicant: Mr Julian Ware. Planning Permission granted.
 - Full Planning Permission 16/03830/PLF: Erection of agricultural building at Land south of Doe Park Farm, East of Main Street, Skirpenbeck, East Riding of Yorkshire, YO41 1HG. Applicant: J T Horsley & Son. Deadline for comments has passed.
 - To discuss and decide on support for the paper by Bishop Wilton PC on the impact of Full Sutton Industrial Estate.
 - Oral report on the meeting with Stamford Bridge PC representatives.
11. Finance. To authorise the payment of the following accounts.
 - 1&1 Internet Ltd – Parish Website December – Direct Debit - £23.99
 - 1&1 Internet Ltd – Parish Website January – Direct Debit - £23.99
 - SureVoIP – Parish Telephone December – Direct Debit - £6.00

- SureVoIP – Parish Telephone January – Direct Debit - £6.00
- C M Miles-Findlay – Total Wages December/extra hours November – BACS - £291.06
- C M Miles-Findlay – Total Wages January – BACS - £246.96
- C M Miles-Findlay – Expenses Aug-Dec – BACS - £155.43
- P Beard – Christmas Party expenses – Cheque £104.09
- Dave Lee – Parish Paths cut – BACS - £288.36
- AON – Parish Council Insurance – Cheque - £322.91
- To discuss and decide whether to accept ERYC's quote of £282.70 to cut the grass on the village green for the coming year.
- To inspect the accounts to December 2016.
- To discuss and decide accepting ERNLLCA's help to apply for a further Grant to help with the Transparency Code and decide who can attend the briefing on the 20th January.

12. Skirpenbeck Play Area.

- Orchard tree pruning.

13. Highways and Footways.

- Update from Clerk regarding the Speed Indicator devices.
- Discuss and decide on whether to request ERYC to have the school bus stop at the Prison Training Centre.
- Discuss and decide whether to place grit bins in the villages.

14. Questions from Councillors.

15. Update from Cllr Bowling on the progress of the provision of a defibrillator for Skirpenbeck.

16. Discuss the Dependant Carers' Survey.

17. Update about the Christmas Party.

18. Administration Matters.

- To note the list of correspondence received.
- Councillor emails.
- Parish Laptop, equipment etc.
- HMP Full Sutton.
- To discuss an entry for the next issue of the Parish Pump.
- Personnel Matters.
- Nomination for ERNLLCA place for Royal Garden Party.

19. To affirm the date of the next PC meeting as being either Monday 13th February 2017 or Monday 27th February and to receive any items from members for inclusion on the Agenda for that meeting.