

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

Parish Office: 21 Halifax Close, Full Sutton, York. YO41 1NU

Tel: 01759 747001 Email: clerk@fspc.org.uk

Wednesday 10th May 2017

Dear Councillor

You are hereby summonsed to attend the next meeting of Full Sutton & Skirpenbeck Parish Council to be held in The Main Lecture Room of the Training Centre, HMP Full Sutton Institute at 7.00pm on Monday 15th April 2017.

Prior to the commencement of the Agenda, an open forum of 15 minutes (7.00pm – 7.15pm) will be held where members of the public and press can ask questions or make statements.

C M Miles-Findlay Clerk to the Council

AGENDA

1. To receive apologies on behalf of absent members.
2. Code of Conduct
 - To receive Declarations of Interest from members of the Council on matters relating to the Agenda; and
 - To note the granting of any dispensations to members of the Council on matters relating to the Agenda.
3. To approve the minutes of the meeting of the Council held on 8th May 2017.
4. Clerk update.
5. The Parish Council extends an open invitation to Ward Councillor Andy Burton.
6. To discuss the Councillor Vacancy and decide on co-option (if any applications are received).
7. Planning:
 - Outline Planning Application 17/01494/STOUT – Proposal: Erection of prison complex with associated perimeter fencing, access, parking, landscaping and infrastructure (access and scale to be considered). Location: Land To The West Of HM Prison Full Sutton Moor Lane Full Sutton East Riding Of Yorkshire YO41 1PS. Applicant: Ministry of Justice.
 - Notice of decision 16/03547/PLB – Listed Building Consent - Conversion of agricultural building to dwelling, conversion of outbuilding to garage/storage and associated works. Land and buildings south of The Grange, Hatkill Lane, Full Sutton, East Riding of Yorkshire, YO411HN. Planning permission granted.
 - Notice of decision 16/03546/PLF – Full Planning Permission - Conversion of agricultural building to dwelling, conversion of outbuilding to garage/storage and associated works. Land and buildings south of The Grange, Hatkill Lane, Full Sutton, East Riding of Yorkshire, YO411HN. Planning permission granted.
8. Finance. To authorise the payment of the following accounts.
 - 1&1 Internet Ltd – Parish Website May – Direct Debit - £23.99
 - SureVoIP – Parish Telephone May – Direct Debit - £6.00
 - C M Miles-Findlay – Total Wages May – BACS - £335.16
 - Emma Fletcher – Internal Audit – Cheque - £155.00

9. Skirpenbeck Play Area.
10. Highways and Footways.
11. To review the existing website and email service provider (transparency code funding ends 31/03/18).
12. Attendance at the Town and Parish Council Planning Liaison meeting.
13. To decide if any Cllrs are to attend ERNLLCA's Good Councillor Course.
14. To decide a response to ERNLLCA's questionnaire regarding 'Restricting Precept Increases'.
15. To discuss the telephone box in Full Sutton and decide what work (if any) is needed.
16. To note the risk assessment for 2017/2018.
17. To discuss the progress of the Summer Event.
18. Questions from Councillors.
19. Administration Matters.
 - To note the list of correspondence received.
 - Councillor emails.
 - HMP Full Sutton.
 - To discuss an entry for the next issue of the Parish Pump.
 - Personnel Matters.
20. To affirm the date of the next PC meeting as being Monday 18th June 2017 and to receive any items from members for inclusion on the Agenda for that meeting.