

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

Parish Office: 21 Halifax Close, Full Sutton, York. YO41 1NU

Tel: 01759 747001 Email: clerk@fspc.org.uk

Wednesday 13th December 2017

Dear Councillor

You are hereby summonsed to attend a meeting of Full Sutton & Skirpenbeck Parish Council to be held in the Training Centre, HMP Full Sutton Institute at 7.00pm on Monday 18th December 2017.

Prior to the commencement of the Agenda, an open forum of 15 minutes (7.00pm – 7.15pm) will be held where members of the public and press can ask questions or make statements.

C Miles-Findlay Clerk to the Council

AGENDA

1. To receive apologies on behalf of absent members.
2. Code of Conduct
 - To receive Declarations of Interest from members of the Council on matters relating to the Agenda; and
 - To note the granting of any dispensations to members of the Council on matters relating to the Agenda.
3. To approve the minutes of the meeting of the Council held on the 20th November 2017.
4. The Parish Council extends an open invitation to Ward Councillor Andy Burton.
5. To discuss the Councillor Vacancy and decide on co-option (if any applications are received).
6. Clerk Update.
7. Planning:
 - Full Planning Permission 17/04015/PLF: Erection of a dwelling (resubmission of 17/01849/PLF). Location: Land north of 5 St Edmunds, Stamford Bridge, YO41 1PW. Applicant: Mr John Edwards. Deadline: 21/12/2017.
 - Notice of Decision: Full Planning Permission: 17/03206/PLF – Erection of 4 detached dwellings, external and internal alterations to allow conversion of detached garage to dwelling with associated access, parking and landscaping following demolition of existing dwelling. Location: The Paddocks, Hatkill Lane, Full Sutton, YO41 1HW. Applicant: Mr Peter Metcalfe. Permission granted.
 - Notice of Decision: Full Planning Permission: 17/03312/PLF – Erection summer house to rear. Location: 14 Halifax Close, Full Sutton, YO41 1NU. Applicant: Joseph Scott. Permission granted.
8. Finance. To authorise the payment of the following accounts.
 - 1&1 Internet Ltd – Parish Website December – Direct Debit - £15.59
 - SureVoIP – Parish Telephone December – Direct Debit - £6.00
 - Wages December
 - C M Miles-Findlay – Expenses – BACS - £145.07
 - P Beard – Expenses (Halloween & Christmas) – Cheque - £73.02
 - BHIB – Parish Council Insurance – BACS - £328.78

- ERYC – Grounds Maintenance (The Green, Full Sutton) – BACS - £339.24
- Bank Statement.
- To discuss and approve R T Nightingale's quote for snow clearance/gritting for the coming winter.
- To discuss and decide Precept for 2018/19

9. Skirpenbeck Play Area.

10. Highways and Footways.

- Village Taskforce (VTF)/Walkabout Satisfaction Survey 2017/18

11. To discuss and decide which items to include in Stamford Bridge's booklet to new property owners

12. To review the decision regarding school bus stop in Full Sutton due to new information.

13. Transport Assessment.

14. To discuss and decide on street names to put forward to ERYC for the Town and Parish Name Banks.

15. To discuss and decide the adoption of an Emergency Plan & Neighbourhood Watch Scheme.

16. Questions from Councillors.

17. Administration Matters.

- To note the list of correspondence received (attached).
- Councillor emails.
- HMP Full Sutton.
- To discuss an entry for the next issue of the Parish Pump.
- Personnel Matters.

18. To confirm the date of the next PC meeting as Monday 15th January 2018 and to receive any items from members for inclusion on the Agenda for that meeting.