

# **FULL SUTTON & SKIRPENBECK PARISH COUNCIL**

Parish Office: 21 Halifax Close, Full Sutton, York. YO41 1NU

Tel: 01759 747001 Email: [clerk@fspc.org.uk](mailto:clerk@fspc.org.uk)

Wednesday 15<sup>th</sup> November 2017

Dear Councillor

You are hereby summonsed to attend a meeting of Full Sutton & Skirpenbeck Parish Council to be held in the Training Centre, HMP Full Sutton Institute at 7.00pm on Monday 20<sup>th</sup> November 2017.

Prior to the commencement of the Agenda, an open forum of 15 minutes (7.00pm – 7.15pm) will be held where members of the public and press can ask questions or make statements.

*C Miles-Findlay* Clerk to the Council

## **AGENDA**

1. To receive apologies on behalf of absent members.
2. Code of Conduct
  - To receive Declarations of Interest from members of the Council on matters relating to the Agenda; and
  - To note the granting of any dispensations to members of the Council on matters relating to the Agenda.
3. To approve the minutes of the meeting of the Council held on the 16<sup>th</sup> October 2017.
4. The Parish Council extends an open invitation to Ward Councillor Andy Burton.
5. To discuss the Councillor Vacancy and decide on co-option (if any applications are received).
6. Clerk Update.
7. Planning:
  - Full Planning Permission 17/03020/PLF: Conversion of agricultural barns to form 2 dwellings and the demolition of agricultural buildings and erection of 7 dwellings and carports. Location: Land to the west of Poplar Farm, Hatkill Lane, Full Sutton, YO41 1HR. Applicant: Mrs M D Smithson. Deadline: 24/11/2017
  - Notice of Decision: Full Planning Permission 17/02519/PLF: Erection of two storey extension to side following demolition of existing extension, single storey link extension to existing detached outbuilding to rear including construction of 2 dormer windows and installation of 3 rooflights, single storey link extension to outbuilding at side following demolition of existing link, construction of hipped roof to replace gable roof to front, construction of 3 dormer windows to rear of dwelling, and demolition of existing single storey extension to rear (revised scheme of 16/02421/PLF). Location: Skirpenbeck Grange, Main Street, Skirpenbeck, YO41 1HF. Applicant: Mr S Barnes. Permission granted.
  - Gladman meeting.
8. Finance. To authorise the payment of the following accounts.
  - 1&1 Internet Ltd – Parish Website November – Direct Debit - £15.59
  - SureVoIP – Parish Telephone November – Direct Debit - £6.00
  - Wages November
  - Data Protection Registration – Direct Debit form to be signed - £35.00

- Trevor Lee – Skirpenbeck Play Area cut – BACS - £135.00
  - The Royal British Legion – Donation for Wreath – Cheque - £25.00
  - Bank Statement.
  - To discuss and decide Precept for 2018/19
- 9. Godwin Vale Development**
- To discuss and decide the purchase and installation of a Parish Council notice board on the Godwin Vale development.
  - To discuss and decide holding Street Party for the Godwin Vale development.
  - To discuss the need for a footway on the A166 at 31/35 Main St, Stamford Bridge.
- 10. Skirpenbeck Play Area.**
- 11. Highways and Footways.**
- 12. Discuss and decide on school bus stop improvements in Full Sutton.**
- 13. Cycle path alongside the A166. To discuss and decide whether to apply for it's inclusion in the Road Investment Strategy (Letter from Colin Clarke)**
- 14. Telephone Boxes, Skirpenbeck & Full Sutton. To discuss and decide a budget for cleaning, repair and painting.**
- 15. Transport Assessment.**
- 16. To discuss and decide on street names to put forward to ERYC for the Town and Parish Name Banks.**
- 17. To discuss and decide plans and a budget for the Christmas Party.**
- 18. To discuss and decide the adoption of an Emergency Plan & Neighbourhood Watch Scheme.**
- 19. Questions from Councillors.**
- 20. Administration Matters.**
- To note the list of correspondence received.
  - Estimate of rough sleepers 2017.
  - Councillor emails.
  - HMP Full Sutton.
  - To discuss an entry for the next issue of the Parish Pump.
  - Personnel Matters.
- 21. To confirm the date of the next PC meeting as Monday 18<sup>th</sup> December 2017 and to receive any items from members for inclusion on the Agenda for that meeting.**