

# **FULL SUTTON & SKIRPENBECK PARISH COUNCIL**

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Wednesday 9<sup>th</sup> August 2017

Dear Councillor

You are hereby summonsed to attend an extraordinary meeting of Full Sutton & Skirpenbeck Parish Council to be held in the Training Centre, HMP Full Sutton Institute at 7.00pm on Monday 14<sup>th</sup> August 2017.

Prior to the commencement of the Agenda, an open forum of 15 minutes (7.00pm – 7.15pm) will be held where members of the public and press can ask questions or make statements.

*C Wakefield* Vice Chairman and *R Milling* Councillor

## **AGENDA**

1. To receive apologies on behalf of absent members.
2. Code of Conduct
  - To receive Declarations of Interest from members of the Council on matters relating to the Agenda; and
  - To note the granting of any dispensations to members of the Council on matters relating to the Agenda.
3. To approve the minutes of the meeting of the Council held on the 17<sup>th</sup> July 2017.
4. To note the minutes of the Personnel Committee meeting held on the 17<sup>th</sup> July 2017.
5. The Parish Council extends an open invitation to Ward Councillor Andy Burton.
6. To discuss and decide the next step regarding the Prison Planning Application.
7. Finance. To authorise the payment of the following accounts.
  - 1&1 Internet Ltd – Parish Website August – Direct Debit - £23.99
  - SureVoIP – Parish Telephone August – Direct Debit - £6.00
  - Wages August
  - Dave Lee – Footpaths – BACS - £288.36
  - Bank Statement.
8. Administration Matters.
  - To note the list of correspondence received.
  - To discuss an entry for the next issue of the Parish Pump. Deadline 15<sup>th</sup> September.
  - Personnel Matters.
9. To confirm the date of the next PC meeting as Monday 18<sup>th</sup> September 2017 and to receive any items from members for inclusion on the Agenda for that meeting.