

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of Full Sutton & Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.00pm Monday 16th January 2017.

OPEN FORUM

As there were no members of the public present Chairman Kite proposed to start the meeting, this was seconded by Vice Chairman Wakefield and all Councillors agreed, the meeting started at 19.06.

1. **Present:** Chairman Cllr P Kite and Cllrs C Wakefield, P Beard, R Milling, H Bowling, A Davies and the Clerk. There were no apologies.
2. **Code of Conduct.**
 - To receive Declarations of Interest from members of the Council on matters relating to the Agenda. There were no declarations.
 - To note the granting of any dispensations to members of the Council on matters relating to the Agenda. There were no dispensations.
3. The Minutes of the Full Sutton & Skirpenbeck Parish Council meetings held on Monday 21st November and Monday 19th December (meeting could not go ahead due to Council being inquorate) 2016 were confirmed as a true record and signed. PB proposed, RM seconded and the vote was unanimous.
4. **Clerk Update**

The Clerk updated the Councillors regarding the following:

 - Articles regarding the Christmas Party, Speed Signage and the street naming on the new estate near Stamford Bridge had been sent for publication in the Parish Pump.
 - The clerk had written to Simon Barnes to ask for a meeting and had been re-directed to J W Creers, their reply has been forwarded to PK to liaise regarding meeting.
 - The landowners along the river in Stamford Bridge/Skirpenbeck are Hutchinson, Dale and Wynn Darley.
 - After two letters the Clerk has still not received a reply from Avant Homes regarding a meeting.
 - No news as yet from Andy Burton regarding a Gladman appeal.
 - Jimmy Nightingale had been out gritting the roads when needed, this was appreciated by the villagers.
 - There are no Play Inspection Courses planned by ERYC in the near future.
 - The light on the path to Glebe avenue has finally been fixed, the clerk had received a complaint regarding a light on Moor Lane which was fixed promptly.
 - The public footpath sign near the pig farm on Moor Lane will be reinstated shortly.
5. The Minutes of the Parish Paths Committee Meeting held on 7th November 2016 were noted. PK asked that the Parish Council renewed their support for the Committee in their efforts to link current paths into historic ones. This was proposed by CW and seconded by RM and all agreed.
6. The Minutes of the meeting held with the Prison Governor held on the 6th December 2016 were noted with one minor alteration. The Governor wished it to be noted that no strikes had occurred at Full Sutton Prison.
7. A number of points picked up from the 2016 ERNLLCA conference will be implemented over the coming months. These include a Privacy Impact Assessment and implementing a Data Protection Policy.
8. Ward Cllr Andy Burton was not present.
9. **Councillor Vacancies**

There are two interested parties. The Clerk to liaise with them over the coming month and invite them to attend the next meeting.

10. Planning

- Notice of Decision: Replacement of windows and doors, installation of 2 roof lights and internal alterations at 2 Skirpenbeck House, Main Street, Skirpenbeck, East Riding of Yorkshire, YO41 1HF. Applicant: Mr Julian Ware. Planning Permission Granted.
- Full Planning Permission 16/03830/PLF: Erection of agricultural building at Land south of Doe Park Farm, East of Main Street, Skirpenbeck, East Riding of Yorkshire, YO41 1HG. Applicant: J T Horsley & Son.

The above application was discussed by Cllrs, AD proposed approving with no objections, HB seconded, there were no other proposals, the vote was unanimous. Clerk to comment on the Planning portal.

- The paper produced by Bishop Wilton PC on the impact of Full Sutton Industrial Estate was discussed at length. It was stated that the Industrial Estate has more of an impact on Full Sutton even though it is within the boundaries of Bishop Wilton Parish. Traffic/heavy goods vehicles thundering through the village is a particular problem. Other problems are litter and noise (especially at night). CW proposed that PK write back to Bishop Wilton PC to confirm Full Sutton & Skirpenbeck PC's interest in being part of the Review and support it being carried out by ERYC. RM seconded this and all agreed.
- HB reported on the meeting that was held with Stamford Bridge PC. Under the Section 106 agreement SBPC stand to gain £2000 per property from all the developments in Stamford Bridge (242 houses). A stipulation of the agreement is that it is spent on grass roots sports. This money will be released as each house is sold. Clarification is required on the allocation from the Avant Homes development (120 houses) at the west end of Skirpenbeck Parish as no consultation has been made with FS&SPC. Clerk to contact ERYC to ask for some of the money to come to FS&SPC. SBPC and Rosti Automotive Ltd have joined together to contribute to keeping the 8,9,10 & 11 o'clock buses going. SBPC will work with FS&SPC to open up Public Footpaths.
- Clerk to write to Gladman Developments requesting a meeting regarding their planning application for 210 dwellings on the north side of A166.

11. Finance.

- 1&1 Internet Ltd – Parish Website December – Direct Debit - £23.99.
- 1&1 Internet Ltd – Parish Website January – Direct Debit - £23.99.
- SureVoIP – Parish Telephone December – Direct Debit - £6.00.
- SureVoIP – Parish Telephone January – Direct Debit - £6.00.
- C M Miles-Findlay – Total Wages December/extra hours November – BACS - £291.06.
- C M Miles-Findlay – Total Wages January – BACS - £246.96.
- C M Miles-Findlay – Expenses Aug-Dec – BACS - £155.43.
- P Beard – Christmas Party Expenses – Cheque - £104.09.
- Dave Lee – Parish Paths cut – BACS - £288.36.
- AON – Parish Council Insurance – Cheque - £322.91
- ERYC's quote of £282.70 to cut the grass on the village green for the coming year was discussed and accepted. PB proposed to authorise this and all other payments, HB seconded and all agreed. The agenda was signed accordingly.
- Accounts to December 2016 were inspected.
- Clerk to attend ERNLLCA's briefing on the 20th January in order to receive instruction regarding Transparency Code grant for 2017/18. AD proposed, PK seconded and all agreed. AD asked the Clerk to look at the FS&SPC Website provider to see if there is any online training available. AD to look into buying a commercial tool to operate the FS&SPC Website.

12. Skirpenbeck Play Area.

- PB is inspecting the Play Area weekly and sending a report via email to the Clerk. There are no issues.

- The fruit trees at the Play Area need Pruning. PK stated this will take place on Saturday the 4th of February at 10am and requested volunteers to get together and prune the trees. To be advertised on the village facebook group.

13. Highways and Footways.

- The Speed Indicator devices have been in place since the 5th of January, they will be in place for one month. Early indications are that they are doing their job and there has been a significant drop in speeding though Full Sutton village.
- After much discussion the Cllrs decided against having the Woldgate bus stop moved to the Prison Training Centre. On balance it was felt that it would be more dangerous. Also the bus was now starting and finishing at Full Sutton.
- It was decided that grit bins are not needed in the villages.

14. Questions from Councillors.

CW mentioned that there had been complaints regarding the state of the footpath near the Churchyard due to a number of trees being removed. The Clerk to write to the landowner to ask them to rectify this.

CW asked if the Clerk could contact ERYC to ask if the PC could pay to have the Speed Indicator signs in place full time as they have made a big difference to the speeding through the village. Ideally the PC would like 3.

15. Defibrillator - Skirpenbeck

HB and Clerk confirmed that was no news as yet from ERYC/BT regarding the phone boxes.

16. Clerk to complete the Dependant Carers' Survey.

17. The Christmas party went very well. This year's party will be held earlier in December to prevent clashes with other events. Easter egg hunt date to be set at the next meeting.

18. Administration Matters.

- Correspondence received. The Clerk had passed on all correspondence by email. Transport Survey report noted, 747 bus is not affected. ERYC is taking back control of Parish Paths cutting and funding.
- AD to send information to PK, HB & PB to enable them to start using their Councillor email addresses.
- The Clerk asked permission to use the Parish Laptop for Warter PC, as she has been appointed Clerk there, until funding came through for them to buy one. CW proposed, RM seconded and all agreed. Expenses such as ink, paper etc will be split fairly between the two PC's.
- HMP Full Sutton. The next meeting with the Governor is on Tuesday 4th April 2017. PK asked if the Website links could be in place by then. Clerk to email the Governor the results of the survey. Clerk to email and ask if a member of the Council needs to be present when the Training Centre is used.
- Parish Pump. Deadline for next issue will be 15th March. Easter Egg hunt to be advertised and article regarding successful speeding campaign.
- Personnel. Timesheets signed.
- CW nominated PK for ERNLLCA place at the Royal Garden Party. RM seconded, AD abstained and all others agreed.

19. Date and Venue of next meeting.

The next meeting will be held on Monday 13th February at 7.00pm in the main Lecture Room of the Training Unit at HMP Full Sutton. The meeting closed at 20.46pm.

Signed.....Chairman Date.....

Signed..... Clerk Date.....