

FULL SUTTON & SKIRPENBECK PARISH COUNCIL

The minutes of the Meeting of Full Sutton & Skirpenbeck Parish Council held in The Main Lecture Room of the Training Centre, HMP Full Sutton at 7.00pm Monday 13th February 2017.

OPEN FORUM

As there were no members of the public present Chairman Kite proposed to start the meeting, this was seconded by Cllr Milling and all Cllrs agreed, the meeting started at 19.03.

1. **Present:** Chairman Cllr P Kite and Cllrs C Wakefield, P Beard, R Milling, H Bowling, A Davies and the Clerk. There were no apologies.
2. **Code of Conduct.**
 - To receive Declarations of Interest from members of the Council on matters relating to the Agenda. There were no declarations.
 - To note the granting of any dispensations to members of the Council on matters relating to the Agenda. There were no dispensations.
3. The Minutes of the Full Sutton & Skirpenbeck Parish Council meeting held on Monday 16th January 2016 were confirmed as a true record and signed. PB proposed, AD seconded and the vote was unanimous. The Minutes were duly signed.
4. **Clerk Update**

The Clerk updated the Councillors regarding the following:

 - The Clerk has still not received a reply from Avant Homes regarding a meeting. Clerk to send another letter.
 - No news as yet regarding a Gladman appeal. They have replied via email to the Clerk's letter requesting a meeting asking for further details. PK to follow up and arrange meeting, proposed by HB, seconded by RM and all agreed.
 - ERYC have responded to the Clerk's email requesting funds from the 106 agreement for Godwin Vale. They have suggested that the Cllrs put forward proposals to Lea Anne Wright, the Commuted Sums Officer. CW to join the Parish Paths Committee and they will put together a proposal for a foot/cycle path joining Stamford Bridge, Full Sutton and Skirpenbeck.
 - The Parish Council will be able to claim costs for the Website and Clerk's time to update Website again for 2017/18. This is likely to be the last time. The Clerk reported that there was new content on the Website and it should be fully updated within the next few months.
 - The Clerk had written to the landowner regarding the damage to the Parish Path at the rear of the Church. CW reported that chippings had been put down.
5. Ward Cllr Andy Burton was not present but had been communicating with the Clerk via email.
6. **Councillor Vacancies**

CW and RM met with Jimmy Nightingale as he couldn't make the meeting, all Cllrs had been sent Jimmy's letter of application. They updated Cllrs with their conclusions following the meeting and co-option was discussed. CW proposed that Jimmy Nightingale be co-opted onto the Council. RM seconded this and all Councillors agreed. The Clerk to email the relevant forms for completion before the next meeting.
7. **Planning**
 - Notice of Decision 16/02421/PLF: Erection of two storey side extension and single storey front extension with rooms in the roof link to existing outbuilding. Location: Skirpenbeck Grange, Main Street, Skirpenbeck, East Riding of Yorkshire, YO41 1HF. Applicant: Mr Simon Barnes. Planning Permission refused.
 - Full Planning Permission 16/04304/PLF: Erection of two-storey extension to rear following demolition of existing conservatories and entrance canopy to side and front. Location: Rectory Farm, Main Street, Skirpenbeck, East Riding of Yorkshire, YO41 1HF. Applicant: Mr & Mrs Farnsworth. The application was discussed by Cllrs, CW proposed approving with no objections, RM seconded and all agreed. Clerk to comment on the Planning portal.

8. **Finance.** PB proposed that payments should be approved, HB seconded and all agreed.

- 1&1 Internet Ltd – Parish Website February – Direct Debit - £23.99.
- SureVoIP – Parish Telephone February – Direct Debit - £6.00.
- C M Miles-Findlay – Total Wages February – BACS - £246.96.
- ERYC – Maintenance, The Green, Full Sutton – BACS - £329.35

9. **Skirpenbeck Play Area.**

- PB is inspecting the Play Area weekly and sending a report via email to the Clerk. There are no issues.
- PK wished to thank Harvey Lowson for his help and advice with the tree pruning at the Play Area on Saturday the 4th of February.
- Work is due to start on the Sewage Treatment Plant at the Play Area on 1st March 2017. PK to inform The Crescent residents.
- There is a diseased Elm tree to the right of the path leading to the Play Area, Clerk to let ERYC know and request its removal. PK to repair the damaged chain barrier.
- The lost property child's scooter to be returned to the play area and photographed by PK, a notice to be placed on the facebook site.

10. **Highways and Footways.**

- The Speed Indicator devices have now been removed. Feedback confirms that they did their job and there was a significant drop in speeding though Full Sutton village. The Clerk had received emails from Fangfoss and Wetwang Parish Council's requesting information about the SID's which was duly provided.
- The Clerk requested the costings for the devices from ERYC, ideally the PC would like to have 3. ERYC responded quoting £3750 per sign but the PC would not be able to secure them to the lamp posts. Clerk has already emailed to ask why, clerk to chase this up and also enquire about the legal implications.

11. **Questions from Councillors.**

There were no questions.

12. **747 Bus**

PK suggested that the PC should look into re-routing the 747 back through Full Sutton instead of it travelling down the 1079 'Not In Service' to York. This would be of benefit to HMP Full Sutton at visitor times. PK to check the bus time and report back.

13. **Defibrillator - Skirpenbeck**

The Clerk informed the Councillors that she had been contacted by Simon Barnes who had been reading previous Minutes and feels strongly that a Defibrillator should be installed in Skirpenbeck. He is prepared to donate £400 to expediate the installation of the device. He has also offered help with the adoption of the Phone Boxes. The Cllrs were very pleased to hear this and wish to thank Mr Barnes for his generous offer. HB proposed the PC accept the offer of a donation and help with the phone boxes, CW seconded and all were in favour. Clerk to contact Simon Barnes.

14. The Easter Disco will take place on Saturday the 8th of April 2017 from 4.00pm until 6.00pm at HMP Full Sutton. To be advertised in the Parish Pump, on the Website and on facebook.

15. **Administration Matters.**

- Correspondence received. The Clerk had passed on all correspondence by email. The Clerk had been asked by a parishioner to notify the Cllrs of the problem of mud on the road near the noticeboard in Skirpenbeck caused by a tractor having to go up on the grass due to parked cars, he had cleared the mud as it was blocking the drains.

The Clerk had received verbal complaints about the volume of the Bird Scarer currently going off in Full Sutton. The Cllrs asked the Clerk to contact Jimmy Nightingale to ask if he knew who it belonged to.

The Clerk had received a request for the PC to look into making the Villages a 'no cold caller zone'. The Clerk to contact Fangfoss PC Clerk to ask for advice.

A parishioner had asked if the PC were still looking into siting a Play Area in Full Sutton. The Cllrs responded by stating that acquiring some land was the problem, PK to bring it up at the next liaison meeting with HMP Full Sutton.

The Clerk had received a request for funding from the Citizens Advice Bureau. They are asking for £134.00. Clerk to respond asking what service is offered in our locality and how many residents of Full Sutton & Skirpenbeck villages have sought advice in the last year. Also explain that the PC through HMP Full Sutton can offer them free access to a local facility.

PK had studied the ERYC Draft Community Infrastructure Levy Charging Schedule that had been emailed to all Cllrs, the PC have until the 6th March to make comments. The Clerk to circulate to Cllrs a copy of draft reply stating that the Levy should be based solely on the number of houses being built. The number of houses already in a village is not relevant and should be deleted. Also ask for clarification regarding 'Money to be passed to the Town/Parish Council', does this mean that the money comes directly to the Parish and will there be constraints placed on it? The Clerk to collate replies and send to ERYC before the due date.

The Information Guide to allocating Commuted Sums for Recreational Facilities had been circulated and Cllrs were advised to consider local projects which met the criteria. Clerk to email Stephen Hunt (and copy in Andy Burton) to ask if the Commuted Sums Terms and Conditions had been adhered to when negotiating the Section 106 for Godwin Vale as no prior involvement by this PC as an interested party had been carried out.

- HMP Full Sutton. The next meeting with the Governor is on Tuesday 4th April 2017.
- Parish Pump. Deadline for next issue will be 15th March. Easter Disco to be advertised and article regarding successful speeding campaign. Clerk to liaise with CW.
- Personnel. Timesheets signed.

16. Date and Venue of next meeting.

The next meeting will be held on Monday 20th March at 7.00pm in the main Lecture Room of the Training Unit at HMP Full Sutton.

Provisional meeting dates for 2017 are:

24 th April	15 th May	19 th June	17 th July
21 st August	18 th September	16 th October	20 th November
18 th December			

The meeting closed at 20.44pm.

Signed.....Chairman Date.....

Signed..... Clerk Date.....